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**\*\*\*\* UNOFFICIAL \*\*\*\***  
**BERNARDS TOWNSHIP BOARD OF EDUCATION**  
**BASKING RIDGE, NEW JERSEY**  
**REGULAR MEETING MINUTES INDEX**  
**FEBRUARY 15, 2010**  
**EXECUTIVE SESSION 6:00 P.M.**  
**REGULAR SESSION 7:08 P.M.**  
**CEDAR HILL SCHOOL**

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**FINANCE**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR MEETING MINUTES  
FEBRUARY 15, 2010  
EXECUTIVE SESSION 6:00 P.M.  
REGULAR SESSION 7:00 P.M.  
CEDAR HILL SCHOOL**

**I. Salute to Flag**

**II. Roll Call**

PRESENT: Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Mr. Koch,  
Ms. McGowan, Ms. McKeon, Ms. Sherwyn, Mr. Wilke

ABSENT: None

**III. Executive Session – 6:00 p.m. – Board of Education Building Conference Room**

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss: matters pertaining to specific personnel; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Cwerner, seconded by Ms. Carlsson, and approve by all present, the Board recessed into closed executive session at 6:00 p.m.

On motion by Ms. Cwerner, seconded by Mr. Wilke, and approved by all present, the Board returned to public session at 7:00 p.m.

The Board reconvened the regular meeting in the Cedar Hill School Multi-Purpose Room at 7:08 p.m.

**IV. Regular Session – Call to Order – 7:08 p.m. – Cedar Hill School Multi-Purpose Room**

**V. Statement of Public Notice**

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action. If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

**VI. Public Forum on Agenda Items**

No comments were made.

## VII. **Board Presentation**

- 1) Business Administrator Nick Markarian presented an update of the **2010-11 Budget** highlighting the following information:
  - ⇒ Budget Builder Process (significant dates)
    - 2/15 adopt preliminary budget to be submitted to Somerset County Executive Superintendent of Schools
    - 3/31 Public Hearing; adopt final budget
    - 4/20 Election
  - ⇒ ARAMARK Refund; impact on surplus
  - ⇒ Governor's Executive Order regarding state aid
  - ⇒ 2010-11 Assumptions including % of tax cap, increase in health insurance, cut in state aid, energy savings, increase in transportation costs, impact of BTEA negotiations, amount of extraordinary aid
  - ⇒ Various budget scenarios based on above assumptions
  - ⇒ Programmatic Review
  - ⇒ Examples of possible gap closers
  - ⇒ Timetable

## VIII. **Comments on Budget Presentation**

Board of Education comments included lack of information from state, the Board's desire to preserve programs currently in place, additional ideas to close funding gap, impact of depletion of surplus, reaction to governor's statement, inequity of state aid formula and necessity to contact government officials with concerns.

Public comments included equalized per student state funding, teacher contract negotiations, health insurance, impact on student programs, the full day kindergarten program, extracurricular activities, class size, supervisors teaching classes, 8-period vs. 9-period day and application for cap waivers.

## IX. **Approval of Minutes**

- January 25, 2010 – Executive Session Minutes
- January 25, 2010 – Regular Session Minutes

On motion by Ms. Cwerner, seconded by Ms. Sherwyn, the foregoing was approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan, Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Mr. Koch
- “Noes” - None
- “Abstain” - None

**X. Committee Reports**

**FINANCE**

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated February 15, 2010 consisting of warrants in the amount of \$5,869,772.98.
- 2) The Bernards Township Board of Education acknowledges receipt of the January 2010 Financial Reports from the Board Secretary, the monthly Investment Report for January 2010, and the Treasurer of the School Monies Report for January 2010.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the January 2010 line item transfers totaling \$1,558,901.43 to the 2009-10 school budget, list on file in the Board office.
- 4) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2009-10 school year:

<b><u>Name:</u></b>	<b><u>Name of Conference:</u></b>	<b><u>Cost:</u></b>	<b><u>Date(s):</u></b>
J. Ankiel	Teaching & Learning in 21 <sup>st</sup> Century	\$300	3/22/2010, 4/21/2010
J. Curran	Motivating Disinterested Students	\$180	2/17/2010
K. Ochs	The Print Tool Workshop	\$250	6/6/2010
M. Palumbo	Teaching & Learning in 21 <sup>st</sup> Century	\$300	3/22/2010, 6/29/2010
R. Shello	DAANS Workshop	\$685	3/15/2010-3/18/2010

5) The Bernards Township Board of Education does hereby approve the following list of **field trip destinations** for the 2009-10 school years:

<u>Destination:</u>	<u>Group Attending:</u>	<u># of Students:</u>
Liberty State Science Center, Jersey City, NJ	Cedar Hill 5 <sup>th</sup> Grader	113
Summit Middle School, Summit, NJ	William Annin Music Department	60
Chatham Middle School, Chatham, NJ	William Annin Music Department	24
Indian Pt. Nuclear Power Station	Ridge High School Physics Class	25

6) The Bernards Township Board of Education does hereby approve the **Waiver of Requirements for the Special Education Medicaid Initiative (SEMI)** program for the 2010-11 school year.

