

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
DECEMBER 20, 2004
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
DECEMBER 20, 2004
EXECUTIVE SESSION 7:00 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

I. Salute to Flag

II. Roll Call

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Byrne (arrived at 7:10 p.m.), Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara, Dr. Goger, Mr. Murray, Ms. Rudolph

ABSENT: None

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session – 7:01 p.m. – Board Conference Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: litigation; review of qualifications of persons under consideration for employment; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Bracaglia, seconded by Ms. Woolford, and approved by all present, the Board recessed into closed executive session at 7:01 p.m.

On motion by Ms. Sietz, seconded by Ms. Zarabara, and approved by all present, the Board returned to public session at 7:45 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:00 p.m.

V. Regular Session - Call to Order - 8:00 p.m. – Cedar Hill School All-Purpose Room

VI. Student Representative’s Report

Student Representative Aniket Shah reported on the recent successes of seniors including 90 acceptances into tier 2 colleges, the sophomore class community service toy collection project and a sports update.

VII. Superintendent’s Report

1) Superintendent Valerie A. Goger made a PowerPoint presentation on the Ridge High School expansion and reviewed the questions and answers from the December 13th meeting on this topic.

BE IT RESOLVED THAT

2) The Bernards Township Board of Education does hereby approve a Ridge High School students’ trip to the rainforests of Costa Rica February 20 – 26, 2005.

3) The Bernards Township Board of Education does hereby approve participation in the Model UN/Congress competition at Yale University, New Haven, CT, Thursday, January 27 – January 30, 2005.

On motion by Ms. Bracaglia, seconded by Ms. Seitz, Item #2 was defeated and Item #3 was approved by the following roll call vote:

- “Ayes” - Ms. Bracaglia, Ms. Bossart (only Item #3), Mr. Byrne (only Item #3), Mr. Koch (only Item #3), Ms. Seitz, Ms. Winter (only Item #3), Ms. Woolford, Ms. Zarabara (only Item #3), Mr. Carlucci (only Item #3)
- “Noes” - Ms. Bossart (only Item #2), Mr. Byrne (only Item #2), Mr. Koch (only Item #2), Ms. Winter (only Item #2), Ms. Zarabara (only Item #2), Mr. Carlucci (only Item #2)
- “Abstain” - None

VIII. Business Administrator’s Report

Business Administrator John Murray updated the Board on the recent heating system breakdown at Mount Prospect School and replacement of the telephone system at Liberty Corner School.

IX. Public Forum on Agenda Items

Comments were made regarding the Ridge High School expansion presentation; Mr. Corfield of Spiezle Architects responded to questions on this topic.

X. Approval of Minutes

- Regular Board Minutes – October 25, 2004
- Executive Session Minutes – October 25, 2004
- Regular Board Minutes – November 8, 2004
- Executive Session Minutes – November 8, 2004

On motion by Ms. Bracaglia, seconded by Ms. Zarabara, the foregoing was approved by the following roll call vote:

- “Ayes” - Ms. Bracaglia, Mr. Byrne, Mr. Koch, Ms. Seitz, Ms. Winter,
Ms. Woolford, Ms. Zarabara, Mr. Carlucci
- “Noes” - None
- “Abstain” - Ms. Bossart

XII. Resolutions

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated December 20, 2004 consisting of warrants in the amount of \$6,364,860.20.
- 2) The Bernards Township Board of Education acknowledges receipt of November 2004 Financial Reports from the Board Secretary, the November 2004 Board Secretary’s Monthly Certification of Budgetary Line Item Status, and the monthly Investment Report for November 2004, and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2004-05 school budget:

From:		
11-190-100-640-03-02	William Annin Language Art Textbooks	\$13,158
11-190-100-610-04-04	Liberty Corner Fine Arts Supplies	\$2,000
11-402-100-580-00-01	Ridge High Travel/Physician	\$20,000
11-000-291-220-00-10	Social Security	\$9,495
11-190-100-610-02-02	William Annin Science Supplies	\$1,500

11-190-100-610-03-02	William Annin Language Art Supplies	\$1,000
11-190-100-610-05-02	William Annin Social Studies Supplies	\$1,000
11-190-100-610-06-02	William Annin Physical Education Supplies	\$1,000
11-190-100-610-07-02	William Annin World Language Supplies	\$1,000
11-190-100-640-01-02	William Annin Math Textbooks	\$27
11-190-100-640-02-02	William Annin Science Textbooks	\$3
11-190-100-640-05-02	William Annin Social Studies Textbooks	\$279
11-190-100-640-06-02	William Annin Physical Education Textbooks	\$3,000
11-190-100-640-07-02	William Annin World Language Textbooks	\$3,347
11-190-100-640-07-08	Supervisors of World Language Textbooks	\$2,634
11-190-100-610-04-04	Liberty Corner Fine Arts Supplies	\$1,000
11-190-100-890-00-04	Liberty Corner Miscellaneous	<u>\$481</u>
		\$60,924

To:

11-190-100-610-03-02	William Annin Language Arts Supplies	\$13,158
11-000-223-500-00-04	Liberty Corner Staff Training	\$2,000
11-402-100-610-00-01	Ridge High General Supplies	\$20,000
11-000-291-260-00-10	Workers Compensation	\$9,495
11-190-100-610-00-02	William Annin General Supplies	\$7,662
12-130-100-730-00-02	William Annin Equipment	\$4,494
11-190-100-610-07-08	Supervisors World Language Supplies	\$2,634
11-000-240-890-00-04	Liberty Corner Miscellaneous	\$1,000
11-000-240-440-00-04	Liberty Corner Copiers	<u>\$481</u>
		\$60,924

4) The Bernards Township Board of Education does hereby approve the disposal of equipment; list on file in the Board office.

5) The Bernards Township Board of Education does hereby designate the stated personnel to sign checks on the following accounts for the 2004-05 school year:

Assistant Superintendent's Office – Assistant Superintendent	\$250
Before and After School Petty Cash – Business Administrator	\$250
Board of Education Petty Cash – Business Administrator	\$250
Cedar Hill P.A.L.S. Petty Cash – Principal, Assistant Principal	\$250
Curriculum Petty Cash – Director	\$250
Liberty Corner Peach #1 – Principal, Assistant Principal	\$250
Liberty Corner Peach #2 – Principal, Assistant Principal	\$250
Oak Street Autistic – Principal, Assistant Principal	\$250
Ridge High Athletic Petty Cash – Principal, Assistant Principal	\$250
Special Education Petty Cash – Director	\$250
Superintendent's Office – Superintendent	\$250

6) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2004-05 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
02270	Somerset County Alternative School	School year	\$20,400
97079	Somerset County Alternative School	School year	\$20,400
94004	Hunterdon County Polytech	School year	\$3,399
98121	Newmark School	School year 12/20/04-6/24/05	\$35,847 prorated

7) The Bernards Township Board of Education does hereby approve the following transportation route with **Mercer Coordinated Transportation System** for the 2004-05 school year:

<u>Student #:</u>	<u>Route #:</u>	<u>Destination:</u>	<u>Total Cost:</u>
02254	EDN1	Eden Institute	\$6,855

8) The Bernards Township Board of Education does hereby accept a donation from the **Cedar Hill School PTO** for a coffee/tea machine for the Cedar Hill teachers' lounge. This \$1,300 donation includes all delivery and installation costs.

9) The Bernards Township Board of Education does hereby approve a supported employment service plan for student #96078 through Developmental Resources Corporation from December 6, 2004 through June 24, 2005 at a cost of \$56,550.

10) The Bernards Township Board of Education does hereby approve the purchase of two (2) Savin Model 4090 digital copiers with accessories and one (1) Savin Model 4045ESP/4145G digital copier with accessories under State contract pricing from Savin Corporation, c/o Stewart Industries, Mount Laurel, New Jersey and authorizes the School Business Administrator to enter into a 60-month lease purchase agreement with **Patriot Public Finance**, Pottstown, PA. in the amount of \$1,345 per month for a total of \$80,700. Pricing includes a trade-in allowance for two (2) Canon Model 6085s and one (1) Ricoh Model 450.

On motion by Ms. Woolford, seconded by Ms. Seitz, Items #1-10 were approved by the following roll call vote:

“Ayes” - Ms. Bracaglia, Ms. Bossart, Mr. Byrne, Mr. Koch, Ms. Seitz, Ms. Winter,
Ms. Woolford, Ms. Zarabara, Mr. Carlucci
“Noes” - None
“Abstain” - None

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Lorraine Cleary** School Aide Cedar Hill School effective November 26, 2004.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Michele Cardone** Occupational Therapist effective October 1, 2004.
- 3) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2004-2005 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Roseann Troullos	School Nurse William Annin Middle School at a salary of Step 8 BA \$44,272 effective September 1, 2004 through June 30, 2005.	School Nurse William Annin Middle School at a salary of Step 8 BA \$44,272 effective September 1, 2004 through December 2, 2004 and then a School Nurse Ridge High School effective December 3, 2004 through June 30, 2005.

- 4) The Bernards Township Board of Education Board of Education does hereby approve an extension to the unpaid child care leave of absence for **Jennifer Scharf** Grade 1 Teacher Oak Street School through June 30, 2005.
- 5) The Bernards Township Board of Education does hereby approve the emergent hiring of **Kelly Ambrozy** Special Education Teacher Cedar Hill School at a salary of Step 9 BA+30 \$48,319 effective on or before February 6, 2005 as a maternity leave replacement for Malia Romano salary to be prorated to reflect actual start date.
- 6) The Bernards Township Board of Education does hereby approve the emergent hiring of **Alexander Barron** Music Teacher William Annin Middle School at a salary of Step 1 BA \$38,542 effective December 6, 2004 through June 30, 2005 as a maternity leave replacement for Nancy Felberbaum, salary prorated to reflect start date at an actual salary of \$26,402.
- 7) The Bernards Township Board of Education does hereby approve the emergent hiring of **Ellen Brain** Language Arts Teacher Ridge High School at a salary of Step 1 MA \$43,475 effective December 6, 2004 through June 30, 2005 as a maternity leave replacement for Daria Kuscenko, salary prorated to reflect start date at an actual salary of \$29,780.

8) The Bernards Township Board of Education does hereby appoint **Anita DeAngelis** School Nurse William Annin Middle School at a salary of Step 1 BA \$38,542 effective December 3, 2004 through June 30, 2005 salary prorated to reflect start date at an actual salary of \$26,594.

9) The Bernards Township Board of Education does hereby approve the emergent hiring of **Amy Dembeski** Special Education Teacher William Annin Middle School at a salary of Step 4 BA \$40,901 effective January 10, 2005 through June 30, 2005, salary to be prorated to reflect start date at an actual salary of \$23,518.

10) The Bernards Township Board of Education does hereby approve the emergent hiring of **Beatrice Muir** Language Arts Teacher Ridge High School at a salary of Step 13 BA \$50,479 effective December 7, 2004 through June 30, 2005 as a maternity leave replacement for Kristen Thorpe, salary prorated to reflect start date at an actual salary of \$34,325.

11) The Bernards Township Board of Education does hereby approve the emergent hiring of **Jill Ogino** School Aide/Receptionist Ridge High School at a salary of \$16.90 per hour 7 hours per day 119 days effective December 1, 2004 through June 27, 2005 at an actual salary of \$14,077.

12) The Bernards Township Board of Education does hereby approve the emergent hiring of **Anna Turkenich** Spanish Teacher William Annin Middle School at a salary of Step 1 BA \$38,542 effective January 3, 2005 through June 30, 2005 salary prorated to reflect start date at an actual salary of \$23,125.

13) The Bernards Township Board of Education does hereby approve the emergent hiring of **Suzanne Valle** Grade 4 Teacher Oak Street School at a salary of \$192 per diem as maternity leave replacement for Elizabeth Lewis effective March 28, 2005 through June 27, 2005.

14) The Bernards Township Board of Education does hereby appoint **Jen Armstrong** Physical Education Teacher Cedar Hill School at a per diem rate of \$192 effective December 2, 2004 through end of assignment as a medical leave replacement.

15) The Bernards Township Board of Education does hereby appoint **Leyna Bollwage** Special Education Teacher Cedar Hill School at a per diem rate of \$192 effective October 11, 2004 through February 4, 2005.

16) The Bernards Township Board of Education does hereby approve the emergent hiring of **Marie Petti** School Aide Cedar Hill School at a salary \$16.90 per hour 3 hours per day 120 days effective December 14, 2004 through June 24, 2005 at an actual salary of \$6,084.

17) The Bernards Township Board of Education does hereby appoint the following individuals to the extracurricular assignments listed for the 2004-05 school year:

<u>School:</u>	<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
WA	Tim Bouton	Fall Intramurals 4x	\$1,884/0 years
WA	Nancy Felberbaum	Orchestra (September – December)	\$ 510/4 years
WA	Alex Barron	Orchestra (January – June)	\$ 766/0 years
WA	Mark Fabio	Jazz Band	\$1,276/3 years
RH	Jaye Barre	Drama Director Fall	\$2,139
RH	Jaye Barre	Drama Director Spring	\$2,139
RH	Marian Stewart	Jazz Band	\$1,596/0 years
RH	Jaye Barre	Musical Director	\$3,327
RH	Marian Doerr	Assistant Musical – Choral	\$2,744
RH	Robert Ottmann	Assistant Musical – Technical	\$2,744
RH	Phillip Pernice	Art Club	\$ 906/0 years
RH	Christine Cassidy	Open Mind Club	\$ 906/0 years
RH	Laurie Johnson	.5 Ass't Forensic Advisor – CFL	\$ 650
RH	Dario Camara	.5 Ass't Forensic Advisor – CFL	\$ 650
RH	Laurie Johnson	.5 Ass't Forensic Advisor – NFL	\$ 650
RH	Dario Camara	.5 Ass't Forensic Advisor – NFL	\$ 650
RH	Laurie Johnson	.5 Ass't Forensic Advisor – National Circuit	\$ 650
RH	Dario Camara	.5 Ass't Forensic Advisor – National Circuit	\$ 650

18) The Bernards Township Board of Education does hereby approve the following individual to teach a staff college course during the 2004-05 school year:

<u>Name:</u>	<u>Course:</u>	<u># of Hours/Days:</u>	<u>Amount:</u>
Kathy Dahly	How To Use The Laptop Lab	1 hour	\$50

19) The Bernards Township Board of Education does hereby approve the following student intern placement for the 2004-05 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Eric Morgan	Kean University	Physical Education/John Fico & Andrew Henthorn Liberty Corner 01/18/05-03/15/05

20) The Bernards Township Board of Education does hereby approve the following 2004 assistance:

<u>Name:</u>	<u>Assignment:</u>	<u>Payment:</u>
Sharon Mollica	Summer IEP Meeting	1 hour/\$50 hour
Gina Tenga	Secretarial Tests-Fall	6 hours/\$50 hour

21) The Bernards Township Board of Education does hereby approve the following individuals to staff the Before/After School Program at Oak Street School for the 2004-05 school year:

<u>Name:</u>	<u>Position:</u>	<u>Amount per hour:</u>
Alexander White	After School Aide	\$12.00
Laurie Friedlander-Zimering	Aide	\$16.90

22) The Bernards Township Board of Education does hereby appoint the following individuals as Instructional Aides for after school activities for the 2004-05 school year:

<u>Name:</u>	<u>Position:</u>	<u>Time/Rate:</u>	<u>Effective:</u>
Linda McNally	Chorus	\$20.18 per hour/23.5 hours total	10/01-04-03/01/05
Laurie Friedlander-Zimering	Intramurals	\$20.79 per hour/8.75 hours total	10/01-04-03/01/05

23) The Bernards Township Board of Educations does hereby appoint **Heather Pane** ABA Home Instruction for At Home Program at a salary of \$60 per hour effective November 1, 2004 though June 30, 2005.

24) The Bernards Township Board of Education does hereby approve the following proficiency adjustments to the 2004-05 base salaries of the individuals listed below:

<u>Name:</u>	<u>Increase:</u>
Lisa Koch	\$204 (12/04-06/05)
Debby Bove	\$204 (12/04-06/05)

25) The Bernards Township Board of Education does hereby approve the following individual as a volunteer paraprofessional aide for the 2004-05 school year:

Thomas Bernstein Ice Hockey

26) The Bernards Township Board of Education does hereby appoint **John McCarthy** 2 hours per week as a tutor for a special education student at a per diem rate of \$60 per hour effective 2004-05 school year.

27) The Bernards Township Board of Education does hereby appoint **Betsy Wolf** as a mentor for a special education student at an hourly rate of \$60 effective September 1, 2004 through June 30, 2005.

28) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2004-05 school year at a salary of \$80 per day:

Anna Turkenich
Pam Burns
Caren Atamian
Carol Floegel*+
Fred Grigni*+
Phyllis Lerner
Nicole Meister*+
Helen Patatoukas
Kelly Rhatigan+
Chris Roser+
Connie Secaras+
Ellen Brain*+
Beatrice Muuir*+
Alex Barron*+

*Subject to receipt of certificate

+Emergent hiring and subject to receipt of criminal history clearance

On motion by Ms. Bracaglia, seconded by Ms. Seitz, Items #1-28 were approved by the following roll call vote:

“Ayes” - Ms. Bracaglia, Ms. Bossart, Mr. Byrne, Mr. Koch, Ms. Seitz, Ms. Winter,
Ms. Woolford, Ms. Zarabara, Mr. Carlucci
“Noes” - None
“Abstain” - None

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies on first reading:

- | | |
|---------------------|---|
| a. File Code: M2430 | Extracurricular Attendance |
| b. File Code: M2415 | Title I Services |
| c. File Code: M2417 | Intervention and Referral Services (I&RS) |
| d. File Code: 3210 | Teaching Staff Members Code of Conduct |
| e. File Code: M5200 | Academic Attendance |
| f. File Code: 7230 | Gifts, Grants, and Donations |
| g. File Code: M8140 | Pupil Enrollments |
| h. File Code: M8462 | Child Abuse and/or Neglect |
| i. File Code: M9110 | Quality Assurance Annual Report |
| j. File Code: 9125 | Public Access Television Broadcasting |
| k. File Code: 9560 | Administration of School Surveys |

2) The Bernards Township Board of Education does hereby adopt the 2007-08 school calendar.

On motion by Ms. Bossart, seconded by Ms. Woolford, Items #1-2 were approved by the following roll call vote:

“Ayes” - Ms. Bracaglia (accept Item #2), Ms. Bossart, Mr. Byrne, Mr. Koch,
Ms. Seitz (accept Item #2), Ms. Winter, Ms. Woolford, Ms. Zarabara,
Mr. Carlucci

“Noes” - Ms. Bracaglia (only Item #2), Ms. Seitz (only Item #2)

“Abstain” - None

XIII. Public Forum on Other Than Agenda Items

Comments were made regarding the PowerPoint presentation and agenda items.

XIV. Board Forum

Comments were made regarding the use of the Cedar Hill School cafeteria as storage space, field rental revenue, and procedures for acceptance of gifts, grants and donations.

XV. Adjournment

On motion by Ms. Zarabara, seconded by Ms. Bracaglia, and approved by all present, the meeting was adjourned at 10:20 p.m.

Respectfully submitted,

John T. Murray II
Board Secretary