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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
FEBRUARY 27, 2012
EXECUTIVE SESSION 5:30 P.M.
REGULAR SESSION 7:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
FEBRUARY 27, 2012
EXECUTIVE SESSION 5:30 P.M.
REGULAR SESSION 7:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

The meeting was called to order at 7:00 p.m. by President Carlsson.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne, Ms. Carlsson, Ms. Kusel, Ms. McGowan, Ms. McKeon,
Ms. Shah, Ms. Sherwyn, Ms. Wooldridge

ABSENT: Mr. Koch

III. Executive Session – 5:30 p.m. – William Annin Middle School Conference Room

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss: review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Kusel, seconded by Ms. Wooldridge, and approved by all present, the Board recessed into closed executive session at 5:30 p.m.

On motion by Ms. Kusel, seconded by Ms. Shah, and approved by all present, the Board returned to public session at 6:58 p.m.

The Board reconvened the regular meeting in the William Annin Middle School Auditorium at 7:00 p.m.

IV. Regular Session – Call to Order – 7:00 p.m. – William Annin Middle School

Auditorium
V. **Statement of Public Notice**

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VI. **Student Representative**

Student Representative Jackie Tobia reported on current fundraising plans and student activities at Ridge High School.

VII. **Public Hearing on Refinancing 2005 Bond**

RESOLUTION OF THE BOARD OF EDUCATION OF THE TOWNSHIP OF

BERNARDS IN THE COUNTY OF SOMERSET, NEW JERSEY, AUTHORIZING CERTAIN ACTIONS NECESSARY IN CONNECTION WITH THE SALE AND ISSUANCE OF NOT TO EXCEED \$38,000,000 AGGREGATE PRINCIPAL AMOUNT OF REFUNDING SCHOOL BONDS AND AUTHORIZING THE APPROPRIATE OFFICIALS TO DO ALL ACTS AND THINGS DEEMED NECESSARY AND ADVISABLE IN CONNECTION WITH THE SALE, ISSUANCE AND DELIVERY OF SAID BONDS

WHEREAS, the Board of Education of the Township of Bernards in the County of Somerset, New Jersey (the “Board” when referring to the governing body and the “School District” when referring to the territorial boundaries governed by the Board) issued \$44,648,000 aggregate principal amount of tax-exempt school bonds dated December 13, 2005 (the “2005 School Bonds”); and

WHEREAS, the Board has determined that the current tax-exempt interest rate environment may enable it to realize going-forward debt service savings for the School District property taxpayers through the issuance by the Board of not-exceeding \$38,000,000 in Refunding School Bonds, Series 2012 (the “Refunding School Bonds”) to refund all or a portion of its outstanding 2005 School Bonds in the amount of \$32,825,000 maturing on or after July 15, 2016 (the “Refunded Bonds”); and

WHEREAS, the Board, pursuant to a refunding school bond ordinance (the “Refunding Bond Ordinance”) introduced on first reading by resolution of the Board on January 23, 2012, authorized the issuance of the Refunding School Bonds for the purpose of refunding the Refunded Bonds; and

WHEREAS, the Board, pursuant to a resolution duly adopted by the Board on January 23, 2012, authorized the filing of an application with the Local Finance Board, in the Division of Local Government Services, New Jersey Department of Community Affairs (the “Local Finance Board”), in accordance with N.J.S.A. 18A:24-61 et seq., seeking the Local Finance Board’s consent to enact and adopt the Refunding Bond Ordinance and its endorsement to be placed thereon and to authorize the issuance of the Refunding School Bonds; and

WHEREAS, on February 8, 2012, the Local Finance Board considered and approved the Board’s application in connection with the issuance of the Refunding School Bonds and consented to the Board’s adoption and enactment of the Refunding Bond Ordinance; and

WHEREAS, in order to select an underwriter or underwriters in connection with the issuance and sale of the Refunding School Bonds, the Board’s appointed Financial Advisor (as hereinafter defined) was directed to conduct a Request for

Proposals underwriter selection process (the “Request for Proposals”); and

WHEREAS, on February 22, 2012, the Financial Advisor conducted the Request for Proposals on behalf of the Board; and

WHEREAS, on February 22, 2012, responses to the Request for Proposals (the “Proposals”) were received by the Financial Advisor from: (i) RBC Capital Markets, LLC, (ii) PNC Bank, and (iii) Janney Montgomery Scott LLC; and

WHEREAS, after financial analysis and review of the Proposals, the Financial Advisor has advised that it is in the best interest of the Board that underwriters be appointed as set forth in Section 2 of this Resolution; and

WHEREAS, on the date hereof, the Board has held a public hearing on the Refunding Bond Ordinance; and

WHEREAS, the Board has determined to issue and sell such Refunding School Bonds in accordance with the consent granted by the Local Finance Board; and

WHEREAS, the Board now desires to finally adopt the Refunding Bond Ordinance and to authorize certain actions in connection with the sale and issuance of the Refunding School Bonds.

