

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
JANUARY 26, 2009
EXECUTIVE AGENDA 6:20 P.M.
REGULAR SESSION 7:09 P.M.
RIDGE HIGH SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
JANUARY 26, 2009
EXECUTIVE AGENDA 6:15 P.M.
REGULAR SESSION 7:00 P.M.
RIDGE HIGH SCHOOL**

The meeting was called to order at 7:09 p.m. by President Koch.

I. Salute to the Flag

II. Roll Call

PRESENT: Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Mr. Koch,
Ms. McGowan, Mr. Wilke, Ms. Winter, Ms. Woolford

ABSENT: None

III. Executive Session – 6:15 p.m. – Ridge High School Conference Room Main Office

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss matters pertaining to negotiations; confidential student matters; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Winter, seconded by Mr. Carlucci, and approved by all present, the Board recessed into closed executive session at 6:20 p.m.

On motion by Ms. Carlsson, seconded by Ms. Cwerner, and approved by all present, the Board returned to public session at 7:00 p.m.

The Board reconvened the regular meeting in the Ridge High School Auditorium at 7:09 p.m.

IV. Regular Session – Call to Order – 7:09 p.m. – Ridge High School Auditorium

V. Statement of Public Notice

This was a regular meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action. If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VI. Public Forum on Agenda Items

No comments were made.

VII. Board Response

VIII. Board Presentation

Board President Bill Koch read a statement regarding the budget process and the evening's scheduled presentations. He further explained the 3 times during the meeting the Board would welcome public comment.

1) 2009-10 Budget – Elementary & Middle School Programmatic Options

Superintendent Valerie A. Goger's budget presentation focused on the following points highlighting the pros & cons and cost saving of each:

- Kindergarten program
 - History (previous length of kindergarten day)
 - Comparison of kindergarten structure (half day vs. full day)
 - Before & after school care (half day program)
- Elementary class size
- Elementary world language program
- Elementary enrichment program
- Elementary computer education

William Annin Middle School Principal Karen Hudock reviewed the following areas of possible cuts at the middle school and the impact of each:

- Late bus
- Intramural program
- Comparison of current guidance structure vs. structure after elimination of 1 counselor
- Reduction of stipend positions
- Elimination of world language
- Elimination of Communication Arts classes
- Elimination of elective/cycle classes
- Extra session classes

Dr. Goger spoke on options being considered to keep the 2009-10 school budget within state mandated guidelines. She explained the budget shortfall facing the district in each of the next 3 years. The following items were reviewed and ramifications of each were explained:

- Class size (impact on learning)
- 'Pay to play' (organization & control of program)
- Transportation (elimination of freshmen scrimmages & middle school late bus)
- Employee benefits
- Value of programs (8 period day vs. 31+ students in class vs. ½ day kindergarten)

Dr. Goger reviewed the budget timetable and when the district anticipates information being released by the state. She stated 'nothing is a done deal' and responded to concerns brought forward at the last Board meeting.

2) Comments from the public included programmatic reduction options, elimination of administrative positions, teachers contract negotiations, allowing children of staff members to attend district schools, class size, importance of passing budget, the public bringing concerns directly to Trenton, utilization of PTO fundraising and parent volunteers, and special education budget.

IX. Business Administrator's Report

Business Administrator Nick Markarian stated he is continuing to review budget data for the current year and planning for the upcoming year.

X. Superintendent's Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following overnight trips for the Ridge Forensics program:

2/6/09-2/7/09	Scarsdale High School, Scarsdale, NY
2/13/09-2/16/09	Harvard University, Cambridge, MA
5/1/09-5/4/09	Tournament of Champions Debate, Lexington, KY
5/22/09-5/25/09	National Catholic Forensics League Grand Nationals, Albany, NY
6/13/09-6/20/09	National Forensic League Championships, Birmingham, AL

2) The Bernards Township Board of Education does hereby accept the 2009-10 Professional Development Plan.

On motion by Ms. Carlsson, seconded by Mr. Carlucci, Items #1 & 2 were approved by all present.

