

*Bernards Township School District*  
*Change of Address Form*

Effective Date: \_\_\_\_\_

**Student Information**

Student Name	Grade	School	Student ID

**Parent/Guardian Information:**

<b>New Address:</b>	
<b>New Phone:</b>	
<b>Parent Email:</b>	
<b>Previous Address:</b>	

**Please use one form per family. List all children, including those not requiring transportation.**

Bring this completed form and **3 original proofs** of your new residency (and a photocopy of each proof) to Lisa Miano at the District Registrar's office, Ridge High School, Main Office, 268 South Finley Avenue, Basking Ridge. **An appointment is recommended;** to make an appointment or if you have any questions, please contact Lisa Miano at [lmiano@bernardsboe.com](mailto:lmiano@bernardsboe.com) or (908) 204-2585, ext. 127.

*Acceptable proofs of residency: closing disclosure statement, deed, rental lease, tax bill, sewer bill, utility bills or email confirmations, homeowners or tenant insurance and/or mortgage bank statements.*

Once this form is processed, transportation will be notified of the address change. Please note it may take 4-5 days for a new bus pass to be issued.