

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
APRIL 28, 2003
OATH OF OFFICE/ELECTION OF OFFICERS 7:00 P.M.
EXECUTIVE SESSION 7:30 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

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- 8) Appoint **Capital Financial Advisors, Inc.** Financial Consultant – page 166
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- 2) Accept the Resignation **Margaret Hansen** Grade 2 Teacher Liberty Corner School – page 167
- 3) Accept the Resignation **Amy Altenburger** Special Education Teacher Cedar Hill School – page 167
- 4) Accept the Resignation **Maya Colitsas** Grade 5 Teacher Cedar Hill School – page 167
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- 22) Approve Translation Services Child Study Team Meeting 2002-03 School Year – page 169
- 23) Approve Mentor Teachers for the 2002-03 School Year – page 169
- 24) Approve Emergent Hiring **Philip Pernice** Language Arts Teacher Ridge High School 2003-04 School Year – page 169
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- 1) Approve Adoption & Purchase of Textbooks – page 171

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
APRIL 28, 2003
OATH OF OFFICE/ELECTION OF OFFICERS 7:00 P.M.
EXECUTIVE SESSION 7:30 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

The meeting was called to order by Board Secretary Joseph Barcellona at 7:00 p.m.

I. **Salute to Flag**

II. **Statement of Public Meeting Notice**

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspaper as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of Cedar Hill Annex.

III. **Statement of Election Results**

April 16, 2003 School Election Results:

<u>For 3 Three Year Terms</u>	
Susan Cauldwell Carlsson	1,231
Patricia Seitz	1,266
Ann Marie Woolford	1,370
Lisa Winter	1,486

<u>Current Expense Tax Levy</u>	<u>For</u>	<u>Against</u>
\$49,846,708	1,424	1,088

IV. **Oath of Office**

- 1) Administer the Oath of Office to newly elected Board members:
Patricia Seitz, Lisa Winter, Ann Marie Woolford

Board Secretary Joseph Barcellona read the New Jersey School Board Code of Ethics.

V. Roll Call of New Board

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Carlucci, Mr. Koch,
Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara
ABSENT: None

VI. Election of Board President

Upon nomination by Paula Bossart, seconded by Ann Marie Woolford, Debbie Bracaglia was unanimously elected President.

VII. Election of Board Vice President

Upon nomination by Patty Seitz, seconded by Bill Koch, Lou Carlucci was unanimously elected Vice President.

VIII. Sexual Harassment Training

Assistant Superintendent Regina Rudolph presented the board its annual training in sexual harassment mandates.

IX. Executive Session - 7:30 p.m. - Board Conference Room

Board Office Conference Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Byrne, seconded by Ms. Seitz, and approved by all present, the Board recessed into closed executive session at 7:30 p.m.

On motion by Ms. Seitz, seconded by Ms. Woolford, and approved by all present, the Board returned to public session at 8:08 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:08 p.m.

X. Regular Session - Call to Order - 8:10 p.m. - Cedar Hill School All-Purpose

Room

XI. **Public Forum on Agenda Items**

XII. **Reorganization of the Board**

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the designation of the **Bernardsville News** as official newspaper for the 2003-04 school year.

2) The Bernards Township Board of Education does hereby appoint the firm of **O'Neill and Lang** as school district auditors for the 2003-04 school year at a fee not to exceed \$28,500 plus additional compensation at an hourly rate for implementation of new state mandated accounting procedures GASB34. This contract is awarded without competitive bidding as a "professional service" under the provisions of the local public contracts law as a recognized profession, licensed and regulated by law, and due to the technical and unique character of this field of endeavor wherein experience and knowledge cannot be practically measured.

3) The Bernards Township Board of Education does hereby appoint the law firm of **Sills Cummis Zuckerman Radin Tischman Epstein & Gross** as Board Attorneys for the 2003-04 school year at the hourly rate to be determined. This contract is awarded without competitive bidding as a "professional service" under the provisions of the local public contracts law as a recognized profession, licensed and regulated by law, and due to the technical and unique character of this field of endeavor wherein experience and knowledge cannot be practically measured.

4) The Bernards Township Board of Education does hereby appoint **Monica Butler** as Public Law 504 Coordinator and Americans with Disabilities Act Coordinator, **Regina Rudolph** as Affirmative Action Officer, **Joseph Barcellona** as Attendance Officer, **Joseph Barcellona** as Qualified Purchasing Agent, and **Joseph Barcellona** as Public Agency Compliance Officer and Public Employees Occupational Safety and Health Act Coordinator for the 2003-04 school year.

5) The Bernards Township Board of Education does hereby appoint the **Spiegle Architectural Group** as the architectural firm of record for the 2003-04 school year. This contract is awarded without competitive bidding as a "professional service" under the provisions of the local public contracts law as a recognized profession, licensed and regulated by law, and due to the technical and unique character of this field of endeavor wherein experience and knowledge cannot be practically measured.

6) The Bernards Township Board of Education does hereby appoint the following brokers-of-record for the 2003-04 school year:

G. R. Murray - District insurance
LDP Consulting - Health insurance

These contracts are awarded without competitive bidding as a “professional service” under the provisions of the local public contracts law as a recognized profession, licensed and regulated by law, and due to the technical and unique character of this field of endeavor wherein experience and knowledge cannot be practically measured.

7) The Bernards Township Board of Education does hereby appoint **Karen Musialowicz** as Treasurer of School Monies for the 2003-04 school year at a salary of \$6,250.

8) The Bernards Township Board of Education does hereby adopt the bylaws, policies and job descriptions on file in the office of the Bernards Township Board of Education for the 2003-04 school year.

9) The Bernards Township Board of Education does hereby adopt the previously approved Curriculum Guides and Textbooks for Grades K-12 on file in the Curriculum Office for the 2003-04 school year.

10) The Bernards Township Board of Education does hereby adopt the following meeting schedule for the 2003-04 school year in the all-purpose room of the Cedar Hill School:

BERNARDS TOWNSHIP BOARD OF EDUCATION

*101 Peachtree Road
Basking Ridge, New Jersey 07920
(908) 204-2600*

2003-2004 SCHEDULE OF BOARD OF EDUCATION MEETINGS

MEETINGS ARE HELD IN THE ALL-PURPOSE ROOM OF THE
CEDAR HILL SCHOOL

<u>Meeting Date:</u>	<u>Executive Session:</u> (when required)	<u>Public Session:</u>
May 12, 2003	7:00 p.m.	8:00 p.m.
May 19, 2003**	7:00 p.m.	8:00 p.m.
June 9, 2003	7:00 p.m.	8:00 p.m.
June 16, 2003**	7:00 p.m.	8:00 p.m.
July 28, 2003	7:00 p.m.	8:00 p.m.
August 25, 2003	7:00 p.m.	8:00 p.m.
September 8, 2003	7:00 p.m.	8:00 p.m.
September 22, 2003	7:00 p.m.	8:00 p.m.
October 13, 2003	7:00 p.m.	8:00 p.m.
October 27, 2003	7:00 p.m.	8:00 p.m.
November 10, 2003	7:00 p.m.	8:00 p.m.
November 24, 2003	7:00 p.m.	8:00 p.m.
December 15, 2003**	7:00 p.m.	8:00 p.m.
January 12, 2004	7:00 p.m.	8:00 p.m.
January 26, 2004	7:00 p.m.	8:00 p.m.
February 9, 2004	7:00 p.m.	8:00 p.m.
February 16, 2004**	7:00 p.m.	8:00 p.m.
March 8, 2004	7:00 p.m.	8:00 p.m.
March 22, 2004	7:00 p.m.	8:00 p.m.
April 12, 2004	7:00 p.m.	8:00 p.m.
May 3, 2004*	7:00 p.m.	8:00 p.m.

*1st Monday of Month

**3rd Monday of Month

11) The Bernards Township Board of Education does hereby authorize the Business Administrator to open accounts, transfer, invest and maintain funds in the best interest of the Board of Education in the cash management plan administered by the New Jersey Cash Management Fund and/or MBIA Municipal Investors Service Corporation, and/or the following approved public depositories for the 2003-04 school year:

First Union/Wachovia Bank
PNC Bank

12) The Bernards Township Board of Education does hereby approve the following statements which are reflective of the policy of the Board of Education and will be published at least annually in newsletters or related information publications of the Bernards Township Board of Education along with the names, addresses and phone numbers of the Affirmative Action Officer, the Public Law 504 Coordinator and the Public Employees Occupational Safety and Health Act Coordinator (PEOSHA) for the 2003-04 school year:

“The Bernards Township School District offers all students and staff equal educational and employment opportunities regardless of race, color, creed, handicap, religion, sex, ancestry, age, national origin or social or economic status.

The Bernards Township School District offers a free and appropriate public education and related services to handicapped students in an unrestricted environment in accordance with Section 504 of the Rehabilitation Act of 1973, Subsections 104.31 through 104.38.”

13) The Bernards Township Board of Education does hereby designate the stated personnel to sign checks on the following accounts for the 2003-04 school year:

Food Service Account - Board Secretary
General Account - Board President/Board Vice-President, Board Secretary,
Treasurer
Payroll Account - Treasurer
Payroll Agency Account - Treasurer
Student Activities Accounts - Principal
Unemployment Trust Fund - Board Secretary
Athletic Account - Principal, Athletic Director
Assistant Superintendent \$250 Petty Cash – Assistant Superintendent
Board Office \$250 Petty Cash - Bookkeeper/Assistant Board Secretary
Cedar Hill School \$500 Petty Cash - Principal
Curriculum Office \$250 Petty Cash - Supervisor
Liberty Corner School \$500 Petty Cash – Principal
Mount Prospect School \$500 Petty Cash - Principal
Oak Street School \$750 Petty Cash – Principal
Ridge High School \$250 Petty Cash – Principal

Ridge High Athletics \$250 Petty Cash – Principal, Athletic Director
 Special Services \$250 Petty Cash - Director of Special Services
 William Annin School \$250 Petty Cash - Principal

14) The Bernards Township Board of Education does hereby acknowledge the following parent groups/organizations for the 2003-04 school year which are using district schools:

<u>School</u>	<u>Group</u>
Ridge High	Ridge Booster Club
Ridge High	Ridge Drama Club
Ridge High	Ridge PTO
Ridge High	Somerset Hills Lacrosse Club
Ridge High	Ridge Runners
Ridge High	Touchdown Club
Ridge High	Ski Club
Ridge High	AFS Parent Group
Ridge High	Ridge Ice Hockey Association
Ridge High	Lady Devil Basketball Association
Ridge High	Lady Devil Softball Association
Ridge High	RMBA (Ridge Marching Band Association)
Ridge High	Ridge Diamond Club
Ridge High	Winners Circle
Ridge High	Ridge Wrestling Club
Ridge High	Ski Team Parent Group
Ridge High	Ridge High Fencing Association
Ridge High	Ridge Sports Foundation
Ridge High	Foundation for Choral Excellence
William Annin	Ski Club
William Annin	Annin PTO
Cedar Hill	Cedar Hill PTO
Oak Street	Oak Street PTO
Mount Prospect	Mount Prospect PTO
Liberty Corner	Liberty Corner PTO
District	Destination Imagination
District	Bernards Township Special Services Parents Group
District	Interschool Council
District	Bernards Township Education Foundation
District	Bernards Township Municipal Alliance

15) The Bernards Township Board of Education does hereby approve the use of the following state contracts for the 2003-04 school year:

<u>Company:</u>	<u>Service:</u>	<u>State Contract #:</u>
TransNet	Computer hardware & related services	A81194
Allied	School furniture & supplies	A84511
Ikon Office Solutions	Copiers & related services	A83338
Supplies Supplies, Inc.	School supplies	A86106
Warnock Auto Fleet	Trucks	A41888

On motion by Ms. Bossart, seconded by Mr. Byrne, Items #1-15 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter,
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
“Noes” - None
“Abstain” - None

XIII. Student Representative’s Report

XIV. President’s Report

XV. Superintendent’s Report

1) Superintendent Valerie A. Goger presented the 2003 Governor’s Teachers of the Year:

James Cahill	Ridge High School
Desiree Muni	William Annin Middle School
Kathleen Dahly	Cedar Hill School
Maryanne Climes	Liberty Corner School
Sharon Licari	Oak Street School
Joanne Hozeny-Brennan	Mount Prospect School

2) Ridge High School Principal Richard Stotler introduced members of the Ridge Sports Foundation who made a presentation on the turf project for Lee Field.

3) *World Languages Five-Year Revision – Supervisor of World Cultures Cheryl Dyer (Tabled)*

XVI. Approval of Minutes

- Regular Meeting Minutes – March 24, 2003
- Executive Session Minutes – March 24, 2003
- Regular Meeting Minutes – April 14, 2003
- Executive Session Minutes – April 14, 2003

On motion by Ms. Seitz, seconded by Mr. Carlucci, the foregoing was approved and the April, 14 Regular Session minutes were amended by the following roll call vote:

- “Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz,
Ms. Woolford (except April 14 Executive Session), Ms. Zarabara,
Ms. Bracaglia
- “Noes” - None
- “Abstain” - Ms. Winter, Ms. Woolford (only April 14 Executive Session)

XVII. Committee Reports

FINANCE

BE IT RESOLVED THAT

- 1) A list of disbursements dated April 28, 2003 consisting of warrants in the amount of \$5,120,402.36.
- 2) The Bernards Township Board of Education acknowledges receipt of the March 2003 Financial Reports from the Board Secretary, the Board Secretary’s Monthly Certification of Budgetary Line Item Status and monthly investment report for March 2003 and the Treasurer’s reports for February 2003 certifying that all reports are in agreement; and further

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line items transfers to the 2002-03 budget:

To:

11-000-100-562-00-07	District Tuition to Local Educational Agency in State	\$10,000.00
11-000-100-565-00-07	District Wide Tuition to County Special Services District	\$30,000.00
11-000-100-566-00-07	District Tuition to Private Schools for Handicapped	\$20,000.00
11-000-216-320-00-07	Speech Consultant	\$2,500.00

11-000-219-440-00-07	Child Study Team Copier Costs	\$5,000.00
11-000-222-320-00-02	William Annin Middle School Library Ed. Services	\$25.00
11-000-222-320-00-03	Cedar Hill School Library Ed. Services	\$670.60
11-000-222-500-00-01	Ridge High School Library Workshop and Travel	\$300.00
11-000-222-600-00-01	Ridge High School Library Supplies	\$234.00
11-000-222-890-00-03	Cedar Hill School Library Other	\$1,000.00
11-000-223-500-00-03	Cedar Hill School Staff Training and Workshops	\$500.00
11-000-223-500-00-06	Mount Prospect School Staff Training and Workshops	\$700.00
11-000-223-500-00-12	Human Resources Staff Training and Workshops	\$30,000.00
11-000-223-600-00-03	Cedar Hill School Staff Training Supplies	\$800.00
11-000-223-600-00-04	Liberty Corner School Staff Training Supplies	\$1,000.00
11-000-240-500-00-03	Cedar Hill School Administration Workshop and Travel	\$1,010.00
11-000-240-500-00-05	Oak Street School Administration Workshop and Travel	\$912.00
11-000-240-890-00-03	Cedar Hill School Administrative Other	\$821.00
11-000-262-100-00-10	District Cafeteria Aides Salary	\$10,000.00
11-000-262-420-00-10	Custodial Purchased Services	\$3,000.00
11-000-262-520-00-10	Liability Insurance	\$7,000.00
11-000-262-600-00-10	District Custodial Supplies	\$4,000.00
11-000-270-420-00-10	Transportation Clean/Repair/Maintenance	\$15,000.00
11-000-270-512-00-03	Cedar Hill School Transportation Co-Curriculum	\$800.00
11-000-270-519-00-10	District Transportation Aid-in-Lieu Payments	\$25,000.00
11-120-100-101-00-10	Elementary Teacher Salaries	\$40,000.00
11-130-100-101-00-10	Middle School Teacher Salaries	\$15,000.00
11-130-100-101-02-10	Middle School Science Teacher Salaries	\$15,000.00
11-130-100-101-04-10	Middle School Fine Arts Teacher Salaries	\$15,000.00
11-130-100-101-05-10	Middle School Social Studies Teacher Salaries	\$15,000.00
11-130-100-101-07-10	Middle School World Languages Teacher Salaries	\$10,000.00
11-140-100-101-06-10	Ridge High School Physical Education Teacher Salaries	\$10,000.00
11-190-100-610-00-01	Ridge High School General Supplies	\$150.00
11-190-100-610-00-03	Cedar Hill School Unrestricted Supplies	\$950.00
11-190-100-610-00-04	Liberty Corner School Unrestricted Supplies	\$300.00
11-190-100-610-00-05	Oak Street School Instructional Supplies	\$225.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$400.00
11-190-100-610-04-03	Cedar Hill School Fine Arts Supplies	\$3,000.00
11-190-100-610-05-02	William Annin Middle School Social Studies Supplies	\$400.00
11-190-100-610-05-08	District Supervisors Social Studies Supplies	\$100.00
11-190-100-610-06-03	Cedar Hill School Physical Education Supplies	\$700.00
11-190-100-610-07-03	Cedar Hill School World Language Supplies	\$200.00
11-190-100-610-07-04	Liberty Corner School World Language Supplies	\$335.00
11-190-100-610-08-03	Cedar Hill School Undistributed Supplies	\$1,000.00
11-190-100-610-08-05	Oak Street School Undistributed Supplies	\$495.00
11-190-100-640-00-03	Cedar Hill School Unrestricted Textbooks	\$1,751.17
11-190-100-640-00-05	Oak Street School Unrestricted Textbooks	\$1,000.00
11-190-100-640-03-02	William Annin Middle School Language Arts Textbooks	\$25.00
11-190-100-640-03-08	Supervisor Language Arts Textbooks	\$413.92
11-190-100-640-07-01	Ridge High School World Language Textbooks	\$107.75
11-190-100-890-00-03	Cedar Hill School Miscellaneous	\$700.00

11-191-100-106-00-10	Kindergarten Aide Salaries	\$20,000.00
11-191-100-500-00-03	Cedar Hill School Kindergarten Other Purchased Services	\$163.00
11-191-100-610-00-03	Cedar Hill School Kindergarten Supplies	\$2,000.00
11-191-100-610-00-06	Mount Prospect School Kindergarten Supplies	\$1,800.00
11-204-100-101-00-10	Teacher Salaries Learning Language Disabled	\$10,000.00
11-213-100-500-00-03	Cedar Hill School Resource Room Supplies	\$1,210.00
11-213-100-640-00-03	Cedar Hill School Resource Room Textbooks	\$500.00
11-215-100-101-00-10	Teacher Salaries Pre-school Disabled	\$15,000.00
11-215-100-610-00-04	Liberty Corner School Pre-school Supplies	\$700.00
11-230-100-101-00-10	District Wide Basic Skills Salaries	\$60,000.00
11-230-100-500-00-03	Cedar Hill School Basic Skills Workshop and Travel	\$800.00
11-230-100-500-00-04	Liberty Corner School Basic Skills Workshop and Travel	\$800.00
11-230-100-600-00-04	Liberty Corner School Basic Skills Supplies	\$590.00
12-000-240-730-00-03	Cedar Hill School Administrative Equipment	\$40.50
12-000-240-730-00-04	Liberty Corner School Administrative Equipment	\$2,000.00
20-241-100-600-03-22	Title III 02-03 Supplies	\$1,756.00
20-241-100-600-03-27	Title III 02-03 Supplies	\$701.00
20-241-100-600-03-29	Title III 02-03 Supplies	\$71.00
20-250-100-101-02-10	IDEA 02-03 Teacher Salaries	\$25,357.64
20-250-200-200-02-10	IDEA 02-03 Benefits	\$20,342.58
20-250-200-300-02-07	IDEA 02-03 Purchased Services	\$12,838.77
20-250-400-731-02-07	IDEA 02-03 Equipment	\$5,940.01
20-270-100-300-03-10	Title IIA 02-03 Carryover Purchased Services	<u>\$10,947.00</u>
		\$496,082.94

From:

11-000-216-500-00-07	District Speech Workshop and Travel	\$2,500.00
11-000-217-101-00-10	OT/PT Salaries	\$50,000.00
11-000-219-390-00-07	Child Study Team Medical Evaluations	\$10,000.00
11-000-219-592-00-07	Child Study Team Workshops and Travel	\$3,000.00
11-000-219-600-00-07	Child Study Team Supplies	\$2,000.00
11-000-222-500-00-01	Ridge High School Library Workshop and Travel	\$384.00
11-000-222-600-00-01	Ridge High School Library Supplies	\$300.00
11-000-222-600-00-02	William Annin Middle School Library Supplies	\$25.00
11-000-222-600-00-03	Cedar Hill School Library Supplies	\$1,670.60
11-000-222-600-00-04	Liberty Corner School Library Supplies	\$300.00
11-000-223-500-00-04	Liberty Corner School Staff Develop. Workshop & Travel	\$335.00
11-000-223-600-00-05	Oak Street School Supplies	\$1,000.00
11-000-223-600-00-12	Human Services Staff Development Supplies	\$5,000.00
11-000-240-440-00-04	Liberty Corner School Copier Costs	\$590.00
11-000-240-600-00-03	Cedar Hill School Administrative Supplies	\$2,631.00
11-000-240-600-00-05	Oak Street School Administration Supplies	\$800.00
11-000-240-890-00-05	Oak Street School Administrative Other	\$112.00
11-000-261-420-00-10	District Maintenance Purchased Services	\$20,000.00
11-000-262-100-00-10	District Cafeteria Aides Salary	\$4,000.00
11-000-262-620-00-10	District Electric Costs	\$250,000.00

11-000-270-512-00-03	Cedar Hill School Transportation Co-Curriculum	\$300.00
11-120-100-101-55-10	Elementary Substitutes	\$40,000.00
11-190-100-610-00-03	Cedar Hill School Unrestricted Supplies	\$13,354.67
11-190-100-610-00-04	Liberty Corner School Unrestricted Supplies	\$4,500.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$1,800.00
11-190-100-610-03-02	William Annin Middle School Language Arts Supplies	\$25.00
11-190-100-610-03-08	Supervisor Language Arts Instructional Supplies	\$413.92
11-190-100-610-05-08	District Supervisors Social Studies Supplies	\$400.00
11-190-100-610-06-03	Cedar Hill School Physical Education Supplies	\$650.00
11-190-100-610-07-01	Ridge High School World Language Supplies	\$107.75
11-190-100-640-00-05	Oak Street School Unrestricted Textbooks	\$225.00
11-190-100-640-07-08	Supervisor World Languages Textbooks	\$100.00
11-190-100-890-00-05	Oak Street School Instructional Miscellaneous	\$495.00
11-190-100-890-00-06	Mount Prospect Miscellaneous	\$700.00
11-191-100-610-00-06	Mount Prospect School Kindergarten Supplies	\$400.00
11-213-100-610-00-03	Cedar Hill School Resource Room Supplies	\$10.00
20-241-100-600-03-10	TITLE III 02-03 Supplies	\$2,528.00
20-250-100-100-C2-10	IDEA 02-03 Carryover Salaries	\$18,200.00
20-250-100-600-C2-07	IDEA 02-03 Carryover Supplies	\$25,798.00
20-250-200-100-C2-10	IDEA 02-03 Carryover Support Salaries	\$2,500.00
20-250-200-200-C2-10	IDEA 02-03 Carryover Benefits	\$1,831.00
20-250-200-300-C2-07	IDEA 02-03 Carryover Purchased Services	\$16,150.00
20-270-100-600-03-10	TITLE IIA 02-03 Supplies	\$10,000.00
20-270-200-500-03-10	TITLE IIA 02-03 Workshop and Travel	<u>\$947.00</u>
		\$496,082.94

4) The Bernards Township Board of Education does hereby approve disposal of equipment as per list on file in the Board office.

5) The Bernards Township Board of Education does hereby approve submission of the No Child Left Behind (NCLB) federal entitlement grant for the fiscal year of 2003 as follows:

<u>Program:</u>	<u>Public School Funds :</u>	<u>Private School Funds :</u>	<u>Total Funds :</u>
Title I	\$53,045	\$0	\$53,045
Title IIA	\$63,087	\$7,448	\$70,535
Title IID	\$1,105	\$146	\$1,251
Title III	\$12,552	\$0	\$12,552
Title IV	\$11,382	\$1,471	\$12,853
Title V	\$18,354	\$2,401	\$20,755

6) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2002-03 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
02150	Children's Institute	School year (3/17/03-6/30/03)	\$11,718.00
97071	Cranford Alternative Program (transfer from Somerset Academy)	School year (4/7/03-6/19/03)	\$5,568.25

7) The Bernards Township Board of Education does hereby approve the tax levy schedule for the 2003-2004 school year.

**Bernards Township Board of Education
2003-2004 Tax Levy Schedule**

	<u>General Fund:</u>	<u>Debt Service:</u>	<u>Total Payment:</u>
July	\$4,153,892.33	\$734,252.53	\$4,888,144.86
August	4,153,892.33	353,275.00	4,507,167.33
September	4,153,892.34		4,153,892.34
October	4,153,892.33	8,215.00	4,162,107.33
November	4,153,892.33		4,153,892.33
December	4,153,892.34		4,153,892.34
Sub Total:	24,923,354.00	1,095,742.53	26,019,096.53
January	4,153,892.33	1,656,593.54	5,810,485.87
February	4,153,892.33	413,275.00	4,567,167.33
March	4,153,892.34		4,153,892.34
April	4,153,892.33	318,215.00	4,472,107.33
May	4,153,892.33		4,153,892.33
June	4,153,892.34		4,153,892.34
Sub Total:	24,923,354.00	2,388,083.54	27,311,437.54
TOTAL:	49,846,708.00	3,483,826.07	53,330,534.07

8) The Bernards Township Board of Education does hereby appoint **Capital Financial Advisors, Inc.**, as financial consultants for the purpose of conducting all transactions regarding the lease/purchase of \$1,250,000 at a rate of \$175 per hour.

9) The Bernards Township Board of Education does hereby acknowledge the donation of an Avid Media Composer 8000 editing system for Ridge High School TV Production Studio.

On motion by Mr. Byrne, seconded by Ms. Zarabara, Items #1-9 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz,
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
“Noes” - None
“Abstain” - Ms. Winter

10) A motion was made by Patty Seitz, seconded by William Koch, to approve a 5-year lease/purchase plan for replacement bleachers at Lee Field. The motion was withdrawn following discussion.

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Susan Allen-Scerbo** Physical Education/Health Teacher Ridge High School effective June 30, 2003 for the purpose of retirement, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Margaret Hansen** Grade 2 Teacher Liberty Corner School effective January 1, 2004 for the purpose of retirement, with regret.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Amy Altenburger** Special Education Teacher Cedar Hill School effective June 30, 2003.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Maya Colitsas** Grade 5 Teacher Cedar Hill School effective June 30, 2003.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Dorothy LaPointe** Grade 3 Cedar Hill School effective June 30, 2003.
- 6) The Bernards Township Board of Education does hereby accept the resignation of **Dona Murphy** Special Education Teacher William Annin Middle School effective June 30, 2003.
- 7) The Bernards Township Board of Education does hereby accept the resignation of **Natalie Kadela** Elementary French Teacher effective June 30, 2003.
- 8) The Bernards Township Board of Education does hereby accept the resignation of **Patricia Joswick** Science Teacher Ridge High School effective June 30, 2003.

9) The Bernards Township Board of Education does hereby accept the resignation of **Patricia McNaught** Science Teacher Ridge High School effective June 30, 2003.

10) The Bernards Township Board of Education does hereby accept the resignation of **Kyle Rehrig** Grade 5 Teacher Oak Street School effective June 30, 2003.

11) The Bernards Township Board of Education does hereby accept the resignation of **Kim Jenkin** Grade 5 Teacher Oak Street School effective June 30, 2003.

12) The Bernards Township Board of Education does hereby accept the resignation of **Sonnya Espinal** Spanish Teacher Ridge High School effective May 31, 2003.

13) The Bernards Township Board of Education does hereby accept the resignation of **Cheryl Litman** Science Teacher Ridge High School effective June 30, 2003.

14) The Bernards Township Board of Education does hereby accept the resignation of **Susanne Valle** Grade 3 Oak Street School effective June 30, 2003.

15) The Bernards Township Board of Education does hereby approve the following change in assignment for the 2002-03 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Amy Palazzo	School Aide Ridge High School 3 hours per day \$15.49 per hour effective 2002-03 school year	School Aide Ridge High School 3 hours per day \$15.49 per hour effective 2002-03 school year and 3.75 hours per day \$15.49 per hour Special Services Secretary effective April 4, 2003 through end of assignment.

16) The Bernards Township Board of Education does hereby approve an unpaid Federal Family Leave for **Connie Green** School Nurse William Annin Middle School and Ridge High School effective March 25, 2003 through June 17, 2003.

17) The Bernards Township Board of Education does hereby approve an unpaid child care leave for **Jenna Yiu** Special Education Teacher William Annin Middle School effective 2003-04 school year.

18) The Bernards Township Board of Education does hereby appoint **Elaine Musselman** School Nurse .5 Ridge High School and .5 William Annin Middle School at a salary of \$182.00 per day 3 days per week effective April 2, 2003 through June 23, 2003 at an actual salary of \$5,460.00 as a family leave replacement for Connie Green.

19) The Bernards Township Board of Education does hereby appoint **Janine Bland** School Nurse .5 Ridge High School and .5 William Annin Middle School at a salary of \$182.00 per day 2 days per week effective April 1, 2003 through June 24, 2003 at an actual salary of \$4,186.00 as a family leave replacement for Connie Green.

20) The Bernards Township Board of Education does hereby appoint **Chris Gemra** Instructional Aide Cedar Hill School at a salary of Step 1 \$17.24 per hour 6.5 hours per day effective April 1, 2003 through June 24,2003.

21) The Bernards Township Board of Education does hereby appoint the following individuals as Intramural/Mini Unit Instructional Aides for special education students attending as follows:

<u>Name:</u>	<u>Salary/Time:</u>	<u>Effective:</u>
Marta Popovich	\$17.24 hour/1 hour 15 minutes a day/1 day per week	March 27, 2003 through May 16, 2003
Maryanne Climes	\$17.24 hour/1 hour 15 minutes a day/ 1 day per week	May 20, 2003 through June 12, 2003
Susan Truppa	\$18.29 hour/1 hour 45 minutes a day/1 day per week	March 25, 2003 through May 13, 2003
Mildred Waale	\$17.24 hour/1 hour 45 minutes a day/1 day per week	March 27, 2003 through May 17, 2003

22) The Bernards Township Board of Education does hereby approve **Diane Reilly** to be paid one hour \$50.00 per hour for translation services during a Child Study Team meeting at Oak Street School 2002-03 school year.

23) The Bernards Township Board of Education does hereby approve the following mentor teachers for the 2002-03 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Shari Longo	Grade 5/OS	Joyce Campos	\$201.63
Kim Zurich	Math/WA	Timothy Bouton	\$275.00

24) The Bernards Township Board of Education does hereby approve the emergent hiring of **Philip Pernice** Language Arts Teacher Ridge High School at a salary of Step 1 MA \$42,092.00 effective September 1, 2003 through June 30, 2004.

25) The Bernards Township Board of Education does hereby approve the emergent hiring of **John Fry** Science Teacher Ridge High School at a salary of Step 16 MA+30 \$66,380.00 effective September 1, 2003 through June 30, 2004.

26) The Bernards Township Board of Education notes that a list of certificated personnel who will not be renewed for the 2003-04 school year is on file in the Board of Education office.

27) The Bernards Township Board of Education does hereby approve the emergent hiring of the following individuals in the assignments listed for home based students for the 2002-03 school year in accordance with the provision of their Individual Education Plan:

<u>Name:</u>	<u>Assignment:</u>	<u>Hourly Rate:</u>
Helen Danto	Instructional Aide-ABA	\$17.24
James DeTata	Adaptive Physical Ed	\$37.69
Margo Pawlowski	Instructional Aide-ABA	\$30.00
Melissa Duscher	Teacher	\$26.00
Meredith Mullen	Instructional Aide-ABA	\$37.69
Gina Noonan	Teacher	\$40.00

28) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2002-03 school year at a rate of \$80.00 per day:

Helen Beck*+
Kristen Lunny*+
Nina Udvardia
Robert Kaminski+
Kimberly Rutledge*+
Erika Mathison*+
Bridget Murphy*+
Chester Lawson*+
Kerry Lusk*+
Joan Santner*+
Mike Madden
Michelle Bushey*+
Lauren Walker+
Liz Hoens*+

*Subject to receipt of certificate
+Emergent Hiring

29) The Bernards Township Board of Education does hereby approve the placement of the following student intern for the 2002-03 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Lauren Last	Rutgers University	Grade 4 LC/Ms. Sandra Russo

On motion by Ms. Seitz, seconded by Mr. Byrne, Items #1-29 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter,
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
“Noes” - None
“Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the adoption and purchase of the following textbooks for the 2003-04 school year:

<u>School Subject:</u>	<u>Name of Textbook:</u>	<u>Publisher:</u>	<u>Total Cost:</u>
WA/Earth Science 8 th Grade	Earth Science	McDougal Littell Inc.	\$33,292.54
RH/Advanced Web Design	The Web Collection	Thompson Learning	\$2,743.00

2) The Bernards Township Board of Education does hereby approve the following course:

<u>Curriculum Title:</u>	<u>Program Type:</u>	<u>Implementation Date:</u>
Technology Education at Ridge	New Course	2004-05 school year

On motion by Ms. Seitz, seconded by Ms. Zarabara, Items #1 & 2 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter,
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
“Noes” - None
“Abstain” - None

XVIII. Public Forum on Other Than Agenda Items

Comments were made regarding the new technology course at Ridge High School.

XIX. Board Forum

Comments were made and discussion was held regarding the BTEA request to end school 2 days early. A straw poll of 5-3-1 was taken to end school 1 day early with William Annin School and Ridge High School graduation dates remaining as scheduled and last day for teachers Tuesday, June 24.

XX. Adjournment

On motion by Ms. Seitz, seconded by Ms. Zarabara, and approved by all present, the meeting was adjourned at 11:00 p.m.

Respectfully submitted,

Margaret Alexander
Assistant Board Secretary.