XI. Approval of Minutes

December 15, 2008 – Executive Session
December 15, 2008 – Regular Session
January 12, 2009 – Executive Session
January 12, 2009 – Regular Session

On motion by Ms. Woolford, seconded by Ms. Carlsson, the foregoing was approved by the following roll call vote:

- “Ayes” - Mr. Byrne (except 12/15/08), Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan, Mr. Wilke, Ms. Winter, Ms. Woolford, Mr. Koch
- “Noes” - None
- “Abstain” - Mr. Byrne (only 12/15/08)

XII. Committee Reports

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby a list of disbursements dated January 26, 2009 consisting of warrants in the amount of \$9,644,958.64.
- 2) The Bernards Township Board of Education acknowledges receipt of the December 2008 Financial Reports from the Board Secretary, the monthly Investment Report for December 2008, and the Treasurer of School Monies report for December 2008.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the December line item transfers totaling \$54,856.14 to the 2008-09 school budget, list on file in the Board office.
- 4) The Bernards Township Board of Education does hereby approve the following professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2008-09 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Purpose of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
J. Rollo	NJASA Techspo 2009	Presenting session	\$415	1/29/09- 1/30/09

5) The Bernards Township Board of Education does hereby approve the following field trip destinations for the 2008-09 school year:

Florham Park Roller Rink, Florham Park, NJ
Lyon's Mall, Basking Ridge, NJ
Bridgewater Commons Mall, Bridgewater, NJ
Basking Ridge Firehouse, Basking Ridge, NJ
NJ Marine Sciences Consortium, Sandy Hook, NJ
New Jersey Law Center, New Brunswick, NJ
Environmental Center, Basking Ridge, NJ
Fuddruckers Restaurant, Bridgewater, NJ
Valley Shepherd Creamery, Chester, NJ
International Center of Photography, New York, NY
Commerce Bank Ballpark (Patriot's Stadium), Bridgewater, NJ
VA Medical Center, Lyons, NJ
George Street Playhouse, New Brunswick, NJ
Bernards High School, Bernardsville, NJ

6) The Bernards Township Board of Education does hereby approve the following:

**Municipal/School District Participation in
County Energy Audit Program**

WHEREAS, in January 2008, the Somerset County Board of Chosen Freeholders established the Somerset County Energy Council to advise the Board of Chosen Freeholders on energy issues and opportunities, advocate for energy efficiency and conservation, and promote public understanding of energy-saving and alternative energy opportunities and choices; and

WHEREAS, in support of the Energy Council's mission and recommendations, the Board of Chosen Freeholders created a new County Energy Audit Program (hereinafter referred to as the "Program"); and

WHEREAS, the School District of Bernards Township has accepted the Somerset County Board of Chosen Freeholders and County Energy Council's invitation to voluntarily participate in and assist in implementing the new County Energy Audit Program, and endorsed submission of the completed attached Energy Audit Program Application; and

WHEREAS, in order to facilitate completion of the energy audits and Energy Star Portfolio Manager Tool in accordance with the Program, the County requires establishing a municipal/school district Energy Team whose primary role will be to provide data, information and access to buildings/facilities to the Energy Audit Firm and assist with implementing improvement measures and other follow-up activities as specified in the attached Energy Audit Program Guidelines; and

WHEREAS, the Energy Audit Program guidelines specify additional responsibilities of the Energy Team, which include facilitating proposal generation efforts from Energy Audit Firms assigned by the County Energy Council, reviewing EA Firm proposals, and recommending the

desired EA Firm to perform the work for the municipality/school district, in accordance with the established Program timeline.

NOW, THEREFORE, BE IT RESOLVED by the Bernards Township School District that the Board of Education is hereby authorized to establish an Energy Team and designates its Representative in accord with the Somerset County Energy Audit Program FY 2009 and its section labeled "General Responsibilities of the Municipal/School District Energy Team," to fulfill the role and responsibilities specified in same, and in addition to authorizing submission of an application to participate in the Program.

BE IT FURTHER RESOLVED that the Bernards Township Board of Education Secretary is hereby directed to forward a copy of this resolution and the name, address, phone and e-mail information for each member of the Energy Team to the Somerset County Planning Board and Somerset County Energy Council.

7) The Bernards Township Board of Education does hereby approve the **Waiver of Requirements for the Special Education Medicaid Initiative (SEMI)** program for the 2009-10 school year.

8) The Bernards Township Board of Education does hereby approve a change in the October 27th Board meeting minutes as follows:

WHEREAS, The Bernards Township Board of Education does hereby approve submission of the **NCLB (No Child Left Behind)** FY2009 funds, which were approved by the Office of Grants Management. The following are the amounts, which include the private school allocations:

Title II	Part A \$72,550
Title IV	\$ 8,158

For the Title III funds in the amount of \$6,340 and as per grant guidelines, the Bernards Township Schools will participate in a consortium and such funds will be administered by the Bedminster School District.

9) The Bernards Township Board of Education does hereby authorize the Business Administrator to submit an initial 2009-10 school budget to the Executive County Superintendent for review of cap waiver requests and compliance with state regulations. Furthermore, the board authorizes this initial submission to be made at the full 4% tax levy cap and to include any and all applicable cap waiver applications.

10) The Bernards Township Board of Education does hereby approve the following contract change orders Ridge High School:

<u>Change Order #:</u>	<u>Change:</u>	<u>Amount:</u>
27-GC 71 (RHS)	Additional cleaning & priming of exposed steel locker room & maintenance area of gym addition	\$ 4,487
27-GC 81 (RHS)	Replace area of curb damaged by	\$ 636

27-GC 82 (RHS)	plumbing contractor's trucker Additional painting of ductwork & sprinkler pipe	\$ 4,300
27-PC 31 (RHS)	Repair curbing damaged by plumbing contractor's trucker	(\$ 636)
27-EC 11 (RHS)	Additional circuits & underground conduits added to power heaters in relocated hot box	\$ 4,678
27-EC 26 (RHS)	Heat detectors eliminated above the auditorium ceiling	(\$ 1,403)
27-EC 29 (RHS)	Add circuits to control backstops & projection screen in gym	\$13,124
27-EC 31 (RHS)	Provide 12 pole & 6 pole contactors to control site lighting	\$ 1,198
27-GC 85 (RHS)	Add lower rail to auditorium handicap ramps	\$ 3,500
27-MC 18 (RHS)	Ductwork rooms 307 and 309 not painted by mechanical contractor	(\$ 2,912)

On motion by Ms. McGowan, seconded by Ms. Cwerner, Items #1-10 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan,
Mr. Wilke, Ms. Winter, Ms. Woolford, Mr. Koch
“Noes” - None
“Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Rose Kessler** Language Arts Teacher William Annin Middle School effective June 30, 2009, with regret, for the purpose of retirement.
- 2) The Bernards Township Board of Education does hereby approve a paid child care leave of absence for **Meredith Kurland-Ross** Social Worker Cedar Hill School effective February 24, 2009 through March 27, 2009 utilizing 24 personal illness days then an unpaid Federal Family Leave of absence effective March 28, 2009 through June 30, 2009 returning September 1, 2009.
- 3) The Bernards Township Board of Education does hereby approve a paid child care leave of absence for **Krissy Uhler** Grade 3 Cedar Hill School effective March 2, 2009 through April 14, 2009 utilizing 31 personal illness days returning April 15, 2009.

4) The Bernards Township Board of Education does hereby approve the following change in assignments and/or locations:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Amanda Estes	Language Arts Teacher at Ridge High School at a salary of Step 1 BA \$42,990 effective September 1, 2008 through February 2, 2009 salary to be prorated to \$21,495 to reflect dates	Language Arts Teacher at Ridge High School at a salary of Step 1 BA \$42,990 effective September 1, 2008 through June 30, 2009
Amberley Roio	Team Leader 7 th Grade WA \$3,956	.5 Team Leader 7 th Grade WA \$1,978 9/1/2008-1/12/2009
Jennifer Stoeckel	Paid child care leave Social Studies Teacher at Ridge High School effective September 4, 2008 through November 3, 2008 utilizing 36 personal illness then an unpaid Federal Family Leave effective November 4, 2008 through February 1, 2009 returning February 2, 2009	Paid child care leave Social Studies Teacher at Ridge High School effective September 4, 2008 through November 3, 2008 utilizing 36 personal illness then an unpaid Federal Family Leave effective November 4, 2008 through January 28, 2009 returning January 29, 2009
Ken Le Cour	Team Leader 7 th Grade WA \$3,956	.5 Team Leader 7 th Grade WA \$1,978 1/13/2009-6/30/2009
Sarah John	Paid child care leave Language Arts Teacher Ridge High School effective September 1, 2008 through September 30, 2008 utilizing 19 days then an unpaid Federal Family Leave of absence effective October 1, 2008 through December 31, 2008 then an unpaid child care leave effective January 1, 2009 through January 31, 2009 returning February 2, 2009	Paid child care leave Language Arts Teacher Ridge High School effective September 1, 2008 through September 30, 2008 utilizing 19 days then an unpaid Federal Family Leave of absence effective October 1, 2008 through December 31, 2008 then an unpaid child care leave effective January 1, 2009 through January 31, 2009 returning February 2, 2009 to William Annin Middle School
Scott McLuskey	Freshman Boys' Soccer coach RHS \$5,508	Assistant Boys' Soccer coach RHS \$5,508
Shara Sincoff	Art Teacher at William Annin Middle School at a salary of Step 1 BA \$42,990 effective September 1, 2008 through	Art Teacher at William Annin Middle School at a salary of Step 1 BA \$42,990 effective September 1, 2008 through June 30, 2009