NOW THEREFORE, BE IT RESOLVED BY THE BOARD OF EDUCATION OF THE TOWNSHIP OF BERNARDS IN THE COUNTY OF SOMERSET, NEW JERSEY, AS FOLLOWS:

SECTION 1. The Refunding Bond Ordinance is hereby adopted and shall take effect immediately.

SECTION 2. The Refunding School Bonds are hereby authorized to be sold to, and the Board hereby appoints (i) RBC Capital Markets, LLC to serve as Underwriter for eighty percent (80%) of the Refunding School Bonds issued, and (ii) PNC Bank to serve as Underwriter for twenty percent (20%) of the Refunding School Bonds issued (collectively, the “Underwriter”), upon the terms set forth herein and set forth in their respective proposals to the Board.

SECTION 3. There is hereby delegated to the Business Administrator/Board Secretary, subject to the limitations contained herein and in consultation with Wilentz, Goldman & Spitzer, P.A., Woodbridge, New Jersey, Bond Counsel to the Board (“Bond Counsel”) and Capital Financial Advisors, Inc., Mount Laurel, New Jersey (the “Financial Advisor”), the power with respect to the Refunding School Bonds to determine and carry out the following:

a) the sale of the Refunding School Bonds at private sale, provided that the purchase price paid by the purchaser thereof shall not be less than ninety-five percent (95%) of the principal amount of the Refunding School Bonds so sold;

b) the principal amount of Refunding School Bonds to be issued, provided that (i) such amount shall not exceed \$38,000,000, and (ii) such amount shall not exceed the amount necessary to pay the costs of issuance associated with the Refunding School Bonds and to fund the deposit to the escrow fund as set forth in the Escrow Deposit Agreement (as defined herein) in an amount that, when invested, will be sufficient to provide for the timely payments required for the Refunded Bonds;

c) the maturity dates and the principal amount of each maturity of the Refunding School Bonds, provided that no Refunding School Bonds refunding the Refunded Bonds shall mature later than July 15, 2030.

d) the interest payment dates and the interest rates on the Refunding School Bonds, provided that the true interest cost on the Refunding School Bonds shall produce a present value debt service savings of at least three percent (3%) of the principal amount of the Refunded Bonds;

e) the denomination or denominations of and the manner of numbering and lettering the Refunding School Bonds, provided that all Refunding School Bonds of like maturity shall be identical in all respects, except as to denominations, amounts, numbers and letters;

f) provisions for the sale or exchange of the Refunding School Bonds and for the delivery thereof;

g) the form of the Refunding School Bonds shall be substantially in the form set forth in Exhibit A attached hereto, with such additions, deletions and omissions as may be necessary for the Board to market the Refunding School Bonds in accordance with the requirements of The Depository Trust Company, New York, New York, ("DTC") and the Purchase Contract (as defined herein);

h) the direction for the application and investment of the proceeds of the Refunding School Bonds; and

i) any other provisions deemed advisable by the Business Administrator/Board Secretary not in conflict with the provisions hereof.

The Business Administrator/Board Secretary shall execute a certificate evidencing the determinations or other actions taken pursuant to the authority granted

hereunder, and any such certificate shall be conclusive evidence of the actions or determinations of the Business Administrator/Board Secretary as to the matters stated therein.

SECTION 4. The President and/or Vice-President of the Board are hereby authorized and directed to execute by manual or facsimile signature the Refunding School Bonds in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Refunding School Bonds.

SECTION 5. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Bond Purchase Contract (the “Purchase Contract”) for the Refunding School Bonds, to be dated the date of sale of such Refunding School Bonds and to be executed by the Underwriter. The President, Vice-President and Business Administrator/Board Secretary are hereby authorized and directed on behalf of the Board to execute and deliver said Purchase Contract.

SECTION 6. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to apply and qualify for the issuance of any policy of municipal bond insurance and to approve a Commitment for Municipal Bond Insurance (the “Commitment”) setting forth the terms and conditions (including premium charges) upon which a bond insurer proposes to issue its bond insurance policy covering the Refunding School Bonds. The Business Administrator/Board Secretary is hereby authorized and directed on behalf of the Board to execute and deliver said Commitment.

