

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
MINUTES INDEX  
NOVEMBER 13, 2017  
REGULAR SESSION 6:30 P.M.  
EXECUTIVE SESSION 6:35 P.M.  
WILLIAM ANNIN MIDDLE SCHOOL ROOM 110  
REGULAR SESSION 7:04 P.M.  
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
MEETING MINUTES  
NOVEMBER 13, 2017  
REGULAR SESSION 6:30 P.M.  
EXECUTIVE SESSION 6:35 P.M.  
WILLIAM ANNIN MIDDLE SCHOOL ROOM 110  
REGULAR SESSION 7:04 P.M.  
WILLIAM ANNIN MIDDLE SCHOOL AUDITORIUM**

**I. Regular Session – Call to Order – 6:30 p.m. – William Annin Middle School Auditorium**

**II. Salute to the Flag**

**III. Roll Call**

Present: Mr. Byrne, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Ms. Wooldridge, Mr. Markarian, Mr. Siet, Mr. McLaughlin, Board Counsel John Croot

ABSENT: Ms. Cwerner

**IV. Executive Session – 6:35 p.m. – William Annin Middle School Room 110**

On motion by Ms. Gray and seconded by Ms. Korn, and approved by all present, the Board recessed into closed executive session at 6:35p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: confidential personnel and contract items; matters of litigation; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Gray seconded by Mr. Fry and approved by all present, the Board closed the Executive Session at 6:54p.m.

**V. Regular Session – Call to Order – 7:04 p.m. – William Annin Middle School Auditorium**

**VI. Statement of Public Notice**

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township

Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. In order to run efficient meetings and to allow maximum opportunity for members of the public to speak, the Board reserves the right to set a time limit for individual comments and/or public comment portions of the agenda. Please understand that public comment portions of our agendas are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

## VII. **Student Representative - RJ Milligan**

Student Representative, RJ Milligan, provided an update on sports teams at Ridge High School noting the end to the football season, the recent win by the Girls Soccer Team and that the Ridge High School Girls Volleyball Team is currently undefeated.

## VIII. **Student Recognition**

- 1) **William Annin Girls Volleyball**  
Rita Zarabara, WAMS Athletic Coordinator  
Richard Pickrell, Head Coach  
Simon Moeller, Assistant Coach

Julia Amicone	Karen Li
Berkley Burrow	Eliana Marcus
Carly Cambria	Taylor McLachlan
Sophie Fleischer	Sophia Metzner
Sofia Holmqvist	Josephine Peacock

Kylee Horner	Abigail Schwed
Leilani Johnson	Chelsea Tancredi
Shelby Kaiser	Carly Wollmuth
Eliza Kim	Emily Woo
Anna Kodvawala	Karina Yang

- 2) **William Annin Boys Cross Country**  
 Rita Zarabara, WAMS Athletic Coordinator  
 Kevin Karch, Coach  
 Frank LoCascio, Coach  
 Ann Suter, Coach

Jackson Barna

Superintendent Nick Markarian introduced Rita Zarabara, the WAMS Athletic Coordinator, to recognize the William Annin Girls Volleyball Team and Boys Cross Country. Ms. Zarabara provided some background to the program and thanked the students for a terrific season.

Coach Kevin Karch listed the accomplishments of William Annin Boys Cross Country team member Jackson Barna noting his hard work and focus providing an example of how Mr. Barna ran 10:26 on a 3k and then a couple of days later reduced his time to 10:02 and won the state championship.

Coach Pickrell discussed the exciting season of the William Annin Girls Volleyball Team and how they improved during the season to playing the only undefeated team in the conference and won with hardly any errors and noted the significant difference in the final score of 25-15.

Coach Karch and Coach Pickrell introduced the students and presented them with award certificates.

## IX. Board Presentation

- 1) **Self-Insurance for Health Benefits** - Joe Colombo, Ron Wendroff, and Chris Diorio from Arthur J. Gallagher & Co.

Business Administrator, Rod McLaughlin, provided background on the funding concept of self-insurance and introduced Arthur J. Gallagher & Co. representatives Joe Colombo, Ron Wendroff and Chris Diorio.

Chris Diorio presented the Self-Insurance for Health Benefits information for the Bernards Township School District. Highlights included:

- The current landscape of the marketplace for self-insurance
- A comparison of considerations for fully-insured vs. self-insured
- Advantages and disadvantages of both the fully-insured and self-insured programs
- Financial comparisons between fully-insured and self-insured programs including:

- Yearly and period comparisons
- Costs for each program
- Side by side comparisons
- Cash flow scenarios
- Data quality and risk factors

For the complete presentation click [here](#).

Questions from the public and board members were regarding reserves, the impact on prescription benefits, the impact on claims if there are no reserves, potential changes in benefits and who will be processing claims for the district.

## X. Superintendent's Report

BE IT RESOLVED THAT

- 1) New Jersey Quality Single Accountability Continuum (NJQSAC)

WHEREAS, 18A:7a-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

WHEREAS, the evaluation of the district will be based upon five (5) key components of school district effectiveness: instruction and program; personnel; fiscal management; operations; and governance, and

WHEREAS, the Bernards Township School District has completed the Statement of Assurances, a self-evaluation in the key components to assess the district's capacity and effectiveness using quality performance indicators,

NOW, THEREFORE, BE IT RESOLVED that the Bernards Township Board of Education does hereby affirm the accuracy of the Statement of Assurance and approves it for submission to the New Jersey Department of Education. Complete Statement of Assurance is on file in Board of Education Office.

- 2) The Bernards Township Board of Education does hereby approve the following **School Bus Evacuation Drill** for the 2017-18 school year:

<b><u>School:</u></b>	<b><u>Date:</u></b>
Ridge High School	11/13/2017

- 3) The Bernards Township Board of Education does hereby recognize the inception of the following **New Extra-Curricular Clubs**:

<b><u>School:</u></b>	<b><u>Club:</u></b>
Ridge High School	Anti Stigma Club
Ridge High School	Food Awareness Club
Ridge High School	12 Keys Club

4) The Bernards Township Board of Education does hereby affirm receipt of the **HIB Report** dated November 13, 2017.

On motion by Ms. Korn seconded by Dr. Dunten Items #1-4 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge  
 “Noes” - None  
 “Abstain” - None

Superintendent Nick Markarian provided a brief explanation for items #1 through #4.

#### XI. Public Comment on Agenda Items

No comments were made.

#### XII. Approval of Minutes

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following minutes:

October 30, 2017 – Executive Minutes  
 October 30, 2017 – Regular Session Minutes

On motion by Dr. Dunten seconded by Ms. McKeon the foregoing were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge  
 “Noes” - None  
 “Abstain” - None

#### XIII. Finance Committee Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated November 13, 2017 consisting of warrants in the amount of \$1,690,592.33.

2) The Bernards Township Board of Education does hereby approve **professional development expenses** in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2017-18 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
D. Lederer	Annual Conference for	\$835	11/06/2017 and 11/07/2017*

## Middle Level Education

\*County Office retroactive approval given on 11/03/2017.

On motion by Mr. Fry seconded by Ms. Gray Items #1-2 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge  
 “Noes” - None  
 “Abstain” - None

#### XIV. Personnel Committee Report

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Jacqueline Hannon** Instructional Aide Mount Prospect School effective October 27, 2017.
- 2) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Lauren Baker** Math Teacher Ridge High School effective March 16, 2018 through May 18, 2018 utilizing 40 personal illness days then an unpaid New Jersey Family Leave effective May 19, 2018 through June 30, 2018 running concurrently with an unpaid Federal Family Leave effective May 19, 2018 through June 30, 2018 returning September 1, 2018.
- 3) The Bernards Township Board of Education does hereby approve a paid Child Care for **Mary Anne Kopecki** Reading Specialist Liberty Corner School effective April 23, 2018 through June 5, 2018 utilizing 29 personal illness days then an unpaid New Jersey Family Leave effective June 5, 2018 through September 21, 2018 running concurrently with an unpaid Federal Family Leave effective June 5, 2018 through November 9, 2018 returning November 12, 2018.
- 4) The Bernards Township Board of Education does hereby approve the following **Change In Assignments, Locations and/or Salaries** for the 2017-18 school year:

<u>Staff Member:</u>	<u>From:</u>	<u>To:</u>
Rebekah Blackwell	Occupational Therapist .4 at as salary of Step 23 MA(500) \$33,344 effective September 1, 2017 through June 30, 2018	Occupational Therapist .4 at as salary of Step 23 MA(500) \$33,344 effective September 1, 2017 through November 3, 2017 then an Occupational Therapist .6 at a salary of Step 23 MA (500) \$50,016 effective November 6, 2017 through June 30, 2018



Renee Pinel	Approve an unpaid New Jersey Family Leave effective October 27, 2017 through November 10, 2017	Approve an unpaid New Jersey Family Leave effective October 27, 2017 through date to be determined not to exceed 6 weeks
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- 5) The Bernards Township Board of Education does hereby appoint **Estrella Dorwani** Spanish Teacher William Annin Middle School at a salary of Step 1-2 BA+30 \$52,999 effective November 6, 2017 through March 26, 2018 as maternity leave replacement for Daria Pizzuto. Certificate of Eligibility-Alternate Route Mentoring required. Salary to be prorated to reflect actual dates worked.
- 6) The Bernards Township Board of Education does hereby appoint **Kendall Carrier** Elementary Strings Teacher Cedar Hill School at a salary of Step 3 BA \$50,155 effective December 4, 2017 through June 30, 2018 as a maternity leave replacement for L. Schaefer. Certificate of Eligibility w/Advanced Standing - Mentoring required. Salary to be prorated to reflect actual dates worked.
- 7) The Bernards Township Board of Education does hereby appoint **Jennifer Litkey** Grade 4 Teacher Liberty Corner School at a salary of Step 1-2 MA \$55,903 effective December 1, 2017 through June 30, 2018.
- 8) The Bernards Township Board of Education does hereby approve the following **Various Assignments** for the 2017-18 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>Salary:</u>
Beth Jackson	After School Care Program	\$20.00 per hour
Eileen Keefe	After School Care Program	\$45.00 per hour
Patricia Miller	Band Trip Nurse	\$250.00 per diem
Matthew Perillo	After Care Student Worker	\$12.00 per hour
Ellie Williams	After Care Student Worker	\$12.00 per hour
Anna Bortner	After Care Student Worker	\$12.00 per hour
Michaela Stoudemayer	Mentor for Classified Students	\$60.00 per hour
Barbara Erickson	Mentor for Classified Students	\$60.00 per hour
Christina Onorato	Mentor for Classified Students	\$60.00 per hour
Danielle Lehman	Mentor for Classified Students	\$60.00 per hour

Nicole Hall	Twilight Weekly After School Program English 10	\$66.30 per hour/2 hours per week 10/23/17-6/30/17
Marisa Marcus	Twilight Weekly After School Program US History	\$66.30 per hour/2 hours per week 10/23/17-6/30/17
Joe Flynn	Twilight Weekly After School Program Chemistry	\$66.30 per hour/2 hours per week 10/23/17-6/30/17
Joe Flynn	Twilight Weekly After School Program Algebra 1B	\$66.30 per hour/2 hours per week 10/23/17-6/30/17
Barbara Erickson	Twilight Weekly After School Program Physical Education	\$66.30 per hour/2 hours per week 10/23/17-6/30/17
Kim Gavin	Twilight Program Substitute	\$66.30 per hour/not to exceed 4 hours per week
Danielle Lehman	Twilight Program Substitute	\$66.30 per hour/not to exceed 4 hours per week
Steven Hendershot	Twilight Program Substitute	\$66.30 per hour/not to exceed 4 hours per week
Barbara Dwyer	Curriculum Writing AP Govt/Econ	\$200 per day/ 4 days total
Joanna Fang	Immigrant Tutor	\$60.00 per hour

9) The Bernards Township Board of Education does hereby appoint the following **Math League Test Administrators** at a salary of \$765.00 for the 2017-18 school year:

Dave Persily  
 Jessica Kovacs  
 Josh Ganz  
 Kerry Linstra

On motion by Ms. McKeon seconded by Ms. Gray Items #1-9 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge  
 “Noes” - None  
 “Abstain” - None

#### XV. Policy Committee Report

Mr. Fry reported that the Policy Committee met during the day on November 13, 2017 and that a report would be provided at the November 27, 2017 Board of Education Meeting.

**XVI. Curriculum Committee Report**

Ms. Gray reported that the next Curriculum Committee meeting will be on November 16, 2017.

**XVII. Advocacy Committee Report**

Ms. Richman reported that the Advocacy Committee minutes recently went out and so that all Board Members would have the opportunity to review them, a report will be provided at the November 27, 2017 Board of Education Meeting.

Ms. Richman noted upcoming events such as the series of workshops on addiction recovery being held by Community in Crisis at the Liberty Corner Presbyterian Church beginning on November 14, 2017, a presentation at William Annin Middle School on November 15, 2017 regarding the risks of vaping and a standards-based report cards assessment presentation at Cedar Hill School on November 16, 2017.

**XVIII. Liaison Committee Reports**

No report.

**XIX. Ad Hoc SEL Committee Report**

Ms. Wooldridge noted that the next Ad Hoc SEL Committee meeting would be held on November 16, 2017.

**XX. Public Comment on Non-agenda Items**

No comments were made.

**XXI. Board Forum**

**XXII. Adjournment**

On motion by Dr. Dunten and seconded by Ms. Korn and approved by all present, the meeting was adjourned at 8:21p.m.

Respectfully submitted,

Rod McLaughlin  
Board Secretary