7) The Bernards Township Board of Education does hereby authorize the Board Secretary to conduct a drawing on Wednesday, March 10, at 10:00 a.m. in the board conference room for position on the ballot for the 2010 annual school board election.

8) The Bernards Township Board of Education does hereby designate the following locations as official polling sites for the 2010 annual school board election to be held on Tuesday, April 20, 2010 between the hours of 2:00 p.m. and 9:00 p.m.\*\*

- Basking Ridge Firehouse – Districts 2, 4 and 7
- Liberty Corner Firehouse – Districts 12 and 14
- Fellowship Village – Districts 16 and 20
- Hills Recreation Center – Districts 21, 22, 23 and 24
- Bernards Township Community Center – Districts 9, 10 and 17
- Ridge Oak Senior Housing – District 3
- Bernards Township Library – Districts 1 and 6
- Society Hill at Bernards II Clubhouse – Districts 13 and 18
- Somerset Hills Lutheran Church – Districts 5 and 8
- Spring Ridge Clubhouse – Districts 11, 15 and 19

\*\*Pending approval by the County Board of Elections.

9) The Bernards Township Board of Education does hereby approve the following transportation route with **Morris-Union Jointure Commission** for the 2009-10 school year:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Annum:</u>
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983 DLC – Warren \$14,110.55

10) The Bernards Township Board of Education does hereby accept the following **out-of-district student** for the 2009-10 school year:

<b><u>Student #:</u></b>	<b><u>Sending District:</u></b>	<b><u>Prorated Tuition:</u></b>
ID to come	Warren Township Public School District commencing March 8, 2010 – June, 2010	\$28,956.40

11) The Bernards Township Board of Education does hereby authorize the Business Administrator to submit an initial 2010-11 school budget to the Executive County Superintendent for review of cap waiver requests and compliance with state regulations. Furthermore, the board authorizes this initial submission to be made at the full 4% tax levy cap and to include any and all applicable cap waiver applications.

On motion by Mr. Carlucci, seconded by Ms. McGowan, Items #1 through 11 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne (except Item #11), Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan, Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Mr. Koch
- “Noes” - Mr. Byrne (only Item #11)
- “Abstain” - None

A comment was made regarding individuals interested in submitting an application for the Board of Education . All information is available on line for the 2010 election. All completed applications are to be returned to the Board of Education office.

**PERSONNEL**

**BE IT RESOLVED THAT**

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Jennifer Ramos** Speech Teacher Autistic Programs Cedar Hill and Mount Prospect Schools effective April 1, 2010.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Joan Daly** School Aide Media Center Ridge High effective February 22, 2010.
- 3) The Bernards Township Board of Education does hereby accept the following resignations from the extracurricular assignments listed:
  - Cara Restaino Assistant Forensics CFL
  - Cara Restaino Assistant Forensics NFL
  - Cara Restaino Assistant Forensics National Circuit

4) The Bernards Township Board of Education does hereby approve a paid child care leave for **Joanne Hozeny** Assistant Principal Mount Prospect School effective May 10, 2010 through June 30, 2010 utilizing 36 personal illness, and personal days and return September 1, 2010.

5) The Bernards Township Board of Education does hereby approve a paid child care leave for **Daniel Smith** Chemistry Teacher Ridge High School effective March 29, 2010 through April 5, 2010 utilizing 4 family illness days and 2 personal days then New Jersey Family Leave effective April 6, 2010 through May 16, 2010 returning May 17, 2010.

6) The Bernards Township Board of Education does hereby approve a paid child care leave for **Tara Cascarelli** Math Teacher William Annin Middle School effective June 4, 2010 through June 30, 2010 utilizing 15 personal illness days returning September 1, 2010.

7) The Bernards Township Board of Education does hereby approve the following **change in locations** for the 2009-10 school year:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Barbara Roberts	Instructional Aide Cedar Hill	Instructional Aide Mount Prospect
Jilian Planer	Instructional Aide Cedar Hill	Instructional Aide Mount Prospect

8) The Bernards Township Board of Education does hereby approve the following salary guide advancements for the 2009-10 school year effective March 1, 2010:

<b><u>School:</u></b>	<b><u>Name:</u></b>	<b><u>From Step:</u></b>	<b><u>Salary:</u></b>	<b><u>To Step:</u></b>	<b><u>Salary:</u></b>
WA	Lisa Afflitto	4 BA+30	\$50,151	4 MA	\$52,869
WA	Karen Applebaum	11 MA	\$60,700	11 MA+30	\$65,436
RH	Tara Cantagallo	6 BA	\$48,716	6 BA+30	\$52,126
WA	Katherine Donahue	7 MA	\$56,023	7 MA+30	\$60,393
WA	Lisa Filippini	7 MA	\$56,023	7 MA+30	\$60,393
LC	Jenna Hawskell	7 MA	\$56,023	7 MA+30	\$60,393
RH	Timothy Howard	8 BA	\$50,634	8 MA	\$57,115
RH	Sara Kirsch	7 BA	\$49,666	7 MA	\$56,023
MP	Katarzyna Kowalewski	10 BA+30	\$56,312	10 MA	\$59,364
MP	Jessica Lombardo	6 BA+30	\$52,126	6 MA	\$54,951
WA	Brian McGowan	7 BA	\$49,666	7 BA+30	\$53,142
RH	Cathy Nadal-Willis	20 BA	\$72,342	20 MA	\$82,115
RH	Maureen Rodgers	9 BA	\$51,621	9 MA	\$58,229
WA	Edward Russell	19 BA	\$66,983	19 MA	\$76,440
WA	Melanie Turtur	7 BA	\$49,666	7 BA+30	\$53,142

9) The Bernards Township Board of Education does hereby appoint **Jaime Hernandez** Spanish Teacher Ridge High School at a salary of Step 6 MA \$54,951 effective March 15, 2010 through June 30, 2010 as a maternity leave replacement for Sara Kirsch. Salary to be prorated to reflect start date.

10) The Bernards Township Board of Education does hereby appoint **Jennifer Gry** Physical Education Teacher William Annin Middle School at a per diem rate of \$221 effective January 28, 2010 through end of assignment as a medical leave replacement for Brad McClain.

11) The Bernards Township Board of Education does hereby appoint **Roseanne O'Rourke** Kindergarten Aide Mount Prospect School at a salary of \$21.14 per hour 6.5 hours per day effective February 1, 2010 through June 24, 2010.

12) The Bernards Township Board of Education does hereby approve a contract with the **Bernards Township Association of Administrators** from July 1, 2009 through June 30, 1012.

13) The Bernards Township Board of Education does hereby appoint the following **extracurricular assignments** for the 2009-10 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>School:</u>	<u>Stipend:</u>	<u>Longevity:</u>
Suzanne Muszynski	Assistant Forensics CFL	RH	\$1,626	0 years/0 points/\$0
Suzanne Muszynski	Assistant Forensics NFL	RH	\$1,626	0 years/0 points/\$0
Suzanne Muszynski	Assistant Forensics National Circuit	RH	\$1,626	0 years/0 points/\$0
Alena Lamianski	Head Boys Volleyball	RH	\$5,756	
Mike Levy	Assistant Boys Volleyball	RH	\$3,798	3 years/0 points/\$0
Deb Goetjen	Library Webmaster (2/10-6/10)	District	\$1,966	

14) The Bernards Township Board of Education does hereby approve the following mentor for the 2009-10 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Diana Hackett	2 Grade	Corey Richardson	\$550.00

15) The Bernards Township Board of Education does hereby appoint the following Instructional Aides for the 2009-10 school year in the assignments listed:

<u>Name:</u>	<u>School:</u>	<u>Assignment:</u>	<u>Salary/Days:</u>
Diane Canavan	CH	Mini Unit	\$23.10 per hour/1 hour 15 minutes per day/1 day per week 1/18/10-3/15/10
Danielle Fitzgerald	CH	Mini Unit	\$24.50 per hour/1 hour 15 minutes 11/23/09

16) The Bernards Township Board of Education does hereby appoint the following individuals in the assignment listed for an **at home program** for the 2009-10 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Hourly Rate:</u>
Andrea Mongno	Instructional Aide	\$30 per hour 1/13/10-6/24/10 3 hours per week
Vanessa Ryan	Instructional Aide	\$30 per hour 1/11/10-6/24/10 2 hours per week
Dawn Decker	Teacher	\$60 per hour 12/1/09-06/24/10 5 hours per week
Emma Lamparello	Therapy	\$60 per hour 1/18/10-6/24/10 1 hour per week
Allison Bucciarelli	Therapy	\$60 per hour 1/15/10-06/24/10 1 hour per week
Brian McCarthy	Instructional Aide	\$30 per hour 1/25/10-6/24/10 1 hour per week
Debbie Roberts	Instructional Aide	\$30 per hour 1/21/10-6/24/10 2 hours per week
Mary Petras	Peer Modeling	\$8 per hour 1/21/10-06/24/10 2 hours per week
Chris Pereira	Instructional Aide	\$30 per hour 1/21/10-06/24/10 1 hour per week
Kelly Bramwell	Home Visits	\$60 per hour 1/21/10-06/24/10 1-2 hours per week

17) The Bernards Township Board of Education does hereby approve the following **student interns** for the 2009-10 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Meaghan McFadden	RVCC	Elementary/J. Noiset Mount Prospect 2/8/10-5/8/10
Debra Saraka-Rubin	RVCC	Elementary/S. Jakubowski Mount Prospect 2/8/10-5/8/10
Rocco Matrisciano	Kean	Physical Education/T. Howard Ridge High 2/8/10-04/16/10
Nicole Jerewski	RVCC	Elementary/R. Testa Liberty Corner 2/8/10-5/8/10
Jennifer Machonis	RVCC	Elementary/C. Semler Liberty Corner School 2/8/10-5/8/10
Cathryn Clauss	RVCC	Science/C. Athansiou/Ridge High 2/8/10-3/8/10

Tess Dove	RVCC	Science/J. Florance Ridge High 3/15/10-04/12/10
Jennifer Nottoli	RVCC	Special Education/S. Mollica Ridge High 3/15/10-4/12/10
Melanie Kleem	RVCC	Elementary/L. Grune Mount Prospect 2/16/10-04/15/10
Lisa Sanchez	Caldwell	ABA Program/M. Mautone Mount Prospect 2/15/10-3/10/10

18) The Bernards Township Board of Education does hereby approve the following staff members to staff the Before/After School Care Program at various schools at the per hour salary listed:

Andrea Mongno	\$50
Elizabeth Carter	\$24

19) The Bernards Township Board of Education does hereby appoint the following volunteer in the position listed below:

Pete Moroni	Spring Track
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20) The Bernards Township does hereby appoint the following substitute teachers for the 2009-10 school year at a salary of \$80 per day and \$120 per day for substitute nurses:

Thomas Bailey  
Sydney Upah+  
Michael James\*  
Johann Wylde  
Arlen Klinger  
Karen Membrado+  
Brandan Aubom \*  
Dan McGroury +\*  
Robin Ann LaVersa \*+

\*Subject to County Approval  
+Subject to Fingerprint Clearance

21) The Bernards Township Board of Education does hereby appoint **Denise Druce** Grade 2 Teacher Mount Prospect School at a salary of Step 3 BA \$49,973 effective March 8, 2010 through June 30, 2010 as a maternity leave replacement for Melissa Jain. Salary prorated to reflect start date.

22) The Bernards Township Board of Education does hereby appoint **Courtney Gordon** Grade 4 Teacher Cedar Hill School at a salary of Step 7 MA \$56,023 effective March 24, 2010 through June 30, 2010 as a maternity leave replacement for Amanda Teevan. Salary prorated to reflect start date.

23) The Bernards Township Board of Education does hereby appoint **Larry Mongno** Instructional Aide Cedar Hill School at a salary of \$23.10 per hour 7.5 hours per day effective March 5, 2010 through June 24, 2010.

On motion by Ms. Carlsson, seconded by Ms. Cwerner, Items #1 through 23 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan (except Item #12), Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Mr. Koch  
“Noes” - Ms. McGowan (only Item #12)  
“Abstain” - None

Personnel Committee Chairperson Susan Carlsson thanked members of the administration and the Board Personnel Committee for their efforts in securing a contract with the Bernards Township Association of Administrators. The term of the contract is July 1, 2009 through June 30, 2012 with increases of 2.75%, 3.00% and 3.25%.

#### XI. Board Forum

Comments were made regarding flags flying at half mast, the recent Municipal Alliance meeting, the Safe & Drug Free Schools Committee and letter writing to the state. The Board requested the public e-mail them with their suggestions regarding the school budget.

#### XII. Public Forum on Other Than Agenda Items

Comments were made regarding the after school program, ARAMARK and posting the Board of Education’s Executive Session minutes on line. The Bernards Township Environmental Commission made a presentation regarding the lawn care process and pesticides. Mr. Markarian will contact the commission to arrange posting signs that school district property is pesticide free.

**XIII. Adjournment**

On motion by Ms. Cwerner, seconded by Mr. Wilke and approved by all present, the meeting was adjourned at 9:00 p.m.

Respectfully submitted,

Nick Markarian  
Board Secretary