SECTION 7. The Business Administrator/Board Secretary, in consultation with Bond Counsel and the Financial Advisor, is hereby authorized and directed to approve the Escrow Deposit Agreement (the “Escrow Deposit Agreement”) with an escrow agent (the “Escrow Agent”) to be selected by the Business Administrator/Board Secretary, in consultation with Bond Counsel, with respect to the Refunded Bonds, to be dated the date of the closing on the Refunding School Bonds. The President and Vice-President of the Board are hereby authorized and directed to execute and deliver the Escrow Deposit Agreement in the name of the Board and the corporate seal (or facsimile thereof) shall be thereunto affixed, imprinted, engraved or otherwise reproduced thereon. The Business Administrator/Board Secretary is hereby authorized and directed to attest to such signature and to the affixing of said seal to the Escrow Deposit Agreement. The Underwriter is hereby authorized to act as the agent and representative of the Board for the purpose of subscribing for the purchase of United States Treasury Securities – State and Local Government Series to be held by the Escrow Agent.

SECTION 8. The Business Administrator/Board Secretary is hereby authorized and directed to select a verification agent (the “Verification Agent”), if required, in consultation with Bond Counsel and the Financial Advisor, with respect to the Refunded Bonds. The Verification Agent shall prepare the verification report required to verify the sufficiency of the escrowed monies to refund the Refunded Bonds.

SECTION 9. It is hereby delegated to the Business Administrator/Board Secretary the authority to “deem final” (as defined under the Rule (as hereinafter defined)) a Preliminary Official Statement (the “Preliminary Official Statement”) and such official is hereby authorized and directed to execute and deliver a certificate to the Underwriter evidencing the same. The preparation and distribution by the Board, in consultation with Bond Counsel and counsel to the Underwriter, of a Preliminary Official Statement for the Refunding School Bonds to be used in connection with the marketing of such Refunding School Bonds, is hereby approved and any previous actions undertaken by various representatives and officers of the Board with respect thereto are hereby ratified and confirmed. Upon the sale of the Refunding School Bonds to the Underwriter, the Preliminary Official Statement shall be so modified by the Business Administrator/Board Secretary, in consultation with Bond Counsel, to reflect the effect of the pricing of the Refunding School Bonds and the Purchase Contract and any other revision not inconsistent with the substance thereof deemed necessary or advisable by Bond Counsel, and said Preliminary Official Statement as so modified shall constitute the final Official Statement (the “Official Statement”). The Business Administrator/Board Secretary is authorized and directed on behalf of the Board to execute and deliver said Official Statement.

SECTION 10. The Board hereby covenants and agrees that it will comply with and carry out all of the provisions of a Continuing Disclosure Certificate (the “Certificate”) which will set forth the obligation of the Board to file budgetary, financial and operating data on an annual basis and notices of certain enumerated events deemed material in accordance with the provision of the Rule. The Business Administrator/Board Secretary is hereby authorized and directed to execute and deliver this Certificate evidencing the Board’s undertaking with respect to the Rule. Notwithstanding the foregoing, failure of the Board to comply with the Certificate shall not be considered a default on the Refunding School Bonds; however, any Bondholder may take such actions as may be necessary and appropriate, including seeking mandamus or specific performance to cause the Board to comply with its obligations hereunder.

SECTION 11. The President, Vice-President and Business Administrator/Board Secretary or any other appropriate officer or representative of the Board, are hereby authorized and directed to execute and deliver any and all documents and to do and cause to be done any and all acts and things necessary or proper for carrying out the transactions contemplated by this resolution, the Purchase Contract, the Certificate, the Escrow Deposit Agreement and the Commitment, and for the authorization, sale and

issuance of the Refunding School Bonds. The execution by such officials and officers of any such documents, with changes, insertions or omissions approved by the Business Administrator/Board Secretary, in consultation with Bond Counsel, as hereinabove provided, shall be conclusive and no further ratification or other action by the Board shall be required with respect thereto.

SECTION 12. The Board hereby covenants to maintain the exclusion from gross income under Section 103(a) of the Internal Revenue Code of 1986, as amended, of the interest on the Refunding School Bonds.

SECTION 13. All other resolutions adopted in connection with the Refunding School Bonds and inconsistent herewith are hereby rescinded to the extent of such inconsistency.

SECTION 14. This resolution shall take effect immediately.

to view presentation click [here](#)

Public Forum

Comments were made regarding net savings of the refinancing.

On motion by Mr. Byrne, seconded by Ms. Shah, the foregoing was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson

“Noes” - None

“Abstain” - None

VIII. Board Presentation

1) 2012-13 Budget Update – Business Administrator Nick Markarian

Mr. Markarian presented the tentative **2012-13 budget**. (link) Comments were made regarding elementary enrichment vs. world languages, state aid, and a general needs assessment for the restoration of programmatic cuts in recent years.

to view presentation click [here](#)

IX. President's Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby adopt the following revised 2011-12 Board of Education Meeting Calendar:

EXECUTIVE SESSION (as necessary)
PUBLIC SESSION 7:00 P.M.

<u>Meeting Date:</u>	<u>Location:</u>
February 27, 2012	William Annin Middle School Auditorium
March 5, 2012	Executive Session Board of Education Conference Room 7:00 – 9:00 p.m.+
March 12, 2012	William Annin Middle School Cafeteria
March 26, 2012	William Annin Middle School Cafeteria
April 23, 2012	William Annin Middle School Auditorium
May 14, 2012	William Annin Middle School Auditorium
May 21, 2012*	William Annin Middle School Auditorium
June 11, 2012	William Annin Middle School Cafeteria
June 18, 2012*	William Annin Middle School Cafeteria
July 30, 2012**	Board of Education Building
August 27, 2012	Board of Education Building
September 10, 2012	William Annin Middle School Auditorium
September 24, 2012	William Annin Middle School Auditorium
October 8, 2012	William Annin Middle School Auditorium
October 22, 2012	William Annin Middle School Auditorium
November, 12, 2012	William Annin Middle School Auditorium
November 26, 2012	William Annin Middle School Auditorium
December 17, 2012*	William Annin Middle School Auditorium

+1st Monday of month

*3rd Monday of month

**5th Monday of month

On motion by Ms. Kusel, seconded by Ms. McGowan, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson

“Noes” - None

“Abstain” - None

X. Public Forum on Agenda Items

Comments were made regarding net savings on the bond refinancing and debt service aid.

XI. Approval of Minutes

January 23, 2012 – Executive Session Minutes
January 23, 2012 – Regular Session Minutes
February 13, 2012 – Executive Session Minutes
February 13, 2012 – Regular Session Minutes

On motion by Ms. Kusel, seconded by Ms. McKeon, the foregoing was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn (except February 13, 2012 Executive & Regular Sessions),
Ms. Wooldridge, Ms. Carlsson
“Noes” - None
“Abstain” - Ms. Sherwyn (only February 13, 2012 Executive & Regular Sessions)

XII. Committee Reports

FINANCE

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated February 27, 2012 consisting of warrants in the amount of \$12,500,035.97.

2) The Bernards Township Board of Education acknowledges receipt of the January 2012 Financial Reports from the Board Secretary, the monthly Investment Report for January 2012, and the Treasurer of the School Monies Report for January 2012.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the January 2012 line item transfers totaling \$242,380 to the 2011-12 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve the following **field trip destinations** for the 2011-12 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students:</u>
Roxbury High School, Succasunna, NJ	Ridge High Choral Students	38
Prudential Center, Newark, NJ	William Annin Students	30
Summit Middle School, Summit, NJ	Ridge High Students	60
The Jewish Museum, New York, NY	Ridge High Students	56

5) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2011-12 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
J. Hozeny	Google Apps for Education	\$215	3/22/2012 – 3/23/2012
R. Shello	Directors of Athletic Associations of NJ	\$790	3/12/2012 – 3/15/2012
L. Jordan	Novell Tech Share	\$604	3/26/12 – 3/27/12
C. Barone	Novell Tech Share	\$604	3/26/12 – 3/27/12

6) The Bernards Township Board of Education does hereby approve the sale of the following items which are outmoded in design, construction or in need of extensive repair on GovDeals.com:

<u>Items:</u>	<u>Quantity:</u>
Dukane Projector	1
HP Color LaserJet Printer	1
Dell Computer	1
Cassette Recorders	8
Carousel Slide Tray	1
CAL Lamps for Filmstrip	1
Panasonic TV	1
NoviTech Paper Shredder	1

The complete list of asset tag numbers on file in the Board office.

7) The Bernards Township Board of Education does hereby approve the following **out-of-district placement** for the 2011-12 school year:

<u>Student #:</u>	<u>Tuition Payment:</u>
304004	\$23,165

8) The Bernards Township Board of Education does hereby approve the use of the following **state contracts** for the 2011-12 school year:

<u>Company:</u>	<u>Service:</u>	<u>State Contract #:</u>
Pasco Scientific	Scientific Equipment	75835
Bowco Laboratories	Pest Control	79796
Grainger Inc.	Industrial Supplies & Equip.	79875
Jewel Electric Supply Co.	Electrical Equipment	75179
Keer Electrical Supply Co.	Electrical Equipment	75180
Pemberton Electrical Supply Co.	Electrical Equipment	75182

9) The Bernards Township Board of Education does hereby authorize the Superintendent to apply for a **Waiver of Requirements for the Special Education Medicaid Initiative (SEMI)** program for the 2012-13 school year.

10) The Bernards Township Board of Education does hereby approve the agreement in resolution of Docket No. EDS 08979-2011S and authorizes the administration to implement its terms.

11) The Bernards Township Board of Education does hereby approve the stipulation of settlement for student ID #303656 and authorizes the administration to implement its terms.