January 31, 2009 prorated to
\$21,495 to reflect dates

Vincent Randazzo	Language Arts Teacher at William Annin Middle School at a salary of Step 1 BA \$42,990 effective September 1, 2008 through February 2, 2009 salary prorated to \$21,495 to reflect dates	Language Arts Teacher at William Annin Middle School at a salary of Step 1 MA \$48,493 effective September 1, 2008 through June 30, 2009
Patricia Pilat	Guidance Counselor Oak Street School at a salary of Step 1 MA \$49,705 to be prorated to \$24,853 to reflect dates effective August 29, 2008 through February 4, 2009	Permanent Substitute Mount Prospect School effective February 5, 2009 through February 27, 2009 at a salary of \$90 per day then Long Term Guidance Counselor Mount Prospect School effective March 2, 2009 through April 30, 2009 at a salary of \$215 per day then Permanent Substitute effective May 1, 2009 through June 22, 2009 at a salary of \$90 per day

- 5) The Bernards Township Board of Education does hereby appoint **Ronald Foley** Math Teacher at Ridge High School as a maternity leave replacement for Katherine Simon at a salary of Step 3 MA+30 \$54,345 prorated to \$33,498 to reflect start date effective December 19, 2008 through June 30, 2009.
- 6) The Bernards Township Board of Education does hereby appoint **Adam Garnys** Music Teacher at Mount Prospect School and Oak Street School as a maternity leave replacement for Kathleen Whiteley at a salary of Step 4 BA \$45,568 prorated to \$27,336 to reflect start date effective January 5, 2009 through June 30, 2009.
- 7) The Bernards Township Board of Education does hereby appoint **Stephanie Villarino** Spanish Teacher at William Annin Middle School as a maternity leave replacement for Anna Hill at a salary of Step 1 BA \$42,990 prorated to \$15,047 to reflect start date effective March 16, 2009 through June 30, 2009.
- 8) The Bernards Township Board of Education does hereby appoint **Wendy Loos** Social Worker at Cedar Hill School as a maternity leave replacement for Meredith Kurland-Ross at a salary of \$250 per diem 3 days per week effective February 16, 2009 through June 22, 2009.
- 9) The Bernards Township Board of Education does hereby appoint **Kathleen Carlyon** Grade 3 Teacher at Cedar Hill School at a salary of \$215 per diem as a medical leave replacement effective January 7, 2009 through end of assignment.

10) The Bernards Township Board of Education does hereby appoint **Steve Kohut** Business Teacher at Ridge High School at a salary of \$215 per diem as a medical leave replacement effective January 21, 2009 through end of assignment.

11) The Bernards Township Board of Education does hereby appoint the following aides for the 2008-09 school year:

<u>Name:</u>	<u>School:</u>	<u>Assignment:</u>	<u>2008-09 Step/Hourly Rate/Days:</u>
Amanda Pikarsky	RHS	Instructional Aide	\$22.10/7.5 hours/107 days
Justin Genovese	MPS	Instructional Aide- Preschool Autistic	\$22.10/7.5 hours/107 days

12) The Bernards Township Board of Education does hereby appoint the following extracurricular assignments for the 2008-09 school year with stipends and longevity:

<u>Name:</u>	<u>School:</u>	<u>Position:</u>	<u>2008-09 Payment/Longevity:</u>
Michelle Muserlian	CHS	Winter Intramurals	\$563/0 years/0 points/\$0 1 day per week

13) The Bernards Township Board of Education does hereby approve the following volunteer coach for the 2008-09 school year:

<u>Name:</u>	<u>Activity:</u>	<u>School:</u>
Robert Farrell	Boys' Basketball	RHS

14) The Bernards Township Board of Education does hereby appoint the following individuals in the assignment listed for an at home program for the 2008-09 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Hourly Rate:</u>
Andrea Mongno	Instructional Aide	\$30
Meggaly Portillo	Aide	\$30

15) The Bernards Township Board of Education does hereby approve the following mentors for the 2008-09 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Kellie Laurice	Special Education	Allyson Sudal	\$550
Rachel Falis	Dance	Carla Falb	\$165

16) The Bernards Township Board of Education does hereby approve the following individual as a mentor for classified high school students at a rate of \$60 per hour effective 2008-09 school year:

Larry Migliore

17) The Bernards Township Board of Education does hereby approve the following staff members to staff the Before/After School Care Programs at Cedar Hill, Oak Street and Liberty Corner Schools:

<u>Name:</u>	<u>Hourly Rate:</u>
Kruti Kapadia	\$24
Leigh Miller	\$24

18) The Bernards Township Board of Education does hereby appoint the following staff listed in positions below:

<u>Name:</u>	<u>Position:</u>	<u>Hours/Hourly Rate:</u>	<u>Effective:</u>
Allyson Blanford	Language Arts/WAMS	Step 12 MA	1/26/2009-1/27/2009
Emma Lamparello	Physical Therapy	\$50.83 1-2 hours per week	12/17/2008-6/23/2009
Erin Giacchi	Instructional Aide- Intramurals	\$24.88 1 hour per week	12/04/2008-6/23/2009

19) The Bernards Township Board of Education does hereby approve the following individuals to staff Destination Imagination:

Elizabeth Michels
Jennifer Asay
Noreen Verbrugge
Padma Ayodhiman
Theresa Creedon

20) The Bernards Township Board of Education does hereby appoint the following substitute teachers for 2008-09 school year at a salary of \$80 per day and \$120 per day for substitute nurses:

Carolyn Campione+	Mary Pratt+
Brendan McNamara	Michael Tozzi
Michael Drulis	John Curran
Michael Burns	Shona Kornfield
Kate Putnoky	Marissa Marton
Michelle Polo	Jean D'Ambrosio

*Subject to County Approval
+Subject to Fingerprint Clearance

21) The Bernards Township Board of Education does hereby approve the following student interns for the 2008-09 school year:

<u>Name:</u>	<u>College/University:</u>	<u>School/Cooperating Teacher:</u>
Alexander Dupuis	Fairleigh Dickinson University	William Annin Middle School/ Melanie Block 1/7/2009 & 1/21/2009
Katheryn Marvel	Marist College	Oak Street School/Christine Chiravalle & Katie Vasto 1/14/2009 & 1/15/2009
Wade Goldstein	Rutgers University	Ridge High School/ Rachel Golum/2/4/2009-5/4/2009

On motion by Ms. Winter, seconded by Ms. Carlsson, Items #1-21 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan,
Mr. Wilke, Ms. Winter, Ms. Woolford, Mr. Koch
 “Noes” - None
 “Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby appoint the staff listed below to 2008 Summer Curriculum Writing at \$150 per day:

<u>Name:</u>	<u>Curriculum Title:</u>	<u># of days:</u>	<u>Cost:</u>
Ann Aron	6 th , 7 th , 8 th grade Special Ed – Self-Contained	5	\$750
Carole Deitchman	6 th , 7 th , 8 th grade Special Ed – Self-Contained	5	\$750
Kelly Bramwell	6 th , 7 th , 8 th grade Special Ed – Self-Contained	5	\$750
Kimberly Gavin	6 th , 7 th , 8 th grade Special Ed – Self-Contained	5	\$750
Rita Jordan	6 th , 7 th , 8 th grade Special Ed – Self-Contained	5	\$750

On motion by Ms. Winter, seconded by Ms. Carlsson, Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Carlsson, Mr. Carlucci, Ms. Cwerner, Ms. McGowan, Mr. Wilke,
Ms. Winter, Ms. Woolford, Mr. Koch
 “Noes” - Mr. Byrne
 “Abstain” - None

XIII. Public Forum on Other Than Agenda Items

No comments were made.

XIV. Adjournment

On motion by Ms. Carlsson, seconded by Mr. Wilke, and approved by all present, the meeting was adjourned at 10:53 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary