

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
MINUTES INDEX  
SEPTEMBER 11, 2017  
REGULAR SESSION 6:00 P.M.  
EXECUTIVE SESSION 6:02 P.M.  
RIDGE HIGH SCHOOL PRINCIPAL'S CONFERENCE ROOM  
REGULAR SESSION 7:00 P.M.  
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER**

- I. **Regular Session – Call to Order – 6:00 p.m. – Ridge High School Performing Arts Center – page 81**
- II. **Salute to the Flag – page 81**
- III. **Roll Call – page 81**
- IV. **Executive Session – 6:02 p.m. – Ridge High School Principal's Conference Room – page 81**
- V. **Reconvene Regular Session – Call to Order – 7:00 p.m. – Ridge High School Performing Arts Center – page 81**
- VI. **Statement of Public Notice – page 82**
- VII. **Student Representative – page 82**
- VIII. **Superintendent's Report – page 83**
- IX. **Public Comment on Agenda Items – page 83**
- X. **Finance Committee Report**
  - 1) Approve **List of Disbursements** Dated September 11, 2017 – page 83
- XI. **Personnel Committee Report**
  - 1) Accept Resignation **Edward Easse** Music Teacher Cedar Hill School 2017-18 School Year – page 84
  - 2) Accept Resignation **Amanda Pikarsky** Instructional Aide Mount Prospect School 2017-18 School Year – page 84
  - 3) Accept Resignation **Megan Zummo** Technology Education Teacher Ridge High School 2017-18 School Year – page 84

- 4) Hereby **rescind** Appointment **Sharon Cerchiaro** English Language Arts Teacher Ridge High School 2017-18 School Year – page 84
- 5) Approve Child Care Leave **Justine Rolandelli** Instructional Aide William Annin Middle School 2017-18 School Year – page 84
- 6) **Rescind Extra-Curricular Assignment** 2017-18 School Year – page 84
- 7) Approve **Change in Assignments, Locations and/or Salaries** for the 2017-18 School Year – page 84
- 8) Appoint **Lauren Vail** Social Studies .4 Teacher Ridge High School 2017-18 School Year – page 86
- 9) Appoint **Carol Engel** Instructional Aide William Annin Middle School 2017-18 School Year – page 86
- 10) Appoint **Jacqueline Hannon** Instructional Aide Mount Prospect School 2017-18 School Year – page 86
- 11) Appoint **Megan Healy** Instructional Aide Mount Prospect School 2017-18 School Year – page 86
- 12) Appoint **Kristine Karnick** Instructional Aide William Annin Middle School 2017-18 School Year – page 86
- 13) Appoint **Andrea Napolitano** Instructional Aide Cedar Hill School 2017-18 School Year – page 86
- 14) Appoint **Juana Schwed** Instructional Aide Liberty Corner School 2017-18 School Year – page 86
- 15) Appoint **Sherri Shumate** School Aide Cedar Hill School 2017-18 School Year – page 87
- 16) Appoint **Danielle Siani** Instructional Aide Mount Prospect School 2017-18 School Year – page 87
- 17) Appoint **Donna Wilson** Instructional Aide Ridge High School 2017-18 School Year – page 87
- 18) Appoint **Kristina O'Donnell** Secretary William Annin Middle School 2017-18 School Year – page 87
- 19) Approve **Extra-Curricular Assignments** 2017-18 School Year – page 87
- 20) Approve **Mentoring Services** 2017-18 School Year – page 87
- 21) Appoint **Substitute Teachers** 2017-18 School Year – page 88

XII. **Policy Committee Report** – page 88  
Report on Progress

XIII. **Curriculum Committee Report** – page 88

- 1) Approve Alignment District Curricula with State-Board Adopted Standards

XIV. **Advocacy Committee Report** – page 89

- 1) 21st Legislative District Meeting

XV. **Liaison Committee Reports** – page 89

Report on Progress

XVI. **Ad Hoc SEL Committee Report** – page 89  
Report on Progress

XVII. **Public Comment on Non-agenda Items** – page 89

XVIII. **Board Forum** – page 89

1) Board Goals

XIX. **Adjournment** – page 90

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
MEETING MINUTES  
SEPTEMBER 11, 2017  
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RIDGE HIGH SCHOOL PRINCIPAL'S CONFERENCE ROOM  
REGULAR SESSION 7:00 P.M.  
RIDGE HIGH SCHOOL PERFORMING ARTS CENTER**

- I. **Regular Session – Call to Order – 6:00 p.m. – Ridge High School Performing Arts Center**
- II. **Salute to the Flag**
- III. **Roll Call**

Present: Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman, Ms. Wooldridge, Mr. Markarian, Mr. Siet, Mr. McLaughlin, Board Counsel John Croot

ABSENT: None

- IV. **Executive Session – 6:01 p.m. – Ridge High School Principal's Conference Room**

On motion by Ms. McKeon and seconded by Ms. Wooldridge, and approved by all present, the Board recessed into closed executive session at 6:02p.m.

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss: confidential personnel and contract items; matters of litigation; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Wooldridge seconded by Ms. Korn and approved by all present, the Board closed the Executive Session at 6:50p.m.

- V. **Regular Session – Call to Order – 7:00 p.m. – Ridge High School Performing Arts Center**

Superintendent Markarian began the Regular Session by asking for a moment of silence in remembrance of September 11, 2001 and for the parts of the country being devastated by hurricanes Harvey and Irma.

**VI. Statement of Public Notice**

This is a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. In order to run efficient meetings and to allow maximum opportunity for members of the public to speak, the Board reserves the right to set a time limit for individual comments and/or public comment portions of the agenda. Please understand that public comment portions of our agendas are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. Any Board responses to public comment will be addressed during Board Forum, or during committee reports.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

**VII. Student Representative - RJ Milligan**

The new Student Representative for the 2017-18 School Year, RJ Milligan, provided an update to the Board regarding the first few days of school stating that they had gone

“smoothly”. Mr. Milligan reported on a new speaker system donated by the Touchdown Club that had been donated to the soccer team and that the Ridge High School Football home opener is going to take place on September 15, 2017.

Superintendent Markarian congratulated the Ridge High School Football team for their victory at the game on September 8, 2017.

### **VIII. Superintendent’s Report**

Superintendent Markarian reported that the opening of school for the 2017-18 School Year had been successful and thanked Assistant Superintendent Siet for his hard work hiring new employees and organizing Professional Development, Business Administrator McLaughlin for the work and maintenance done on the facilities during the summer and completion of capital projects and Directors Heineman (Curriculum) and Shadis (Counseling) for their hard work with the new ASPEN system.

Mr. Markarian then provided a rough estimate of enrollment changes for the schools noting that more accurate numbers would be provided once the new data had been updated in the ASPEN system.

### **IX. Public Comment on Agenda Items**

No comments were made.

### **X. Finance Committee Report**

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated September 11, 2017 consisting of warrants in the amount of \$3,518,144.67.

On motion by Ms. Wooldridge seconded by Mr. Fry Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge

“Noes” - None

“Abstain” - None

Ms. Wooldridge elaborated on several topics from the August 24, 2017 Finance Committee Meeting. Ms. Wooldridge reported on potential Ridge High School Café and food service changes that are in the process of being reviewed noting that no decisions have been made and delivered projections of how changes could impact scheduling, staff and finance. Ms. Wooldridge also reported on the long term debt service plan and that

Statistical Forecasting, LLC had been hired to provide demographic services for the District.

President Cwerner noted that Mr. William Draper had performed demographic services previously and she stated that the District has been fortunate to have had the services of Mr. Draper for so many years.

**XI. Personnel Committee Report**

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Edward Easse** Music Teacher Cedar Hill School effective on or before November 8, 2017.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Amanda Pikarsky** Instructional Aide Mount Prospect School effective August 9, 2017.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Megan Zummo** Technology Education Teacher Ridge High School effective July 25, 2017.
- 4) The Bernards Township Board of Education does hereby **rescind** the appointment of **Sharon Cerchiaro** English Language Arts Teacher Ridge High School from the August 28, 2017 meeting.
- 5) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Justine Rolandelli** Instructional Aide William Annin Middle School effective November 27, 2017 through January 2, 2018 then an unpaid New Jersey Family Leave effective January 3, 2018 through February 14, 2018 running concurrently with and unpaid Federal Family Leave effective January 3, 2018 through March 27, 2018 returning March 28, 2018.
- 6) The Bernards Township Board of Education does hereby **rescind** the following **Extra-Curricular Assignment** for the 2017-18 school year:

Caitlin Slack                      Peer Leadership 7th grade

- 7) The Bernards Township Board of Education does hereby approve the following **Change in Assignments, Locations and/or Salaries** for the 2017-18 school year:

<b><u>Staff Member:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Dawn Gibson	Teacher of the Deaf Mount	Teacher of the Deaf .2

	Prospect School at a salary of Step 23 MA \$82,660 effective on or before October 11, 2017 through June 30, 2018. Salary to be prorated to reflect actual dates worked.	Mount Prospect School at a salary of Step 23 MA \$82,660 effective September 1, 2017 through before October 6, 2017 then Teacher of the Deaf 1.0 effective October 9, 2018 through June 30, 2018
Pam Burns	Instructional Aide Oak Street School Step 5 \$28.24 per hour 7 hours per day 183 days 2017-18 school year	Instructional Aide Oak Street School Step 5 \$28.24 per hour 6 hours per day 183 days 2017-18 school year
Debbie Obligacion-Bune	LDTC Oak Street School	LDTC William Annin Middle School
Julia Hamill	School Psychologist .6 District Wide	School Psychologist .6 William Annin Middle School
Jennifer Collins	English Language Arts Teacher Ridge High School at a salary of Step 10 MA \$63,763 effective on or before September 15, 2017 through June 30, 2018	English Language Arts Teacher Ridge High School at a salary of Step 10 MA \$63,763 effective September 1, 2017 through June 30, 2018
Jennifer Glaydura	Instructional Support Liberty Corner School at a salary of Step 16 MA+30 \$79,485 effective on or before October 29, 2017 through June 30, 2018	Instructional Support Liberty Corner School at a salary of Step 16 MA+30 \$79,485 effective on or before September 1, 2017 through June 30, 2018
Virginia Blackowski	Accept the resignation of <b>Virginia Blackowski</b> Instructional Aide Mount Prospect School effective August 24, 2017	Accept the resignation of <b>Virginia Blackowski</b> Instructional Aide Mount Prospect School effective September 22, 2017
Derek Boudreau	Accept the resignation of <b>Derek Boudreau</b> Grade 4 Teacher Cedar Hill School	Accept the resignation of <b>Derek Boudreau</b> Grade 4 Teacher Cedar Hill School



	effective on or before October 24, 2017	effective September 6, 2017
Natalie Urbaniak	Grade 4 Teacher Cedar Hill School at a salary of Step 1-2 MA \$55,903 effective September 1, 2017 through June 30, 2018 as a maternity leave replacement for A. Soto	Grade 4 Teacher Cedar Hill School at a salary of Step 1-2 MA \$55,903 effective September 1, 2017 through June 30, 2018
Noreen Quinn-Foy	Grade 4 Liberty Corner School	Grade 5 Liberty Corner School
Debbie Lawson	Instructional Aide MP	Instructional Aide RHS

8) The Bernard Township Board of Education does hereby appoint **Lauren Vail** Social Studies .4 Teacher Ridge High School at a salary of Step 3 BA \$50,155 effective on or before September 11, 2017 through June 30, 2018. Salary to be prorated to reflect start date and .4 status.

9) The Bernards Township Board of Education does hereby appoint **Carol Engel** Instructional Aide William Annin Middle School at a salary of \$21.25 per hour 7 hours per day effective September 11, 2017 through June 20, 2018.

10) The Bernards Township Board of Education does hereby appoint **Jacqueline Hannon** Instructional Aide Mount Prospect School at a salary of \$21.25 per hour 7.5 hours per day effective September 25, 2017 through June 20, 2018.

11) The Bernards Township Board of Education does hereby appoint **Megan Healy** Instructional Aide Mount Prospect School at a salary of \$21.25 per hour 7.5 hours per day effective September 11, 2017 through June 20, 2018.

12) The Bernards Township Board of Education does hereby appoint **Kristine Karnick** Instructional Aide William Annin Middle School at a salary of \$21.25 per hour 7.5 hours per day effective September 11, 2017 through June 20, 2018.

13) The Bernards Township Board of Education does hereby appoint **Andrea Napolitano** Instructional Aide Cedar Hill School at a salary of \$21.25 per hour 4 hours per day effective September 7, 2017 through June 20, 2018.

14) The Bernards Township Board of Education does hereby appoint **Juana Schwed** Instructional Aide Liberty Corner School at a salary of \$21.25 per hour 4 hours per day effective September 18, 2017 through June 20, 2018.

15) The Bernards Township Board of Education does hereby appoint **Sherri Shumate** School Aide Cedar Hill School at a salary of \$18.25 per hour 3 hours per day effective September 7, 2017 through June 20, 2018.

16) The Bernards Township Board of Education does hereby appoint **Danielle Siani** Instructional Aide Mount Prospect School at a salary of Step 4 \$27.52 per hour 7.5 hours per week effective September 7, 2017 through June 20, 2018.

17) The Bernards Township Board of Education does hereby appoint **Donna Wilson** Instructional Aide Ridge High School at a salary of \$21.25 per hour 7.5 hours per day effective September 18, 2017 through June 20, 2018.

18) The Bernards Township Board of Education does hereby appoint **Kristina O'Donnell** Secretary William Annin Middle School at a salary of Step 6 \$50,522 effective October 2, 2017 through June 30, 2018.

19) The Bernards Township Board of Education does hereby approve the following **Extra-Curricular Assignments** for the 2017-18 school year:

<u>Loc:</u>	<u>Assignment:</u>	<u>Staff Member:</u>	<u>2017-18:</u>	<u>Years/Points/Longevity:</u>		
RHS	Assistant Director Debate CFL	Ryan Monagle	\$1,771	n/a		
RHS	Assistant Director Debate NFL	Ryan Monagle	\$1,771	n/a		
RHS	Assistant Director Debate National Circuit	Ryan Monagle	\$1,771	n/a		
LC	AM Proctor	Beth Baliko	\$1,234	4 years	0 points	\$0
WA	Peer Leadership 7th grade	Courtney Slack	\$2,467	4 years	0 points	\$0

20) The Bernards Township Board of Education does hereby approve the following staff members to provide **Mentoring Services** on August, 30, 2017 for 3 hours at a salary of \$50.00 per hour:

Catherine Stawarz  
 Jessica Musumeci  
 Tracy Newton  
 Stephanie Wilpischecki

Karen Applebaum  
 John Brum  
 Emily Barisonek  
 Annette Franco

21) The Bernards Township Board of Education does hereby appoint the following **Substitute Teachers** at a salary of \$90.00 per diem with a Valid County Substitute Certificate, \$110.00 per diem with a Valid New Jersey Instructional Certificate and **Substitute Nurses** at a salary of \$250.00 per diem for the 2017-18 school year:

Angela DiPetta  
Jayshree Kapadi

Kathy Lewandowski  
Shriya Satagopan

Dan Goldberg

On motion by Ms. Gray seconded by Ms. Richman the first change in assignment in Personnel Item #7 was tabled by a unanimous vote.

On motion by Ms. Korn seconded by Ms. Gray Items #1-21 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge  
 “Noes” - None  
 “Abstain” - None

## XII. Policy Committee Report

No report.

## XIII. Curriculum Committee Report

1) The Bernards Township Board of Education does hereby approve the **alignment of district curricula** with the State-Board adopted Standards for implementation September 1, 2017 in the following content areas:

Language Arts – ELA	K-12
Math	K-12
Visual and Performing Arts	K-12
Health and Physical Education	K-12
Science and Technology	K-12
21 <sup>st</sup> Century Life and Careers	K-12
World Languages	K-12
Social Studies	K-12

On motion by Ms. Wooldridge seconded by Ms. Richman Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Dr. Dunten, Mr. Fry, Ms. Gray, Ms. Korn, Ms. McKeon, Ms. Richman and Ms. Wooldridge  
 “Noes” - None  
 “Abstain” - None

Ms. Gray noted that the Curriculum Committee met on Friday, September 8 and a report would be available at the next Board of Education meeting.

#### **XIV. Advocacy Committee Report**

##### 1) 21st Legislative District Meeting

Ms. Richman reported that the Bernards Township Board of Education had been invited and that she President Cwerner would be attending a meeting on September 12, 2017 with Senator Kean, Assemblywoman Munoz and Assemblyman Bramnick to discuss issues.

President Cwerner asked Board Members for topics of concern that they would like them to discuss at the meeting. Board Members brought up such topics as PARCC, School Bus Driver CDL Certification requirements that led to the shortage last year and thank the state for additional funding for this year and also for SDA Grants.

#### **XV. Liaison Committee Reports**

Ms. Wooldridge provided a report from the September 5, 2017 Municipal Alliance meeting noting that the Twilight Challenge in June of 2017 had raised over \$7,000. Ms. Wooldridge also reported that several students from Bernards Township attended the Lindsey Meyer Teen Institute (LMTI) in August and that the group Ridge Against Alcohol and Drugs (RAAD) won an award.

Upcoming events in October 2017 are the Knock Out Opioids presentation on October 10 at Bernards High School in which Michael Robertson, Somerset County Prosecutor will be in attendance, Empowering Teens with Love and Logic on October 16 and Empowerment Day at William Annin Middle School on October 27.

#### **XVI. Ad Hoc SEL Committee Report**

The committee met in the morning of September 11, 2017. A report will be available at the September 25, 2017 Board of Education meeting.

#### **XVII. Public Comment on Non-agenda Items**

Public comments were made regarding involving students in Community Service Programs to aid in relief to areas affected by hurricanes Harvey and Irma.

#### **XVIII. Board Forum**

##### 1) Board Goals

Board members discussed proposed board goals for the 2017-18 School Year. The three goals include reviewing the NJ School Boards document titled “Fundamentals of School Board Membership”, maintain the Ad Hoc SEL Committee and review the Tech Steering Committee recommendations.

Board members discussed the Board Retreat that took place on September 11, 2017 where the “Fundamentals of School Board Membership” book was discussed and timelines and dynamics for the Tech Steering Committee review.

Board members voted 8 to 1 in favor of the proposed Board Goals for the 2017-18 School Year.

**XIX. Adjournment**

On motion by Dr. Dunten and seconded by Ms. Korn and approved by all present, the meeting was adjourned at 8:08p.m.

Respectfully submitted,

Rod McLaughlin  
Board Secretary