12) WHEREAS, the Superintendent of Schools has proposed a budget for operation of the Bernards Township Public Schools during the 2012-2013 school year, and

WHEREAS, the proposed budget includes sufficient funds to provide curriculum and instruction which will enable all students to achieve the Core Curriculum Content Standards, and is in compliance with N.J.S.A. 18A and N.J.A.C. Title 6 and 6A

RESOLVED, the Board of Education adopts the following preliminary budget for the 2012-2013 school year:

EXPENDITURES	
General Fund	\$86,120,428
Special Revenue Fund	\$ 1,050,000
Debt Service Fund	\$ 6,095,728
TOTAL	\$93,266,156
REVENUES	
Budgeted Fund Balance – General Fund	\$ 3,928,526
Misc Revenue	\$ 1,578,120
State Aid	\$ 5,091,265
Federal Aid	\$ 1,050,000
Local Tax Levy – General Fund	\$75,856,316
Local Tax Levy – Debt Service	\$ 5,761,929
TOTAL	\$93,266,156

and be it

FURTHER RESOLVED, that as per NJAC 6A:23B-1 .2(b), the proposed budget provides for a maximum expenditure amount that may be allotted for travel and expense reimbursement. The 2012-13 tentative budget includes a maximum travel appropriation of \$66,525. The School Business Administrator shall track and record these costs to insure that the maximum amount is not exceeded. Included in the 2012-13 proposed budget is a maximum regular business travel amount of \$1,500 per employee, and be it

FUTHER RESOLVED, that the school Business Administrator is authorized to submit the tentative 2012-2013 to the Executive County Superintendent for her review and approval. The supporting documentation of this budget also contains an itemization of certain expenditures required under administrative regulations, and be it

FURTHER RESOLVED, the Superintendent and Business Administrator are directed to prepare this preliminary budget on forms prescribed by the State Department of Education and to submit it along with any required support documentation to the Executive County Superintendent, and be it

FURTHER RESOLVED, the Business Administrator is directed to advertise this budget and notice of a public hearing on it to be held on Monday, March 26, 2012 as required by law.

On motion by Ms. McGowan, seconded by Ms. Kusel, Items #1 through 12 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
“Noes” - None
“Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Darlene Persak** School Aide Cedar Hill School effective February 16, 2012.
- 2) The Bernards Township Board of Education does hereby approve a paid child care leave for **Allyson Read** Supervisor of Special Education effective March 30, 2012 through July 24, 2012 utilizing 40 personal illness, days 39 vacation days, and one flex day, then an unpaid New Jersey Family Leave effective July 25, 2012 through August 31, 2012 running concurrently with Federal Family Leave effective July 25, 2012 through August 31, 2012, returning September 1, 2012 through September 30, 2012 as .6 Supervisor of Special Education using an intermittent Federal Family leave and October 1, 2012 through October 31, 2012 as a .8 Supervisor of Special Education returning 1.0 November 1, 2012.
- 3) The Bernards Township Board of Education does hereby approve a paid child care leave for **Lisa Howard** Italian Teacher Ridge High School effective May 17, 2012 through June 30, 2012 utilizing 26 personal illness days, returning September 1, 2012.
- 4) The Bernards Township Board of Education does hereby approve the following **change in assignments and/or locations** for the 2011-12 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Jeanine Contreras	Instructional Aide Cedar Hill School	Instructional Aide Mount Prospect School

Tracy DeFrancesco	Physical Therapist .4 Liberty Corner School at a salary of Step 15 MA \$68,885 effective September 1, 2011 through June 30, 2012 salary prorated to reflect .4 status	Physical Therapist .4 Liberty Corner School September 1, 2012 through February 29, 2012 and Physical Therapist .6 at a salary of Step 15 MA \$68,885 effective March 1, 2012 through June 30, 2012 salary prorated to reflect .6 status
Aileen Ehrgott	William Annin Explorer Club \$4,134	William Annin Explorer Club \$3,444
Kelly Paprocki	Speech .6 Cedar Hill School effective September 1, 2011 through June 30, 2012	Speech .7 Cedar Hill School effective February 13, 2012 through June 30, 2012
Vivian Scaturro	Instructional Aide Ridge High School 7 hours per day effective September 7, 2011 through June 22, 2012	Instructional Aide Ridge High School 7.75 hours per day effective February 1, 2012 through June 22, 2012

- 5) The Bernards Township Board of Education does hereby appoint **Nick Markarian** as Superintendent effective July 1, 2012 and approve a contract for the period of July 1, 2012 - June 30, 2015 at a salary of \$167,500. Merit goals' completion criteria will be adopted separately after approval by the Executive County Superintendent.
- 6) The Bernards Township Board of Education does hereby appoint **Michelle Ebert** ABA Teacher Ridge High School at a salary of Step 1 BA \$45,910 effective February 1, 2012 through June 30, 2012. Certificate of Eligibility-Mentoring Required
- 7) The Bernards Township Board of Education does hereby appoint **Kerry Throckmorton** Grade 4 Teacher Liberty Corner School at a salary of Step 1 BA \$45,910 effective March 26, 2012 through June 30, 2012 as a maternity leave replacement for Erica Stianchi. Certificate of Eligibility w/Advanced Standing-Mentoring Required.
- 8) The Bernards Township Board of Education does hereby appoint **Megan McGrath** Instructional Aide Cedar Hill School at a salary of Step 1 \$23.93 per hour 7.5 hours per day effective February 27, 2012 through June 22, 2012.
- 9) The Bernards Township Board of Education does hereby appoint **Richard Scheuermann** Instructional Aide Mount Prospect School at a salary of Step 1 \$23.93 7.5 hours per day effective April 2, 2012 through June 22, 2012 as a maternity leave replacement for Lashanda Wilson.
- 10) The Bernards Township Board of Education does hereby appoint **Darlene Persak**

School Aide Clerk Nurses' Office William Annin Middle School at a salary of \$21.89 per hour 6.5 hours per day effective February 17, 2012 through June 25, 2012.

11) The Bernards Township Board of Education does hereby appoint **Kajal Kochar** School Aide Cedar Hill School at a salary of \$21.89 per hour 3 hours per day effective February 17, 2012 through June 22, 2012.

12) The Bernards Township Board of Education does hereby appoint **Pat Zabel** Instructional Aide Liberty Corner School and Oak Street School at a salary of Step 5 \$26.29 per hour 3.75 hours effective February 27, 2012 through June 22, 2012.

13) The Bernards Township Board of Education does hereby appoint **Brigitte Ritchkoff** Language Arts Teacher William Annin Middle School at a salary of \$230 per day effective February 1, 2012 through end of the assignment as a medical leave replacement.

14) The Bernards Township Board of Education does hereby appoint **Alexis DeVita** Permanent Substitute Teacher Mount Prospect School at a salary of \$90 per diem effective February 6, 2012 through June 22, 2012.

15) The Bernards Township Board of Education does hereby appoint **Michele Ivarone** Permanent Substitute Oak Street School at a salary of \$90 per diem effective February 15, 2012 through end of assignment.

16) The Bernards Township Board of Education does hereby appoint **Jennilyn Ortiz** Instructional Aide At Home Program at a salary of \$23.93 per hour effective 2011-12 school year.

17) The Bernards Township Board of Education does hereby approve the following **salary guide advancements** effective March 1, 2012:

<u>Name:</u>	<u>School:</u>	<u>From:</u>		<u>To:</u>	
Janine Quimby	RH	4 BA+30	\$51,265	4 MA	\$54,140
Jaqueline McCarthy	RH	7 BA+30	\$54,205	7 MA	\$57,245
Bethany Czeto	MP	4 BA	\$47,910	4 BA+30	\$51,265
Ellen Bond	OS	5 BA	\$48,660	5 MA	\$54,985
Sloane Castleman	MP	15 MA	\$68,885	15 MA+30	\$73,840
Alexandra DeVleeschouwer	CH	5 BA+30	\$52,065	5 MA	\$54,985
Chrysanthi Papanikolaw	RH	5 BA+30	\$52,065	5 MA	\$54,985
Chiara Kupiec	RH	7 BA	\$50,660	7 MA	\$57,245
Niall Caldwell	CH	11 BA+30	\$58,700	11 MA	\$61,990
Brian McGowan	WA	8 BA	\$55,275	8 MA	\$58,375

18) The Bernards Township Board of Education does hereby approve various assignments for the 2011-12 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Salary:</u>
Christian O'Brien	After School Care Program	\$50 per hour
Becky Bollaro	After School Care Program	\$50 per hour
Elyssa Martino	Home Visits ABA Program	\$23.93 per hour
Jen D'Armiento	Home Visits ABA Program	\$23.93 per hour

19) The Bernards Township Board of Education does hereby approve the following **mentors** for the 2011-12 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Christine Pellegrino	Science	Rich Hartman	\$366.60
Michelle Ebert	ABA	Linda Valera	\$366.60

20) The Bernards Township Board of Education does hereby approve the following **Staff College Instructors** for the 2011-12 school year:

<u>Name:</u>	<u>Course:</u>	<u># of hours:</u>	<u>Amount:</u>
Cathy Cheo-Isaacs	Web 2.0 Challenge MindMaps	3	\$450
Jim Buist	District Database Workshop	10	\$500

21) The Bernards Township Board of Education does hereby approve the following **student interns** for the 2011-12 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Mark Harding	RVCC	Science/Ridge High School 2/16/12
Susan Ferretti	Kean	Art/Ridge High School C. Falb 1/20/12-04/13/12
Tom Stolp	RVCC	Math/Ridge High School 2/13/12-2/17/12

Amy Legvari	LC	Comic Kids	\$413.50
Shari Duddy	LC	Yoga Grades K-2	\$827.00
Dee Benson	LC	Cupcakery & Cooking-2	\$413.50
Maureen O'Neil	LC	Cupcakery & Cooking - 2	\$413.50
Marybeth Carlucci	LC	Cupcakery & Cooking – 1	\$827.00
Beth Bierbower	LC	It's Dino-Mite	\$413.50
Regina Lombardi	LC	Terrific Treasures	\$827.00
Trisha Bubnowski	LC	The Jungle Book: Lights, Camera, Action Section 1 (Monday)	\$827.00
Trisha Bubnowski	LC	The Jungle Book: Lights, Camera, Action Section 1 (Thursday)	\$827.00
Carol Beadle	LC	The Jungle Book: Lights, Camera, Action Section 2 (Monday)	\$827.00
Carol Beadle	LC	The Jungle Book: Lights, Camera, Action Section 2 (Thursday)	\$827.00
Jeni Clark	LC	The Jungle Book: Lights, Camera, Action Section 3 (Monday)	\$827.00
Jeni Clark	LC	The Jungle Book: Lights, Camera, Action Section 3 (Thursday)	\$827.00
Alicia Bynoe	LC	The Jungle Book: Set, Scenery, & Design Section 1 (Monday)	\$827.00
Alicia Bynoe	LC	The Jungle Book: Set, Scenery, & Design Section 1 (Thursday)	\$827.00
Karen Finazzo	LC	The Jungle Book: Set, Scenery, & Design Section 2 (Monday)	\$827.00
Karen Finazzo	LC	The Jungle Book: Set, Scenery, & Design Section 2 (Thursday)	\$827.00
JoEllen Giunta	LC	The Jungle Book: Back-Stage Pass Section 1	\$827.00
Marybeth Carlucci	LC	The Jungle Book: Back-Stage Pass Section 2	\$827.00
Mary Ann Guggenheim	MP	Crime Busters	\$827.00
Mary Ann Guggenheim	MP	Fun With Physics	\$827.00
Mary Ann Guggenheim	MP	Roots and Shoots	\$827.00
Sheri Jakubowski	MP	Scrapbooking Mania	\$827.00
Sheri Jakubowski	MP	Art Creations	\$827.00
Debbie Reynolds	MP	Art Creations	\$827.00
Lisa Landy	MP	Cooking	\$827.00
Patrick Vreeland	MP	Mock Trial Grade 5	\$827.00
Michelle Morrone	MP	Mock Trial Grade 4	\$827.00
Michelle Morrone	MP	Knotting Friendships	\$827.00
Diane Reilly	MP	Dream It, Build It	\$827.00
Michelle Muserlian	MP	Dream It, Build It	\$827.00
Julie Casale	MP	Lights..Camera..Expression!	\$413.50
Allison Johnson	MP	Lights..Camera..Expression!	\$413.50
Mike Pepitone	MP	Landscape Painting	\$827.00
Mike Pepitone	MP	Science Olympics	\$827.00

