

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
DECEMBER 19, 2005
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
DECEMBER 19, 2005
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. McGowan, Ms. Seitz, Ms. Smith
Ms. Stevens, Ms. Winter, Ms. Woolford, Dr. Goger, Mr. Murray,
Ms. Rudolph

ABSENT: None

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session – 7:00 p.m. – William Annin Middle School Faculty Dining Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; negotiations; confidential special education matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Smith, seconded by Ms. Woolford, and approved by all present, the Board recessed into closed executive session at 7:01 p.m.

On motion by Ms. Stevens, seconded by Ms. Winter, and approved by all present, the Board returned to public session at 8:00 p.m.

The Board reconvened the regular meeting in the William Annin Middle School Auditorium at 8:05 p.m.

V. Regular Session - Call to Order - 8:05 p.m. – William Annin Middle School Auditorium

VI. Student Representative's Report

VII. Board President's Report

VIII. Superintendent's Report

Superintendent Valerie A. Goger reported on facility use requests and possible duties of the new William Annin Assistant Principal.

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve Camp Jump Start Program Summer 2006.
- 2) The Bernards Township Board of Education does hereby approve Camp BRidge Program Summer 2006.
- 3) The Bernards Township Board of Education does hereby approve 2006 Summer Activities Program.
- 4) The Bernards Township Board of Education does hereby approve the 8th grade trip to Washington D.C. scheduled for April 6 & 7, 2006.

On motion by Ms. Smith, seconded by Ms. Seitz, Items #1-4 were approved 9 to 0.

IX. Business Administrator's Report

Business Administrator John T. Murray II provided a school expansion project update, information on the recent bond sale, building repairs at William Annin, technology equipment installations, and agenda items.

X. Public Forum on Agenda Items

Comments were made regarding the appointment of the William Annin assistant principal, possible duties of the position, and budget presentation schedule.

XI. Approval of Minutes

Regular Board Meeting Minutes – November 28, 2005
Executive Session Minutes – November 28, 2005

On motion by Ms. Woolford, seconded by Mr. Koch, the foregoing was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Smith, Ms. Stevens,
Ms. Winter, Ms. Woolford, Mr. Carlucci
“Noes” - None
“Abstain” - Ms. Seitz

XII. Resolutions

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated December 19, 2005 consisting of warrants in the amount of \$6,625,418.49.
- 2) The Bernards Township Board of Education acknowledges receipt of November 2005 Financial Reports from the Board Secretary, the November 2005 Board Secretary’s Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for November 2005; and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2005-06 school budget:

From:

11-000-100-566-00-07	Private Tuition for Handicapped	\$15,000.00
11-190-100-500-00-01	Ridge High Travel	\$2,000.00
11-190-100-610-01-01	Ridge High Mathematics	\$4,000.00
11-401-100-610-81-01	Ridge High Forensics Supplies	\$2,400.00
11-190-100-610-05-08	Supervisor of Social Studies Supplies	\$199.84
11-000-223-500-00-12	Staff Training Travel	\$230.10
11-190-100-610-00-03	Cedar Hill Supplies	\$6.67
11-202-100-610-02-07	William Annin Moderately Cognitive Supply	<u>\$87.54</u>
Total		\$23,924.15

To:

11-000-216-320-00-07	Speech Consultants	\$15,000.00
11-000-270-512-83-01	Ridge High Forensics Travel	\$8,400.00
11-190-100-640-05-08	Supervisor of Social Studies Textbooks	\$199.84
11-000-221-500-00-12	Human Resources Travel	\$230.10
11-191-100-610-00-03	Mount Prospect Kindergarten Supplies	\$6.67
11-202-100-640-02-07	William Annin Moderately Cognitive Textbook	<u>\$87.54</u>
Total		\$23,924.15

- 4) The Bernards Township Board of Education does hereby approve disposal of equipment, list on file in the Board office.
- 5) The Bernards Township Board of Education does hereby accept a \$2,000 grant to design and implement visual arts projects at William Annin Middle School through the **Geraldine R. Dodge Foundation**.
- 6) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2005-06 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
01271	Shepard High School Morristown, NJ	School year 11/2/05-6/24/05	\$30,376
70711	New Haven Residential Treatment Center	School year 8/1/05-6/30/06	\$350/day

- 7) The Bernards Township Board of Education does hereby approve the expenditure of the **No Child Left Behind Funds from FY05** to be spent in FY06 as follows:

<u>Program Type:</u>	<u>Total Funds:</u>
Title IV	\$11,528

- 8) The Bernards Township Board of Education does hereby accept the **No Child Left Behind Funds FY06**, which were approved by the Office of Grants Management (OGM) as follows:

<u>Program Type:</u>	<u>Total Funds:</u>
Title II – Part A	\$73,118
Title IV	\$11,925
Title V	\$12,117

- 9) The Bernards Township Board of Education does hereby approve the purchase of two Savin Model 8045 digital copiers with accessories under State contract pricing from **Savin Corporation**, c/o Stewart Industries, Mount Laurel, N.J. and authorizes the school business administrator to enter into a 36-month lease purchase agreement with Patriot Public Finance, Pottstown, PA. in the amount of \$748 per month for a total of \$26,928. Pricing includes a trade-in allowance for one Canon Model 330S.

10) The Bernards Township Board of Education does hereby approve the appointment of **Bank of America** to provide investment and arbitrage rebate management services for the proceeds of the 2005 referendum project bond sale pursuant to their proposal dated December 9, 2005. This appointment is awarded as an extraordinary unspecifiable service pursuant to N.J.S.A. 18A:18A-5. Proposals were received from four firms.

11) The Bernards Township Board of Education does hereby approve the establishment of an ad hoc Facilities Committee for the purpose of monitoring the referendum construction project, and will be dissolved upon the completion of the project. Membership includes.

On motion by Ms. McGowan, seconded by Mr. Koch, Item #11 was amended as follows and approved 8 to 1 with Mr. Byrne voting no.

11) The Bernards Township Board of Education does hereby approve the establishment of an ad hoc Facilities Committee that will operate in accordance with the approved charter for the purpose of monitoring the referendum construction project, and will be dissolved upon the completion of the project. Membership includes.

The purpose of the Bernards Township Board of Education Facilities Construction Committee is to assist the Board of Education and district administration in monitoring, evaluating and facilitating the progress of construction projects approved at the September 2005 referendum. The overarching purpose is to ensure value is achieved for the District and the children from the September 2005 referendum.

This committee will monitor and observe professionals employed by the district in order to ensure contract compliance, monitor change orders and anticipate potential issues that could delay completion, unnecessarily increase costs or result in the delivery of facilities that do not meet the requirements of the district, keeping in mind to minimize disruption to students, staff and the community, while ensuring timely completion of the projects. The Facilities Construction Committee is an ad hoc committee of the Board. It will be the responsibility of this committee to provide for regular and adequate reporting to the Board and the public on matters relating to the progress of the projects, especially concerning issues relating to the timely completion of all work at budgeted cost levels.

This committee will consist of four members, appointed by the Board President at the time the committee is initially formed and then again at the annual reorganization meeting. The committee will meet regularly, as required, with members of the administration, the district's architect, construction management firm, contractors and other professionals involved with the projects for the purpose of securing the necessary information and documentation to complete its duties. The committee will cease to exist as soon as possible after completion and delivery of all projects specified in the September 2005 referendum. Any residual activities will be formally transferred to the appropriate standing committee.

Minutes of each FCC meeting, including decisions made will be submitted to the full Board for their information and approval.

On motion by Mr. Koch, seconded by Ms. Woolford, Items #1-11 were approved by the following roll call vote:

- “Ayes” - Mr. Bryne (except Item #11), Mr. Koch, Ms. McGowan
(except Items #3, 11), Ms. Seitz, Ms. Smith (except Item #11),
Ms. Stevens (except Item #3), Ms. Winter, Ms. Woolford, Mr. Carlucci
- “Noes” - Mr. Byrne (only Item #11), Ms. McGowan (only Items #3, 11),
Ms. Smith (only Item #11), Ms. Stevens (only Item #3)
- “Abstain” - None

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Dawn Decker** Autistic Teacher Oak Street School effective January 18, 2006.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Margaret McCoy** Secretary-Business Administrator effective February 28, 2006 for the purpose of retirement, with regret.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Lisa Musso** Instructional Aide Liberty Corner School effective immediately.
- 4) The Bernards Township Board does hereby accept the following resignations from extracurricular positions listed:

Bill Giglio	Head Baseball
Hillarey Batcha	Assistant Girls' Lacrosse
- 5) The Bernards Township Board of Education does hereby approve the extension of an unpaid Child Care Leave for **Jamie Leiser** Kindergarten Teacher Mount Prospect School effective through June 30, 2006.
- 6) The Bernards Township Board of Education does hereby approve an unpaid Federal Family Leave for **Mary Beth Jablonski** Special Education Teacher Cedar Hill School effective November 14, 2005 through December 9, 2005.

7) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2005-06 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Tricia Coto	Social Worker Cedar Hill School at a salary of Step 13 MA \$58,351 effective September 1, 2005 through June 30, 2006	Social Worker Cedar Hill School at a salary of Step 13 MA \$58,351 effective September 1, 2005 through December 31, 2005 and Social Worker Ridge High school at a salary of Step 13 MA \$58,351 effective January 1, 2006 through June 30, 2006
Kathleen Forsell	Co-Head Swim Team \$3,101 0 years/0 points/\$0	Co-Head Swim Team \$5,147.50 0 years/0 points/\$0
Megan Yerkes	Co-Head Swim Team \$3,101 0 years/0 points/\$0	Co-Head Swim Team \$5,147.50 0 years/0 points/\$0
Allyson Sudol	Preschool Autistic .4 Speech Teacher Cedar Hill School at a salary of Step 7 BA+30 \$47,593 effective September 1, 2005 through June 30, 2006 salary prorated to an actual salary of \$19,037	Preschool Autistic .4 Speech Teacher Cedar Hill School at a salary of Step 7 BA+30 \$47,593 effective September 1, 2005 through December 31, 2005 at an actual salary of \$7,615 and Preschool Autistic Speech Teacher at a salary of Step 7 BA+30 \$47,593 effective January 1, 2006 through June 30, 2006 at an actual salary of \$36,171 and a total salary of \$36,171
Marina Heller	Grade 2 Teacher Mount Prospect School at a salary of Step 1 BA \$39,496 effective September 1, 2005 through February 10, 2006 salary prorated to an actual salary of \$21,330 as a maternity leave replacement for Jamie Leiser	Grade 2 Teacher Mount Prospect School at a salary of Step 1 BA \$39,496 effective September 1, 2005 through June 30, 2006 as a maternity leave replacement for Jamie Leiser

8) The Bernards Township Board of Education does hereby appoint **Scott Graber** Assistant Principal William Annin Middle School at a salary of \$75,000 effective as soon as a suitable science teacher replacement is found through June 30, 2006 salary to be prorated to reflect start date.

9) The Bernards Township Board of Education does hereby approve the emergent hiring of **Meredith Kurland-Ross** Elementary Social Worker Cedar Hill School at a salary of Step 12 MA \$56,596 effective February 6, 2006 through June 30, 2006 at a prorated salary of \$27,449.

10) The Bernards Township Board of Education does hereby approve the emergent hiring of **Elizabeth Gomes** Instructional Aide Preschool Autistic Cedar Hill School at a salary of Step 1 \$19.31 per hour 7.5 hours per day 124 days effective December 7, 2005 through June 23, 2006 at an actual salary of \$17,958.

11) The Bernards Township Board of Education does hereby appoint the following extracurricular assignments for the 2005-06 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Payment/Longevity:</u>
Lisa Latchaw	.5 Assistant Indoor Winter Track	\$2,046.50/0 years/0 points/\$0
Richard Thomasey**	.5 Assistant Indoor Winter Track	\$2,046.50
David Coster	Weekend Detention	\$ 49 per hr/5 years/1 point/\$166
Jody Novitsky	Team Leader Grade 6 (February, 2006-June, 2006)	\$1,728
Jen Kaufman	.5 Choreographer-Assistant Musical WAMS	\$1,435/0 years/0 points/\$0
Dawn Kilpatrick	.5 Choreographer-Assistant Musical WAMS	\$1,435/0 years/0 points/\$0
Matthew Mingle	Pep Band	\$1,669/0 years/0 points/\$0

**Contingent on County approval

12) The Bernards Township Board of Education does hereby approve the following student intern placement for the 2005-06 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Jennifer Raphaels	Rutgers	Social Studies/Carol Marin and Elizabeth Wolf 2/1/06-06/23/06

13) The Bernards Township Board of Education does hereby approve the following individual as an Instructional Aide for after school activities for the 2005-06 school year:

<u>Name:</u>	<u>Position:</u>	<u>Time/Rate:</u>	<u>Effective:</u>
Joan Meyers	Instructional Aide- Intramurals	\$21.11 per hour 1 hour per day 3 days	December 1, 8, 15

14) The Bernards Township Board of Education does hereby approve the following individual to teach staff college courses during the 2005-06 school year:

<u>Name:</u>	<u>Course:</u>	<u># Of Hours/Days:</u>	<u>Amount:</u>
Mary MacRae	Network Resources: District E-Mail	3 hours	\$150

15) The Bernards Township Board of Education does hereby approve the following volunteer assistant coaches 2005-06 school year:

Lisa Latchaw	Ski Racing
Kim Nash	Winter Cheerleading
Ryan Postal	Wrestling
Michael Nita	Boys' Basketball

16) The Bernards Township Board of Education does hereby approve the following individual for bedside instruction at a rate of \$63 per hour effective 2005-06 school year:

Donna Ngai

17) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2005-06 school year at a salary of \$80 per day:

Kristen MacGorman
Jeanne Coppola+
Mercedes Evans+
Marigdalia Ramirez-Forte
Michael Nita+
Kristin Robinson+

*Subject to receipt of certificate

+Emergent hiring and subject to receipt of criminal history clearance

18) The Bernards Township Board of Education does hereby approve the emergent hiring of **Chad Gillikin** Substance Awareness Counselor at a salary of Step 19 MA \$70,831 effective on or before February 20, 2006 through June 30, 2006 salary prorated to reflect start date.

On motion by Ms. Woolford, seconded by Ms. Stevens, Items #1-18 were approved by the following roll call vote:

“Ayes” - Mr. Byrne (except Item #8), Mr. Koch, Ms. McGowan, Ms. Seitz,
Ms. Smith, Ms. Stevens, Ms. Winter, Ms. Woolford, Mr. Carlucci
“Noes” - Mr. Byrne (only Item #8)
“Abstain” - None

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies on second reading and adopt:

- | | |
|----------------------------|--|
| a) Policy File Code: M0147 | Board Member Compensation and Expenses |
| b) Policy File Code: M3440 | Expense Reimbursements Employees |
| c) Policy File Code: M4440 | Job Expense-Support Staff Members |

2) The Bernards Township Board of Education does hereby adopt the 2008-09 school calendar (attached to these minutes).

On motion by Ms. Smith, seconded by Ms. Woolford, Items #1-2 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Seitz (except Item #2),
Ms. Smith, Ms. Stevens, Ms. Winter, Ms. Woolford, Mr. Carlucci
“Noes” - Ms. Seitz (only Item #2)
“Abstain” - None

XIII. Public Forum on Other Than Agenda Items

Comments were made regarding athletics at William Annin, facility use fees, request for a middle school sports coordinator, and equal opportunities for middle school athletes.

XIV. Board Forum

Comments were made regarding middle school athletics, facility use policy, township community relations, use of William Annin’s name by athletic groups, GEPA results, Quincy Road parking restrictions, Channel 22 access, budget transfers, Curriculum Director’s report, college selection software, YMCA Youth Outreach, and Policy Committee notes.

XV. Adjournment

On motion by Ms. Stevens, seconded by Ms. Winter, and approved by all present, the meeting was adjourned at 10:50 p.m.

Respectfully submitted,

John T. Murray II
Board Secretary