

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
FEBRUARY 16, 2004
EXECUTIVE SESSION 6:45 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

- I. **Salute to Flag** – page 178
- II. **Roll Call** – page 178
- III. **Statement of Public Meeting Notice** – page 178
- IV. **Executive Session - 6:46 p.m. – Board Conference Room** – page 178
- V. **Regular Session - Call to Order - 8:00 p.m. – All Purpose Room Cedar Hill School** – page 179
- VI. **Public Forum on Agenda Items** – page 179
- VII. **Student Representative’s Report** – page 179
- VIII. **Superintendent’s Report**
 - 1) Approve Trip to ECA National Cheerleading Competition in Williamsburg, VA – page 179
- IX. **President’s Report** – page 179
- X. **Approval of Minutes** – page 179
- XI. **Resolutions**
 - Finance**
 - 1) Approve List of Disbursements for February 16, 2004 – page 180
 - 2) Acknowledge Receipt of January 2004 Financial Reports – page 180
 - 3) Approve Line Item Transfers to 2003-04 Budget – page 180
 - 4) Authorize **Drawing for Position on Ballot** 2004 Annual School Board Election – page 181
 - 5) Designation of **Official Polling Locations** for 2004 Annual School Board Election – page 182
 - 6) Acceptance of Out-of-District Tuition Student 2003-04 School Year

- 7) Approve Disposal of Equipment – page 182
- 8) Approve Submission of **IDEA Carry-Over** Application – page 182
- 9) Approve Submission of **Extraordinary Aid** Application – page 182
- 10) Approve Out-of-District Placements – page 182
- 11) Amend Long Range Facility Plan – page 182
- 12) Approve Transfer from Fund Balance – page 182

Personnel

- 1) Accept Resignation **Ronald Curtin** Grade 1 Cedar Hill School – page 183
- 2) Accept Resignation **Dana Sherman** Language Arts Teacher William Annin Middle School – page 183
- 3) Accept Resignation **Jessica LaBar-Twomey** Grade 1 Teacher Liberty Corner School – page 183
- 4) Accept Resignation **Janet Gallagher** Instructional Aide Cedar Hill School – page 183
- 5) Accept Resignation **Pam Palma** School Aide Liberty Corner School – page 183
- 6) Accept Resignation Extracurricular Assignments 2003-04 School Year – page 183
- 7) Approve Maternity Leave of Absence **Laura Schneider** Assistant Principal Oak Street School – page 183
- 8) Approve Change in Assignments 2003-04 School Year – page 184
- 9) Approve Emergent Hiring **Heidi Zimmerman** Grade 4 Teacher Oak Street School 2003-04 School Year – page 185
- 10) Approve Emergent Hiring **Jennifer Lipski** .5 Special Education Teacher/.5 Instructional Aide Oak Street School 2003-04 School Year – page 185
- 11) Appoint **Mary Palladino** Instruction Aide Mount Prospect School 2003-04 School Year – page 185
- 12) Approve Emergent Hiring **JoAnne Lehman** Instructional Aide Mount Prospect School – page 185
- 13) Approve Emergent Hiring **Georgeann Borushko** Database Manager Ridge High School – page 185
- 14) Approve Salary Guide Advancements 2003-04 School Year – page 186
- 15) Appoint Summer 2004 Activities Program Director – page 186
- 16) Appoint 2004 Jump Start Program Director – page 186
- 17) Appoint 2004 Special Education Summer School Coordinator – page 186
- 18) Appoint SAT Prep Course Instructors 2003-04 School Year – page 186
- 19) Appoint Tutor Special Education Student 2003-04 School Year – page 186
- 20) Approve Instructional Aides Applied Behavioral Training 2003-04 School Year – page 186
- 21) Approve Mentor Teachers 2003-04 School Year – page 187
- 22) Approve Extracurricular Assignments 2003-04 School Year – page 187
- 23) Approve Placement of Student Interns 2003-04 School Year – page 187
- 24) Approve Substitute Teachers 2003-04 School Year – page 188

Policy

- 1) Approve Policies on First Reading – page 188

Curriculum

- 1) Approve Adoption & Purchase of Textbooks 2004-05 School Year – page 189

XII. Public Forum on Other Than Agenda Items – page 189

XIII. Board Forum

- 1) Appoint **Spiezle Architectural Group** to Provide Technical Assistance – page 189

XIV. Adjournment – page 190

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
FEBRUARY 16, 2004
EXECUTIVE SESSION 6:45 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

I. Salute to Flag

II. Roll Call

PRESENT: Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Winter,
Ms. Zarabara

ABSENT: Ms. Bracaglia, Ms. Seitz, Ms. Woolford

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session - 6:46 p.m. – Board Conference Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Zarabara, seconded by Mr. Koch, and approved by all present, the Board recessed into closed executive session at 6:46 p.m.

On motion by Mr. Byrne, seconded by Mr. Koch, and approved by all present, the Board returned to public session at 7:55 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:00 p.m.

V. Regular Session - Call to Order - 8:00 p.m. – All-Purpose Room Cedar Hill School

VI. Public Forum on Agenda Items

No comments were made.

VII. Student Representative’s Report

Student Representative Greg Shurts reported that ‘zero period’ students will receive parking places next year and updated the Board on the Cancer Society fundraiser.

VIII. Superintendent’s Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve participation in the ECA National Cheerleading Competition in Williamsburg, VA from Friday, March 19 until Sunday, March 21, 2004.

On motion by Ms. Winter, seconded by Mr. Koch, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Carlucci, Mr. Koch, Ms. Winter, Ms. Zarabara
“Noes” - Ms. Bossart, Mr. Byrne
“Abstain” - None

IX. President’s Report

X. Approval of Minutes

Regular Board Minutes – January 26, 2004
Executive Session Minutes – January 26, 2004
Regular Board Minutes – February 9, 2004
Executive Session Minutes – February 9, 2004

On motion by Ms. Zarabara, seconded by Ms. Bossart, the foregoing was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne (except 2/9/04), Mr. Carlucci (except 1/26/04),
Mr. Koch, Ms. Winter, Ms. Zarabara
“Noes” - None
“Abstain” - Mr. Byrne (only 2/9/04), Mr. Carlucci (only 1/26/04)

XII. Resolutions

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated February 16, 2004 consisting of warrants in the amount of \$5,408,901.52.

- 2) The Bernards Township Board of Education acknowledges receipt of January 2004 Financial Reports from the Board Secretary, the Board Secretary's Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for January 2004, the Treasurer's report for December 2003 certifying that all reports are in agreement, and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2003-04 school budget:

To:

11-000-100-562-00-07	District Tuition to Local Educational Agency in State	\$84,000.00
11-000-100-569-00-10	Tuition Other	\$15,000.00
11-000-218-890-00-09	District Guidance Miscellaneous	\$30.00
11-000-221-110-00-07	Supervisor Technology Other Salaries	\$900.00
11-000-222-600-00-02	William Annin Middle School Library Supplies	\$430.75
11-000-222-600-00-05	Oak Street School Library Supplies	\$900.00
11-000-222-600-00-06	Mount Prospect School Library Supplies	\$500.00
11-000-240-320-00-05	Oak Street School Administration Professional Services	\$430.00
11-000-262-490-00-10	District Water and Sewer	\$17,000.00
11-000-262-620-02-10	District Fuel Costs	\$7,000.00
11-000-270-512-83-01	Ridge High School Forensic Transportation Costs	\$1,500.00
11-000-290-440-00-10	Business Office Copier Costs	\$3,000.00
11-000-291-250-00-10	District Unemployment Insurance	\$20,000.00
11-190-100-106-00-10	School Aide Salaries	\$25,000.00
11-190-100-610-00-02	William Annin Middle School General Supplies	\$18,300.00
11-190-100-610-00-06	Mount Prospect School General Supplies	\$1,440.00
11-190-100-610-04-02	William Annin Middle School Fine Arts Supplies	\$1,325.43
11-190-100-610-04-08	Supervisor Fine Arts Supplies	\$7,806.00
11-204-100-640-00-03	Cedar Hill School Learning Language Disabled Textbooks	\$500.00

11-214-100-610-00-06	Mount Prospect School Autistic Supplies	\$1,000.00
11-230-100-101-00-10	District Wide Basic Skills Salaries	\$30,000.00
30-000-404-339-02-10	William Annin Middle School Boiler Professional Services	\$5,900.00
30-000-404-339-04-10	Liberty Corner School Boiler Professional Services	<u>\$4,900.00</u>
		\$246,862.18

From:

11-000-100-566-00-07	District Tuition to Private Schools for Handicapped	\$2,000.00
11-000-100-567-00-07	District Tuition Out of State Private Schools - Handicapped	\$97,000.00
11-000-218-600-00-09	District Guidance Supplies	\$30.00
11-000-221-105-00-10	District Supervisors Salaries	\$900.00
11-000-222-320-00-02	William Annin Middle School Purchased Services	\$20.75
11-000-222-890-00-02	William Annin Middle School Miscellaneous	\$410.00
11-000-222-890-00-05	Liberty Corner School Miscellaneous	\$900.00
11-000-222-890-00-06	Mount Prospect School Miscellaneous	\$500.00
11-000-223-500-00-06	Mount Prospect School Library Workshop and Travel	\$1,000.00
11-000-240-600-00-05	Oak Street School Administration Supplies	\$430.00
11-000-262-420-00-10	Custodial Purchased Services	\$17,000.00
11-000-262-600-00-10	Custodial Supplies	\$7,000.00
11-000-270-512-00-10	District Athletic Transportation	\$1,500.00
11-000-290-330-00-10	Business Office Purchased Services	\$3,000.00
11-000-291-270-00-10	Employee Benefits Medical Insurance	\$20,000.00
11-110-100-101-00-10	Kindergarten Teacher Salaries	\$8,000.00
11-110-100-101-55-10	Kindergarten Substitutes	\$25,000.00
11-120-100-101-04-10	Elementary Fine Art's Teacher Salaries	\$4,000.00
11-130-100-101-06-10	Elementary Physical Education Teacher Salaries	\$4,000.00
11-150-100-101-00-10	Home Instruction Salaries	\$10,000.00
11-150-100-320-00-09	Home Instruction Purchased Services	\$4,000.00
11-190-100-500-04-08	Supervisor Fine Arts Professional Services	\$7,806.00
11-190-100-610-01-02	William Annin Middle School Mathematics Supplies	\$1,000.00
11-190-100-610-02-02	William Annin Middle School Science Supplies	\$5,625.43
11-190-100-610-03-02	William Annin Middle School Language Arts Supplies	\$1,000.00
11-190-100-610-04-06	Mount Prospect Fine Arts Supplies	\$200.00
11-190-100-610-05-02	William Annin Middle School Social Studies Supplies	\$1,000.00
11-190-100-610-06-02	William Annin Middle School Physical Education Supplies	\$2,000.00
11-190-100-610-06-06	Mount Prospect School Physical Education Supplies	\$240.00
11-190-100-610-07-02	William Annin Middle School World Language Supplies	\$1,000.00
11-190-100-610-08-02	William Annin Middle School Core Content Supplies	\$3,000.00
11-204-100-640-00-04	Liberty Corner School Learning Language Disabled Textbook	\$500.00
11-216-100-610-00-06	Mount Prospect School Full-Time Pre-school Handicapped Supplies	\$1,000.00
11-401-100-610-00-02	William Annin Middle School Co-curricular Supplies	\$5,000.00
30-000-404-339-05-10	0304 Oak Street Roof Professional Services	<u>\$10,800.00</u>
		\$246,862.18

4) The Bernards Township Board of Education does hereby authorize the Board Secretary to conduct a drawing on Wednesday, March 10 at 10:00 a.m. in the Board Conference Room for position on the ballot for the 2004 Annual School Election.

5) The Bernards Township Board of Education does hereby designate the following schools as official polling sites for the 2004 School Board Election to be held on April 20, 2004 between the hours of 2:00 pm. and 9:00 p.m.

Cedar Hill School
Mount Prospect School

6) The Bernards Township Board of Education does hereby accept the following out-of-district tuition student for the 2003-04 school year:

<u>Student #:</u>	<u>School:</u>	<u>Prorated Tuition:</u>
203458	Ridge High School	\$4,652

7) The Bernards Township Board of Education does hereby approve disposal of equipment as per list on file in the Board office.

8) The Bernards Township Board of Education does hereby approve submission of the IDEA Carry-Over application from Fiscal Year 2003 in the amount of \$22,223.53.

9) The Bernards Township Board of Education does here approve submission of applications for Extraordinary Aid for Special Education students whose tuition rate exceeds \$40,000 for the 2003-04 school year.

10) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2003-04 school year and 2004 extended year program:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
91058	Harbor Haven	2004 summer program	\$4,465.00
02124	Grove School transfer from Hunterdon Learning Center	2003-04 school year – 1/12/04-6/30/04	\$24,999.96

11) The Bernards Township Board of Education does hereby amend the Long Range Facility Plan to include the following projects:

- a) Renovation of the Cedar Hill School student bathrooms
- b) Renovation and expansion of the nurse's office at Ridge High School
- c) Locker replacements at Ridge High School

12) The Bernards Township Board of Education does hereby transfer \$300,000 of tuition monies received from Fund Balance to the following accounts:

11-214-100-106-00-10	Autistic Aide Salaries	\$50,000
11-216-100-106-00-10	Preschool Handicapped Full-Time Aides Salaries	\$50,000
11-000-100-562-00-07	Tuition – LEA In-State Special Education	\$50,000
11-000-100-566-00-07	Tuition – Private School for Handicapped	\$100,000
11-213-100-106-00-10	Resource Room Aides Salaries	\$50,000

On motion by Ms. Zarabara, seconded by Mr. Byrne, Items #1-12 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Winter, Ms. Zarabara
 “Noes” - None
 “Abstain” - None

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Ronald Curtin** Grade 1 Cedar Hill School effective June 30, 2004 for the purpose of retirement, with regret.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Dana Sherman** Language Arts Teacher William Annin Middle School effective March 1, 2004.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Jessica LaBar-Twomey** Grade 1 Teacher Liberty Corner School effective June 30, 2004.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Janet Gallagher** Instructional Aide Cedar Hill School effective June 30, 2004, for the purpose of retirement, with regret.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Pam Palma** School Aide Liberty Corner School effective on February 6, 2004.
- 6) The Bernards Township Board of Education does hereby accept the resignations from the following 2003-04 extracurricular assignments:

<u>Name:</u>	<u>Assignment:</u>
Liana LaVecchia	Spring Intramurals - Oak Street School
Kris Kohler	Freshmen Boys Basketball

- 7) The Bernards Township Board of Education does hereby approve a paid maternity leave of absence for **Laura Schneider** Assistant Principal Oak Street School effective

March 15, 2004 through June 19, 2004 utilizing 38 personal illness days, 25 vacation days then an unpaid Federal Family Leave effective June 19, 2004 through July 19, 2004 returning July 21, 2004.

8) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2003-04 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Joy Shutte	Instructional Aide Mount Prospect School at a salary of Step 1 \$17.67 per hour 6.5 hours per day 94 days effective January 26, 2004 through June 22, 2004 at an actual salary of \$10,976.	Instructional Aide Mount Prospect School at a salary of Step 1 \$17.67 per hour 7.5 hours per day 94 days effective January 26, 2004 through June 22, 2004 at an actual salary of \$12,458.
Joann Everson	Instructional Aide Oak Street School at a salary of Step 1 \$17.67 per hour 6.5 hours per day 183 days effective September 4, 2003 through June 22, 2004 at an actual salary of \$21,018.	Instructional Aide Oak Street School at a salary of Step 1 \$17.67 per hour 6.5 hours per day effective September 4, 2003 through January 23, 2004 at an actual salary of \$9,935 then 7.5 hours effective January 26, 2004 through June 22, 2004 at an actual salary of \$12,812 for a total salary of \$22,393.
Deana Frayne	Instructional Aide Oak Street School Step 2 \$18.20 per hour 6.5 hours per day 183 days September 4, 2003 through June 22, 2004 at an actual salary of \$21,649.	Instructional Aide Oak Street School at a salary of Step 2 \$18.20 per hour 6.5 hours per day effective September 4, 2003 through January 23, 2004 at an actual salary of \$10,233 then 7.5 hours effective January 26, 2004 through June 22, 2004 at an actual salary of \$12,812 for a total salary of \$23,045.
Debbie Regan	Instructional Aide Oak Street School Step 1 \$17.67 per hour 6.5 hours per day 165 days effective October 1, 2003 through June 22, 2004 at an actual salary of \$18,952.	Instructional Aide Oak Street School Step 1 \$17.67 per hour 6.5 hours per day effective October 1, 2003 through January 23, 2004 at an actual salary of \$7,848 then 7.5 hours per day

		effective January 26, 2004 through June 22, 2004 at an actual salary of \$12,458 for a total of \$20,306.
Sharon Licari	Paid maternity leave of Absence effective March 1, 2004 through April 19, 2004 utilizing 39 personal illness days, an unpaid Federal Family Leave effective April 20, 2004 through June 30, 2004 with a return date of September 1, 2004.	Paid maternity leave of Absence effective March 1, 2004 through April 19, 2004 utilizing 35 personal illness days, an unpaid Federal Family Leave effective April 20, 2004 through June 30, 2004 with a return date of September 1, 2004.
Bill Baker	Spring Intramurals Oak Street School 2x a week \$900.	Spring Intramurals Oak Street School 4x a week \$1,800.

9) The Bernards Township Board of Education does hereby approve the emergent hiring of **Heidi Zimmerman** Grade 4 Teacher Oak Street School at a salary of Step 1 BA \$37,316 effective March 1, 2004 through June 30, 2004 at an actual salary of \$14,924 as a maternity leave replacement for Sharon Licari. Certificate of Eligibility with Advanced Standing – mentoring required.

10) The Bernards Township Board of Education does hereby approve the emergent hiring of **Jennifer Lipski** .5 Instructional Aide at a salary of Step 1 \$17.67 per hour 3.25 hours per day effective February 12, 2004 through June 22, 2004 at an actual salary of \$4,766 and a .5 Special Education Teacher Oak Street School at a salary of Step 1 BA \$37,316 effective February 12, 2004 through June 30, 2004 at an actual salary of \$8,115 for a total of \$12,881.

11) The Bernards Township Board of Education does hereby appoint **Mary Palladino** Instructional Aide Mount Prospect School at a salary of Step 1 \$17.67 per hour 4 hours per day 86 days effective February 5, 2004 through June 22, 2004 at an actual salary of \$6,078.

12) The Bernards Township Board of Education does hereby approve the emergent hiring of **JoAnne Lehman** Instructional Aide Mount Prospect School at a salary of Step 1 \$17.67 per hour 7.5 hours per day 84 days effective February 9, 2004 through June 22, 2004 at an actual salary of \$11,132.

13) The Bernards Township Board of Education does hereby approve the emergent hiring of **Georgeann Borushko** District Database Manager at a salary of \$45,000 effective March 1, 2004 through June 30, 2004 prorated to an actual salary of \$15,000.

14) The Bernards Township Board of Education does hereby approve the following salary guide advancements for the 2003-2004 school year effective March 1, 2004:

<u>School:</u>	<u>Name:</u>	<u>From:</u>		<u>To:</u>	
CH	Gabrielle Cavagnaro	6 BA+30	\$44,300	6 MA	\$46,702
CH	Marie Cohen	5 BA	\$40,551	5 MA	\$45,741
WA	Jessica Demcsak	3 MA	\$43,879	3 MA+30	\$47,302
WA	Melanie Dorr	8 BA+30	\$46,180	8 MA	\$48,684
RH	Lisa Ecke	3 BA	\$38,900	3 BA+30	\$41,623
RH	Ann Helfant	4 BA	\$39,717	4 BA+30	\$42,497
CH	Stephanie Kaminetsky	4 MA	\$44,800	4 MA+30	\$48,295
OS	Liana LaVecchia	7 BA+30	\$45,231	7 MA	\$47,682
OS	Megan A. Malone	4 BA	\$39,717	4 MA	\$44,800
CH	Mary O'Leary	7 BA	\$42,272	7 MA	\$47,682
MP	Carla Parry	5 MA	\$45,741	5 MA+30	\$49,309
OS	Elizabeth Wilson	5 BA	\$40,551	5 MA	\$45,741

15) The Bernards Township Board of Education does hereby appoint **Jean Gospin** 2004 Summer Activities Program Director at a salary of \$5,800, parent-paid.

16) The Bernards Township Board of Education does hereby appoint **Scott Graber** Summer 2004 Jump Start Program Director at a salary of \$5,800, parent-paid.

17) The Bernards Township Board of Education does hereby appoint **Rita Jordan** 2004 Special Education Summer School Coordinator effective February 2, 2004 through August 13, 2004 at a salary of \$55 per hour.

18) The Bernards Township Board of Education does hereby appoint the following individuals as SAT Prep Course Instructors at a salary of \$2,200 effective January 2004 through March 2004:

David Coster
John Fitzpatrick

19) The Bernards Township Board of Education does hereby appoint **John McCarthy** as a tutor 2 hours per week at a salary of \$39.35 per hour effective February 2, 2004 through June 30, 2004.

20) The Bernards Township Board of Education does hereby approve the following Instructional Aides to be paid for Applied Behavioral Analysis Training effective September 2003 through December 2003:

Gay Tevlin \$142
Donna Simon \$389

21) The Bernards Township Board of Education does hereby approve the following mentor teachers for the 2003-04 school year, mentoring to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Katrina Stout	Art-RHS	Mandy Berry 1/26/04-06/30/04	\$348
Lisa Braner	English-WAMS	John Clark 12/19/03-06/30/04	\$403

22) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2003-04 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Liana LaVecchia	Assistant Softball	\$4,403/6 years \$152
Lori Brown**	Assistant Girls Lacrosse	\$4,403

**Subject to County approval

23) The Bernards Township Board of Education does hereby approve the placement of the following student interns for the 2003-04 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Priya Basak	Rutgers	MAP/Barbara Hale WAMS 02/02/04-05/14/04
Trevor Monk	Rutgers	MAP/Barbara Hale WAMS 02/02/04-05/14/04
Brendan Gallagher	College of NJ	Language Arts/Kristen Thorpe RHS 02/02/04-05/31/04
Richard Ring	William Patterson	Elementary/Jen Cerra LCS 02/02/04-04/30/04
Renee Bryan	Raritan Valley	Kindergarten/Diane Rozzelle OSS 2/16/04-03/15/04
Shannon Bagilioni	Raritan Valley	Grade 3/Diane Cantono MPS 02/16/04-03/15/04
Amanda Helmick	Raritan Valley	Kindergarten/Terry Vena MPS 02/16/04-03/15/04
John Philip	Raritan Valley	Social Studies/Jamie Max RHS 02/16/04-03/15/04
Brent Weber	Raritan Valley	Social Studies/Carol Marin RHS 02/16/04-03/15/04
Meridith Schwartz	Raritan Valley	Grade 3/Marsha Scheffler CHS 02/16/04-03/15/04

Lisa Viola Raritan Valley Kindergarten/Lisa Brouillard LCS
02/16/04-03/15/04

Kristen Montgomery Raritan Valley Grade 2/Colleen Shanahan LCS
02/16/04-03/15/04

24) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2003-04 school year at a rate of \$80.00 per day:

Robert Cygan*+
Roselle Juechter*+
Jeffrey Weyl*+
Lauren Rosenthal+
David Duffy
Mary Denton*+
Heidi Zimmerman+

*Subject to receipt of certificate
+Emergent Hiring

On motion by Ms. Bossart, seconded by Mr. Byrne, Items #1-24 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Winter, Ms. Zarabara
“Noes” - None
“Abstain” - None

POLICY

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following policies on first reading:

- a) Policy File Code: 2415.05 Pupil Surveys, Analysis and/or Evaluations
- b) Policy File Code: 3321 Acceptable Use of Computer Network/Computers and Resources for Teaching Staff Members
- c) Policy File Code: 3322 Teaching Staff Members’ Use of Cellular Telephones
- d) Policy File Code: 4321 Acceptable Use of Computer Network/Computers and Resources for Support Staff Members
- e) Policy File Code: 4322 Support Staff Members’ Use of Cellular Telephones
- f) Policy File Code: M9100 Public Relations

On motion by Ms. Bossart, seconded by Mr. Byrne, Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Winter, Ms. Zarabara
“Noes” - None
“Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the adoption and purchase of the following textbooks for the 2004-05 school year:

<u>Subject/Grade:</u>	<u>Textbook:</u>	<u>Publisher:</u>	<u>Total Cost:</u>
Drama Projects/RH	Theatrical Experience	Perfection Learning Corp.	\$1,4700.70

On motion by Ms. Winter, seconded by Ms. Bossart, Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Winter, Ms. Zarabara
“Noes” - None
“Abstain” - None

XII. Public Forum on Other Than Agenda Items

Comments were made regarding the position of Database Manager, next year’s budget and upgrades of buildings. Questions and discussion followed on the Bishop Jane facility and utilizing it for preschool special education classes. Comments were made regarding the joint meeting of the Board’s and Township’s Finance Committees which included discussion on parking, access, space and athletic fields. Concerns were voiced regarding the availability of additional space at Ridge High and whether classes that do not have a full enrollment will be dropped. Questions were asked regarding the general criteria for an honors course and allowing the A Cappella choir to be designated as such, and the determination of holidays on the school calendar.

XIII. Board Forum

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby authorize **Spieze Architectural Group** to provide technical assistance to the district Facility Committee during the study of district facility needs at a cost not to exceed \$2,600.

On motion by Ms. Zarabara, seconded by Ms. Winter the forgoing was approved by all present.

The Board commented on the A Cappella choir and review of procedures for inclusion as an honors course and determined that it will go through committee one additional time. Visits to each school building have helped the Board to understand facility issues. Questions were asked on the long-rang facility plan history and need for update of projects. In response to comments on the bullying presentation scheduled for February 17, Dr. Goger stated the district has had a program in place for the past three years. This presentation is one additional awareness step with a very comprehensive day planned. Questions were asked on the criteria utilized for the alternative educational program and requested a report be made to the Board. Dr. Goger explained that Mr. Stotler is working with several colleges and that we are one of 81 high schools in the pilot program that would allow students to take college courses receiving both college and high school credit.

XIV. Adjournment

On motion by Mr. Koch, seconded by Ms. Bossart, and approved by all present, the meeting was adjourned at 9:20 p.m.

Respectfully submitted,

Joseph Barcellona
Board Secretary