John Gullifer	MP	Science Olympics	\$827.00
Elizabeth Killian	MP	All About Art	\$827.00
Josh Ganz	MP	MP Chess Club Advanced	\$827.00
Karen Pellicone	MP	MP Chess Club Beginner	\$827.00
Jim Garrity	MP	MP Chess Club Beginner	\$827.00
Jamie Boop	MP	Culture Through Music	\$827.00
Susan Bivona	MP	Totally Tangled	\$827.00
Michelle Morrone	MP	Mock Trial Grade 5	\$827.00
Josh Ganz	MP	Writing with Comic Life	\$827.00
William Baker	OS	Strategy Games	\$827.00
Jennifer Braun	OS	Art Studio	\$827.00
Jennifer Braun	OS	Set Design	\$827.00
Pam Burns	OS	Art Studio	\$413.50
Glen Denys	OS	Soaring Science	\$827.00
Marcy DiEduardo	OS	Gym Games	\$827.00
Christina Donahue	OS	Beat Your Streak	\$827.00
Christina Donahue	OS	Yo Habla Espanol	\$827.00
Theresa Glazier	OS	Set Design	\$827.00
Katherine Horbatt	OS	Gym Games	\$827.00
Megan Malone	OS	Wild About Rainforests	\$827.00
Megan Malone	OS	Sports Crafts	\$827.00
Janean McElyea	OS	Craft Mania	\$413.50
Linda Mullen	OS	Calling All Cooks	\$827.00
Sue Philhower	OS	Webmasters	\$827.00
Sheri Rosenbaum	OS	Beauty and the Beast	\$1,654.00
Meredith Rymer	OS	Beauty and the Beast	\$1,654.00
Kim Taccarino	OS	Magic School Bus	\$827.00
Tanya Tadenev	OS	Computer Fun	\$827.00
Tanya Tadenev	OS	Craft Mania	\$413.50
Marguerite LeBoeuf	CH	CH Cupcakes	\$827.00
Marguerite LeBoeuf	CH	Incredible Edibles	\$827.00
Pam Agodon	CH	Science in a Box	\$827.00
Pam Agodon	CH	Fun and Fitness for All	\$413.50
Jessica Baker	CH	Fun and Fitness for All	\$413.50
Kelly Flannigan	CH	Super Scrapbooking	\$827.00
Teresa Delia	CH	Super Scrapbooking	\$413.50
Lyndsey Schaefer	CH	Musical Theater Tuesdays	\$827.00
Lyndsey Schaefer	CH	Musical Theater Thursdays	\$827.00
Colleen Nejme	CH	Fun and Games 1	\$827.00
Lidia D' Armiento	CH	Fun and Games 2	\$827.00
Fern DiMigle	CH	Fun and Games 1	\$413.50
Kelly Flannigan	CH	Fun and Games 2	\$413.50
Alex DeVleeschouwer	CH	Camp Cedar Hill	\$827.00
Justine Rolandelli	CH	Just Dance!	\$827.00

25) The Bernards Township Board of Education does hereby appoint **Gary Henningsen** Physical Education Teacher William Annin Middle School at a salary of \$230 per diem

effective February 28, 2012 through end of assignment as a medical leave replacement.

26) The Bernards Township Board of Education does hereby appoint **Jayshree Kapadia** Instructional Aide Cedar Hill School at a salary of Step 5 \$26.29 per hour 3 hours per day effective February 27, 2012 through June 22, 2012.

On motion by Ms. Sherwyn, seconded by Ms. Wooldridge, Items #1 through 26 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson

“Noes” - None

“Abstain” - None

AD HOC FACILITIES

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby authorize the Business Administrator to utilize the competitive contracting process to solicit proposals for Custodial, Maintenance, Grounds and Management Services.

On motion by Ms. Kusel, seconded by Ms. McKeon, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson

“Noes” - None

“Abstain” - None

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve attendance of the following staff member’s child for the 2011-12 school year in the grade listed:

Julia Marie Fackelman (child of Michael Fackelman) Grade 10 Ridge High School

On motion by Ms. Kusel, seconded by Ms. Wooldridge, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Shah,
Ms. Sherwyn, Ms. Wooldridge, Ms. Carlsson
“Noes” - None
“Abstain” - None

XIII. Board Forum

1) Student Stressors

Dr. Goger reported that the consideration of the elimination of mid-term and final exams at the high school will be discussed at the March Curriculum Committee meeting with a recommendation to the full Board later that month.

XIV. Public Forum on Other Than Agenda Items

Several members of the public addressed the rerouting of Ridge High School buses on Peachtree Road. A member of the Planning Board and resident of Homestead Village presented a drawing of a proposed traffic pattern on the Ridge campus. Most comments were in opposition to the changed routes, and included safety concerns, speeding cars, amount of parent drop-offs at Cedar Hill, responsibility for making route changes, and the formation of a citizen advisory committee. Other comments were made regarding safety concerns at the high school which caused the need to reroute the buses.

The Board then discussed the issue voicing various opinions on the matter, addressing some public statements specifically. Comments included lack of control of the car and bus traffic at Ridge, why the elementary busing in the neighborhood is different than high school busing, disappointment with the Township Committee’s response to the problem, need for police presence, characterization of danger in rerouting, traffic studies, consideration of safety for all students, including high school and neighborhood children. All were in agreement that the rerouting is not a permanent solution and that further discussion with the Township Committee is needed. After President Susan Carlsson polled the Board on the formation of a Task Force to examine the issue, the administration was directed to organize it.

On motion by Susan McGowan, seconded by Elaine Kusel, the following was not approved:

BE IT RESOLVED THAT

The Ridge High School buses be redirected back to Ridge High School immediately and

that a better plan be developed to control traffic.

“Ayes” - Ms. Kusel, Ms. McGowan, Ms. McKeon, Ms. Wooldridge
“Noes” - Mr. Byrne, Ms. Shah, Ms. Sherwyn, Ms. Carlsson
”Abstain” - None

XV. Adjournment

On motion by Ms. Kusel, seconded by Ms. Sherwyn, and approved by all present, the meeting was adjourned at 10:00 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary