

Posted on BT website 6/24/10

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
MAY 24, 2010
1st EXECUTIVE SESSION 5:30 P.M.
2nd EXECUTIVE SESSION 8:30 P.M.
REGULAR SESSION 7:05 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

- I. **Salute to Flag** – page 268
- II. **Roll Call** – page 268
- III. **1st Executive Session – 5:30 p.m. – William Annin Middle School Auditorium**
– page 268
- IV. **Regular Session – Call to Order – 7:05 p.m. – William Annin Middle School Auditorium** – page 268
- V. **Statement of Public Notice** – page 269
- VI. **Superintendent’s Report**
 - 1) **2010 Governor’s Teacher Recognition** – page 269
 - 2) Report of **Quality Single Accountability Continuum (QSAC)** Placement Results – page 270
- VII. **Board Forum on Budget Reduction** – page 270
- VIII. **Public Forum on Agenda Items** – page 272
- IX. **Approval of Minutes** – page 272
- X. **Committee Reports**

FINANCE

- 1) Approve **List of Disbursements** Dated May 24, 2010 – page 272
- 2) Acknowledge Receipt of **April 2010 Financial Reports** – page 272
- 3) Approve **April 2010 Line Item Transfers** – page 273
- 4) Approve **Out-of-District Placements** 2009-10 School Year – page 273

- 5) Award Contract **Food Service Management Company** 2010-11 School Year – page 273
- 6) Approve **Overnight Travel** 2010-11 School Year – page 273
- 7) Adopt **Revised 2010-11 School Budget** – page 274
- 8) Appoint **Football Team Physician** 2010-11 School Year – page 275
- 9) Approve Contract **New Jersey Sports Medical and Performance Center** 2010-11 School Year – page 275
- 10) Appoint Contract **School District Physician** 2010-11 School Year – page 275
- 11) Approve **Related Services** 2010-11 School Year – page 275
- 12) Acknowledge Receipt Bids & Award Contract **Waste Disposal** 2010-11 School Year – page 276
- 13) Approve **Field Trip Destinations** 2010-11 School Year – page 276

PERSONNEL

- 1) Accept Resignation **Mary Ellen Burke** Special Education Teacher Ridge High School 2009-10 School Year – page 276
- 2) Accept Resignation **Diane Cantono** Grade 3 Teacher Mount Prospect School 2009-10 School Year – page 277
- 3) Accept Resignation **John Clark** Language Arts Teacher William Annin Middle School 2009-10 School Year – page 277
- 4) Accept Resignation **Steve Lieder** Special Education Teacher Ridge High School 2009-10 School Year – page 277
- 5) Accept Resignation **Pat Rutledge** Special Education Teacher William Annin Middle School 2009-10 School Year – page 277
- 6) Accept Resignation **Patricia Taavoste** Math Teacher Ridge High School 2009-10 School Year – page 277
- 7) Approve Paid Child Care Leave **Anne Duque** Guidance Counselor Mount Prospect School 2010-11 School Year – page 277
- 8) Approve Paid Child Care Leave **Jenna Hawkswell** Grade 2 Teacher Liberty Corner School 2010-11 School Year – page 277
- 9) Approve Leave of Absence **Olga Crincoli** School Aide Cedar Hill School 2009-10 School Year – page 277
- 10) Accept **Resignation from Extracurricular Assignment** 2009-10 School Year – page 277
- 11) Approve **Change in Assignments and/or Locations** 2009-10 School Year – page 278
- 12) Abolish **American Studies Program Grades 9-12** Ridge High School 2010-11 School Year – page 279
- 13) Abolish **Japanese Program Grade 6** William Annin Middle School 2010-11 School Year – page 279

- 14) Appoint **Tara LaRezza** Instructional Support Teacher Mount Prospect School 2009-10 School Year – page 279
- 15) Appoint **Kim Boley** Instructional Aide At Home Program effective 2009-10 School Year – page 279
- 16) Appoint **Ruxandra Lungu** Instructional Aide At Home Program Instructional Aide At Home Program effective 2009-10 School Year – page 279
- 17) Appoint **Keith Kesten** French Teacher William Annin Middle and Ridge High Schools 2010-11 School Year – page 279
- 18) Appoint **Christina Donahue** Spanish Teacher William Annin Middle 2010-11 School Year – page 279
- 19) Appoint **Mary Kane-Malone** Latin Teacher Ridge High and William Annin Middle School 2010-11 School Year – page 279
- 20) Appoint **Marisa Marcus** Special Education Teacher Ridge High School 2010-11 School Year – page 279
- 21) Appoint **Dana Paoella** Science Teacher William Annin Middle School 2010-11 School Year – page 279
- 22) Appoint **Laura Sinisgallo** Special Education Teacher William Annin Middle School 2010-11 School Year – page 280
- 23) Appoint **Micheline VonDohren Kluska** French Teacher Ridge High School 2010-11 School Year – page 280
- 24) Appoint **Camp Jump Start After Care Program Staff** Summer 2010 – page 280
- 25) Appoint **Extracurricular Assignments** 2009-10 School Year – page 280
- 26) Approve **Staff College Instructors** Summer 2010 – page 280
- 27) Approve **Summer Activities Staff** summer 2010 – page 282
- 28) Approve **Student Interns** 2010-11 School Year – page 284
- 29) Approve Paid Child Care Leave **Marykate Parkinson** Kindergarten Teacher Cedar Hill School – page 284
- 30) Approve Paid Child Care Leave **Catherine Hall** Secretary Curriculum Office – page 284

AD HOC FACILITIES

- 1) Approve Participation in **Local Government Energy Audit** – page 285
- 2) Approve Contract **Energy for America, Inc.** 2010-11 School Year – page 285
- 3) Authorization **Shared Services Agreement with Municipality of Bernards Township** – page 286

XI. **Board Forum** – page 286

XII. **Public Forum on Other Than Agenda Items** – page 286

- XIII. **2nd Executive Session – 8:30 p.m. – William Annin Middle School Auditorium**
– page 297
- XIV. **Adjournment** – page 287

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
MAY 24, 2010
1st EXECUTIVE SESSION 5:30 P.M.
2nd EXECUTIVE SESSION 8:30 P.M.
REGULAR SESSION 7:05 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

The meeting was called to order at 7:05 p.m. by President Carlsson.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne, Ms. Carlsson, Ms. Cwerner, Mr. Koch, Ms. Kusel,
Ms. McGowan, Ms. McKeon, Ms. Sherwyn, Mr. Wilke

ABSENT: None

III. Executive Session – 5:30 p.m. – William Annin Middle School Auditorium

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss: matters pertaining to specific personnel; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Byrne, seconded by Mr. Koch, and approve by all present, the Board recessed into closed executive session at 5:30 p.m.

On motion by Mr. Byrne, seconded by Ms. Sherwyn, and approved by all present, the Board returned to public session at 7:00 p.m.

The Board reconvened the regular meeting in the auditorium at 7:05 p.m.

IV. Regular Session – Call to Order – 7:05 p.m. – William Annin Middle School Auditorium

V. **Statement of Public Notice**

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action. If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VI. **Superintendent's Report**

1) 2010 Governor's Teacher of the Year Recognition

Superintendent Valerie A. Goger stated the acknowledgment of the Governor's Teachers of the Year is a highlight each year. Board President Susan Carlsson introduced each recipient and read a statement prepared by their principal.

Tracy Underhill
Andrew Henthorn

Cedar Hill School
Liberty Corner School

Michael Pepitone	Mount Prospect School
Megan Malone	Oak Street School
Margaret Mitchell	Ridge High School
Barbara DeLorenzo	William Annin Middle School

2) The Bernards Township Board of Education does hereby acknowledge receipt of the Commissioner of Education's designation of the district as 'high performing', and report the district's **Quality Single Accountability Continuum (QSAC)** placement results as follows:

Instruction and Program	89%
Fiscal Management	93%
Operations Management	93%
Personnel	93%
Governance	100%

Superintendent Valerie A. Goger thanked staff and administrators for their work preparing the district for monitoring.

VII. Board Forum on Budget Reduction

Superintendent Valerie A. Goger reviewed portions of the May 17 presentation on 2010-11 budget reductions. She then responded to questions raised at that meeting including:

- Structure & history of guidance secretaries at the high school and middle school
- Reduction of library costs
- Nursing responsibilities & student contact
- Phone expenses
- The state of grounds/facilities, plans for the immediate future & major projects to be addressed in 2011
- Consideration of parent-paid extracurricular programs vs. what financial expenses currently incurred by parents

- Reduction in extracurricular activities; high school activities with enrollments of five or less students in 2010-11 will not be district funded
- Additional saving considerations
 - ▣ Horizon brokerage fee
 - ▣ Waste management bid
 - ▣ New tuition students
 - ▣ Contractual givebacks (superintendent, assistant superintendent, business administrator)
 - ▣ Renegotiated copier leases
- Solution

- The Bottom Line
 - Facing future changes to kindergarten, the middle school model, 9-period day at high school, special education & administration structure

Dr. Goger made the following recommendation to adjust the 2010-11 budget to accommodate for the \$800,000 reduction made by the Township Committee following the defeat of the budget:

▪ New retirements	\$180,000
▪ Additional considerations	\$248,000
▪ Reduce 4 elementary library aides	\$ 16,000
▪ Postpone all new library books	\$ 80,000
▪ Reduce data tech position	\$ 55,000
▪ Reduce REACH/electives/Lit support	\$ 30,000
▪ Reduce low enrollment clubs	\$ 30,000
▪ Reduce maintenance	\$ 50,000
▪ Postpone new texts/curriculum writing	\$ 93,000
▪ Reduce training – use fewer substitutes	<u>\$ 18,000</u>
	\$800,000

By a show of hands, the Board of Education unanimously approved the suggested adjustments to the 2010-11 budget.

The following comments were made by members of the Board:

- Future of state aid funding remaining flat vs. not receiving any aid at all
- Continuing to contact Trenton with concerns
- Future changes to elementary music program
- Maintaining elementary assistant principals until building enrollments drop below 500 students
- Concern with continuing to utilize money from maintenance/facility accounts
- Negotiations with BTEA at impasse
- Quality of elementary music program
- Utilizing a quick & methodical approach to next year's budget
- BTEA salary freeze
- Question of value received from Trenton for money sent
- Facing hard realities next year
- Utilizing township resources
- Fate of any surplus funds next year

Dr. Goger stated that administrators will be evaluating programs in other districts. Changes to the 2011-12 school year, with a direct impact on families, would be made public in the fall after the evaluation of data.

VIII. Public Forum on Agenda Items

No comments were made on reductions to the 2011-12 budget or on any other agenda item.

IX. Approval of Minutes

April 26, 2010 – Executive Session Minutes
April 26, 2010 – Regular Session Minutes
May 17, 2010 – Executive Session Minutes
May 17, 2010 – Regular Session Minutes

On motion by Mr. Koch, seconded by Ms. McKeon, the foregoing was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McGowan,
Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Ms. Carlsson
“Noes” - None
“Abstain” - None

X. Committee Reports

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated May 24, 2010 consisting of warrants in the amount of \$10,484,945.23.
- 2) The Bernards Township Board of Education acknowledges receipt of the April 2010 Financial Reports from the Board Secretary, the monthly Investment Report for April 2010, and the Treasurer of the School Monies Report for April 2010.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the April 2010 line item transfers totaling \$116,466.17 to the 2009-10 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve the following **out-of-district placement** for the 2009-10 school year:

<u>Student #:</u>	<u>Name of School:</u>	<u>Annual Tuition:</u>
301298	Lovaas Institute (effective 4/5/10)	\$15,635

5) The Bernards Township Board of Education does hereby renew a contract for food service management to **ARAMARK Corporation** of Philadelphia, Pennsylvania for the 2010-11 school year at a management fee of \$.03 per meal served, an administration fee of \$.08 per meal served (estimated \$185,335) and a guaranteed minimum profit of \$130,678.

6) The Bernards Township Board of Education does hereby adopt the following resolution for out-of-district and intra-district travel 2010-11:

Whereas, the State of New Jersey has enacted P.L. 2007 An Act Concerning School District Accountability requiring boards of education to annually approve the total amount of funds budgeted for travel and conferences for all faculty, staff, administration and board members, and

Whereas the ACT became effective on March 15, 2007, and requires prior approval of all travel and conference costs before they are incurred, and

Whereas there are three categories of travel and conferences that faculty, staff, administrators, and board members generally attend, including routine meetings held on annually scheduled dates, meetings of an emergent nature with little prior notice, and meetings/conferences that can be scheduled with at least several weeks' notice, and Whereas it is practical to anticipate as many activities as possible, and receive annual approval for those and monthly approvals for unanticipated activities,

NOW THEREFORE BE IT RESOLVED, that the following budget amounts are acknowledged and costs of travel and conferences are approved for the 2010-11 school year:

Total amount budgeted for travel and conferences 2010-11: \$80,610

Intra-district business mileage for administrators, and where required, for members of the faculty and staff, including but not limited to faculty who teach in more than one school,

child study team members, secretaries, etc. at the rate authorized by the Annual State Appropriations Act in effect at the time of travel at a cost not to exceed \$1,500 per person annually

Out-of-district business travel for administrators to attend professional meetings/conferences affiliated with, but not limited to, the NJ Department of Education, the County Superintendent of Schools, the Morris-Union Jointure Commission, professional organizations, etc. at the rate authorized by the Annual State Appropriations Act in effect at the time of travel at a cost not to exceed \$1,500 per person annually, and an individual conference expense not to exceed \$150

Out-of-district business travel for faculty and staff to attend conferences and professional development opportunities as approved by the superintendent at the rate authorized by the Annual State Appropriations Act in effect at the time of travel and an individual conference expense not to exceed \$150

Out-of-district business travel for members of the Board of Education to attend professional meetings/conferences affiliated with, but not limited to, the New Jersey School Boards Association, the Somerset County School Boards Association, etc. at the rate authorized by the Annual State Appropriations Act in effect at the time of travel and at a conference cost not to exceed \$1,500 per person annually.

7) WHEREAS, the Board of Education of Bernards Township, Somerset County, presented to the voters, at the annual school election held on April 20, 2010, a question concerning the tax levy requirements for the 2010-2011 Budget for Current Expenses and Capital outlay, designated as the General Fund, in the amount of \$73,710,723; and

WHEREAS, the voters of Bernards Township rejected the General Fund question by a vote of 2949 “No Votes” to 2532 “Yes Votes”; and

WHEREAS, meetings were held between elected officials and staff of the municipality and the Board of Education on 4/23/10, 4/30/10, and 5/6/10 to discuss the General Fund Budget; and

WHEREAS, the Township Committee certified the tax levy at the meeting held on May 10, 2010 at which time specific reductions were recommended by line account which totaled \$800,000; and

WHEREAS, the Board of Education has reviewed thoroughly the recommended budget reductions by the Township Committee to the 2010-11 general fund budget;

NOW THEREFORE BE IT RESOLVED, that the Bernards Township Board of Education modifies its general fund budget for the 2010-11 school year to reflect the

reduction in local taxes in the amount of \$800,000 as set forth in the Township’s Resolution #2010-0192; and

FURTHER, BE IT RESOLVED, that the Bernards Township Board of Education adopt the revised 2010-11 school year budget as follows:

General Fund	\$78,662,486
Capital Outlay	\$ 179,225
Grants	\$ 1,050,000
Debt Service Fund	\$ 5,908,316
Total Base Budget	\$85,800,027

And be it further resolved, that the following amounts be raised from taxes:

General Fund	\$72,910,723
Debt Service	\$ 5,591,242
Total Raised from Taxes	\$78,501,965

8) The Bernards Township Board of Education does hereby approve a contract with **Dr. Robert D’Agostini** as Football Team Physician for the 2010-11 school year at a rate of \$200 per varsity game.

9) The Bernards Township Board of Education does hereby approve a contract with **New Jersey Sports Medical and Performance Center** (Dr. Silberman) as per fee schedule on file in the Board office for the 2010-11 school year.

10) The Bernards Township Board of Education does hereby approve a contract with **Dr. Matthew Speesler** as District School Physician as per fee schedule on file in the Board office for the 2010-11 school year.

11) The Bernards Township Board of Education does hereby approve **related services** for the following students for the 2010-11 school year:

<u>Student #:</u>	<u>Place/Service:</u>	<u># of Sessions:</u>	<u>Hourly Rate:</u>	<u>Effective Dates:</u>
203506	Douglas Outreach/Applied Behavior Analysis Program (coordinator)	2 hour/week	\$90	6/28/10-8/13/10
203506	Douglas Outreach/Applied Behavior Analysis Program (coordinator & consultant/tutor)	10 hour/week	\$55	6/28/10-8/13/10
201082	Douglas Outreach/Applied Behavior Analysis Program (coordinator)	2 hour/week	\$90	7/5/10-8/31/10

201082 Douglas Outreach/Applied 8 hour/week \$55 7/5/10-8/31/10
 Behavior Analysis Program
 (coordinator & consultant/tutor)

12) The Bernards Township Board of Education received bids for a three-year waste disposal contract on Tuesday, May 18, 2010, at 2:00 p.m. The three-year contract will be effective from July 1, 2010 through June 30, 2013. Bids were received from the following companies:

<u>Company:</u>	<u>Bid:</u>
Kohler Waste Services	\$213,000
Midco Waste	\$240,163
Peter Rubinetti Private Disposal	\$176,400
Waste Management	\$181,236

The Bernards Township Board of Education does hereby award the bid for waste disposal to **Peter Rubinetti Private Disposal** as the lowest responsible bidder contingent upon attorney review and execution of a contract.

13) The Bernards Township Board of Education does hereby approve the following list of field trip destination for the 2009-10 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students:</u>
Southard Park,	5 th Grade Students	115
Basking Ridge, NJ	Oak Street School	

On motion by Ms. McGowan, seconded by Ms. Cwerner, Items #1 through 13 were approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McGowan,
 Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Ms. Carlsson
- “Noes” - None
- “Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby accept the resignation of **Mary Ellen Burke** Special Education Teacher Ridge High School effective June 30, 2010 for the purpose of retirement, with regret.

- 2) The Bernards Township Board of Education does hereby accept the resignation of **Diane Cantono** Grade 3 Teacher Mount Prospect School effective June 30, 2010, for the purpose of retirement, with regret.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **John Clark** Language Arts Teacher William Annin Middle School effective June 30, 2010 for the purpose of retirement, with regret.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Steve Lieder** Special Education Teacher Ridge High School effective June 30, 2010 for the purpose of retirement, with regret.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Pat Rutledge** Special Education Teacher William Annin Middle School effective June 30, 2010 for the purpose of retirement, with regret.
- 6) The Bernards Township Board of Education does hereby accept the resignation of **Patricia Taavoste** Math Teacher Ridge High School effective June 30, 2010 for the purpose of retirement, with regret.
- 7) The Bernards Township Board of Education does hereby approve a paid child care leave for **Anne Duque** Guidance Counselor Mount Prospect School effective September 13, 2010 through October 8, 2010 utilizing 20 personal illness days then New Jersey Family Leave Insurance effective October 9, 2010 through November 28, 2010 running concurrently with Federal Family Leave effective October 9, 2010 through November 28, 2010 returning November 29, 2010.
- 8) The Bernards Township Board of Education does hereby approve a paid child care leave for **Jenna Hawkswell** Grade 2 Teacher Liberty Corner School effective October 11, 2010 through December 9, 2010 utilizing 40 personal illness days then New Jersey Family Leave Insurance effective December 10, 2010 through January 28, 2011 running concurrently with Federal Family Leave effective December 10, 2010 through March 19, 2011 then an unpaid child care leave effective March 21, 2011 through June 30, 2011 returning September 1, 2011.
- 9) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for **Olga Crincoli** School Aide Cedar Hill School effective May 18, 2010 through June 24, 2010.
- 10) The Bernards Township Board of Education does hereby resign the following individual from extracurricular assignment listed:

Kristin Smerillo

Grade Level Leader Grade 3 Cedar Hill School

11) The Bernards Township Board of Education does hereby approve the following change in assignments and/or locations:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Brittani Argott	Paid child care leave for Primary Autistic Teacher Mount Prospect effective May 10, 2010 through May 16, 2010 utilizing 5 personal illness days then an unpaid New Jersey Family Leave effective May 17, 2010 through June 30, 2010 running concurrently with Federal Family Leave effective May 17, 2010 through June 30, 2010 returning September 1, 2010	Paid child care leave for Primary Autistic Teacher Mount Prospect effective April 30, 2010 through May 7, 2010 utilizing 5 personal illness days then an unpaid New Jersey Family Leave effective May 8, 2010 through June 30, 2010 running concurrently with Federal Family Leave effective May 8, 2010 through June 30, 2010 returning September 1, 2010
Andrea Mongno	Special Education Teacher Mount Prospect School at a salary of \$221 per day effective May 10, 2010 through June 24, 2010 as a maternity leave replacement for Brittani Argott	Special Education Teacher Mount Prospect School at a salary of \$221 per day effective May 3, 2010 through June 24, 2010 as a maternity leave replacement for Brittani Argott
Jessica Kovacs	Paid maternity leave Grade 4 Teacher Cedar Hill School effective March 1, 2010 through May 3, 2010 utilizing 40 personal illness days then New Jersey Family Leave effective May 4, 2010 through June 15, 2010 running concurrently with Federal Family Leave effective May 4, 2010 through September 30, 2010 then an unpaid child care leave effective October 1, 2010 through June 30, 2011 returning September 1, 2011	Paid maternity leave for Grade 4 Teacher Cedar Hill School effective March 1, 2010 through May 17, 2010 utilizing 50 personal illness days then New Jersey Family Leave effective May 18, 2010 through June 30, 2010 running concurrently with Federal Family Leave effective May 18, 2010 through September 30, 2010 then an unpaid child care leave effective October 16, 2010 through June 30, 2011 returning September 1, 2011
Bill Baker	OS Winter Intramurals 2 x week \$1,178 12 years/2 points/\$399	OS Winter Intramurals 1.5 x week \$883.50 12 years/2 points/\$399
Liana LaVecchia	OS Winter Intramurals 2 x week \$1,178 6 years/1 points/\$198	OS Winter Intramurals 1.5 x week \$883.50 6 years/1 points/\$198
Bill Baker	OS Spring Intramurals 2 x week \$1,178 12 years/2 points/\$399	OS Spring Intramurals 1.5 x week \$883.50 12 years/2 points/\$399

Liana LaVecchia OS Spring Intramurals 2 x week OS Spring Intramurals 1.5 x week
\$1,178 10 years/1 points/\$198 \$883.50 10 years/2 points/\$399

12) The Bernards Township Board of Education for reasons of economy does hereby abolish the **American Studies Program Grades 9-12** at Ridge High School effective June 30, 2010.

13) The Bernards Township Board of Education for reasons of economy does hereby abolish the **Japanese Program Grade 6** at William Annin Middle School effective June 30, 2010.

14) The Bernards Township Board of Education does hereby appoint **Tara LaRezza** Instructional Support Teacher Mount Prospect School at a salary of \$221 per diem effective May 3, 2010 through June 25, 2010.

15) The Bernards Township Board of Education does hereby appoint **Kim Boley** Instructional Aide At Home Program at a salary of \$23.10 per hour effective April 29, 2010 through June 30, 2010.

16) The Bernards Township Board of Education does hereby appoint **Ruxandra Lungu** Instructional Aide At Home Program at a salary of \$23.10 per hour effective April 27, 2010 through June 30, 2010.

17) The Bernards Township Board of Education does hereby appoint **Keith Kesten** French Teacher William Annin Middle and Ridge High Schools at a 2010-11 Step 1 MA and 2009-10 salary \$49,893 effective September 1, 2010 through February 1, 2011 as a maternity leave replacement for Kate Morgan. Salary to be prorated to reflect dates.

18) The Bernards Township Board of Education does hereby appoint **Christina Donahue** Spanish Teacher William Annin Middle School at a 2010-11 Step 6 MA and 2009-10 salary of \$53,900 effective September 1, 2010 through June 30, 2011.

19) The Bernards Township Board of Education does hereby appoint **Mary Kane-Malone** Latin Teacher Ridge High and William Annin Middle School at a 2010-11 Step 8 MA and 2009-10 salary of \$57,115 effective September 1, 2010 through June 30, 2011.

20) The Bernards Township Board of Education does hereby appoint **Marisa Marcus** Special Education Teacher Ridge High School at a 2010-11 Step 4 BA+30 and 2009-10 salary of \$49,192 effective September 1, 2010 through June 30, 2011.

21) The Bernards Township Board of Education does hereby appoint **Dana Paoella** Science Teacher William Annin Middle School at a 2010-11 Step 6 BA and 2009-10 salary of \$48,716 effective September 1, 2010 through June 30, 2011.

22) The Bernards Township Board of Education does hereby appoint **Laura Sinisgallo** Special Education Teacher William Annin Middle School at a 2010-11 Step 1 BA and 2009-10 salary of \$44,232 effective September 1, 2010 through June 30, 2011.

23) The Bernards Township Board of Education does hereby appoint **Micheline VonDoehren Kluska** French Teacher Ridge High School at a 2010-11 Step 15 MA and 2009-10 salary of \$67,262 effective September 1, 2010 through June 30, 2011.

24) The Bernards Township Board of Education does hereby appoint the following staff for **Camp Jump Start After Care Program** summer 2010 at a salary of \$180 per diem:

Tim Bouton	Jennifer Cali	Denise Graff
Dina German	Marissa Fuelhart	Mary Ehid
Samantha Kadin	Colin Simpson	

25) The Bernards Township Board of Education does hereby appoint the following **extracurricular assignments** for the 2009-10 school year:

<u>Staff Member:</u>	<u>Assignment:</u>	<u>School:</u>	<u>Stipend:</u>	<u>Longevity:</u>
Enzo Minicozzi	Audio Visual	RH	\$3,029	1 Year/0 Points/\$0
Maryann Climes	Special Ed. Grade Level Leader	LC	\$2,067	
Krissy Uhler	Grade Level Leader Grade 3	CH	\$2,067	
Carol Marin	Economics Club	RH	\$1,134	2 Years/0 points/\$0
Chiara Kupieck	Spanish Club	RH	\$1,134	1 Year/0 points/\$0
Sarah John	Green Team	RHS	\$1,133	7 Years/1 point/\$198

26) The Bernards Township Board of Education does hereby approve the following Staff College Instructors for the summer 2010:

<u>Name:</u>	<u>Course:</u>	<u># of hours:</u>	<u>Amount:</u>
Amy Legvari	Morning Meeting for the Bully Free Classroom – Grades K-5	9	\$450
Amy Lynn	AHA Basic Life Support	18	\$900
Angela Hall	Book Talk: <i>Reading with Meaning</i> by Debbie Miller	6	\$300
Barbara Bush	Burnout	6	\$300
Barbara Bush	Suicide Prevention I	9	\$450
Barbara Bush	Suicide Prevention II	9	\$450
Barry Saide	Introduction to Responsive Classroom	6	\$300
Barry Saide	Responsive Classroom III	18	\$900
Beth Kulik	Add Pizzazz to your Power Point and Turn Them into Transparent Teaching Tools	3	\$150

Cathy Cheo-Isaacs	Creating Interactive Lessons for the SmartBoard Using Notebook	6	\$300
Cathy Cheo-Isaacs	Enhance Your Effectiveness in the Computer Lab with Insight	6	\$300
Cathy Cheo-Isaacs	Online Resources for Educators	3	\$150
Cathy Willis	How to Develop Simple Rubrics	4.5	\$225
Cathy Willis	Graphic Organizers	4.5	\$225
Christine Chiravalle	Launching a Writer's Notebook in the Elementary Classroom	3	\$150
Colette Clark	Everyday Math Literature Connections and "Make It – Take It"	6	\$300
Colette Clark	Everyday Math and Social	18	\$900
David Yastremski	The Ethics of Teaching: Decisions and Dilemmas	18	\$900
David Yastremski	Two Minutes that Matter the Most...First Impressions	18	\$900
David Yastremski	Classroom Management	15	\$750
Davis Yastremski	Essential Elements of Instruction K-12	15	\$750
Debbie Len	Book Talk: <i>Reclaiming with Voices</i> by Ralph Fletcher	9	\$450
Debbie Len	Morning Meeting for the Bully Free Classroom – Grades K-5	9	\$450
Debbie Resvick	Latin in the Elementary Schools for 4 th and 5 th Grade Teachers	18	\$900
Denise Callaway	Literature Circles: Building Life Long Readers	6	\$300
Denise Callaway	Words Matter: Components of Effective, Explicit Vocabulary Instruction	9	\$450
Diana Koeckert	Making Connections Through Math Activities	3	\$150
Diane Koeckert	Developing Written and Oral Communication in Math	3	\$150
Don Kober	Stress and Our Students	3	\$150
Don Kober	Using Memory to Facilitate Instruction	3	\$150
Elizabeth Wolf	Backwards Design	6	\$300
Emily Lipnick	Add Pizzazz to your Power Point and Turn Them into Transparent Teaching Tools	3	\$150
Erica Stianchi	Blogs, Wikis, and Podcasts	6	\$300
Fiorella Bologno	Teaching Foreign Language to Challenged Learners	18	\$900
Fiorella Bologno	Incorporating Culture in Foreign Language Instruction	6	\$300
Fran Calvaruso	Advanced Access for Secretaries	9	\$450
Fran Calvaruso	Excel for Secretaries	6	\$300
Fran Calvaruso	Publisher for Secretaries	6	\$300
Fran Calvaruso	Using Excel's Data Sort and Filtering Tools	18	\$900
Jennifer Raphaels	Academic Integrity and Turnitin.com	6	\$300
Kathy Lime	Yoga for Physical Education Teacher	4	\$200

Kristin Bobowicz	Learn to Differentiate Instruction Through Teaching Styles/Learning Styles for K-12 Teachers	15	\$750
Laura Dengelegi	Stress and Our Students	3	\$150
Laura Dengelegi	Using Memory to Facilitate Instruction	3	\$150
Lori Jones	Olweus Bullying Prevention Training	12	\$600
Marc Seigel	Advanced Moodle: Expanding the Capabilities of Your Online Learning Environment	18	\$900
Mariann Abbaticola	Asthma for Educators	3	\$150
Maureen Rodgers	How to Develop Simple Rubrics	4.5	\$225
Maureen Rodgers	Graphic Organizers	4.5	\$225
Megan Malone	Mini-Lessons for Writing Workshop, Grades 2-3	9	\$450
Meredith Ross	Book Talk: <i>Odd Girl Out: The Hidden Culture of Aggression in Girls</i> by Rachel Simmons	18	\$900
Meredith Ross	Differentiation of Instruction for the Special Needs Child: Classroom Management Strategies and Modifications	9	\$450
Pat Miller	AHA Basic Life Support	18	\$900
Sharon Mollica	Mentoring Maters	18	\$900
Sloane Castleman	Café Approach to Differentiated Reading Instruction in Grades 3-5	18	\$900
Sloane Castleman	Making Sense of the Syllables and Affixes Stage in Words Their Way	9	\$450
Steve Isaacs	Advanced Moodle: Expanding the Capabilities of Your Online Learning Environment	18	\$900
Steve Isaacs	Introduction to Online Teaching and Learning	12	\$600
Steve Isaacs	Moodle: Creating an Online Learning Community	12	\$600
Steve Isaacs	Flex Day 2010	10	\$500
Steve Isaacs	“Shift Happens”-Joining the Conversation: Globalizing and Preparing Our Students for the 21 st Century	6	\$300
Susan Lieb	Words Matter: Components of Effective Explicit Vocabulary Instruction	9	\$450

27) The Bernards Township Board of Education does hereby approve the following Summer Activities Staff for summer 2010:

<u>Staff Member:</u>	<u>School:</u>	<u>Course:</u>	<u>Salary:</u>
Donahue, Christina	WA	Art + Spanish + Fun	\$827
Nichols, Laura	WA	Silk Screening	\$827
Nichols, Laura	WA	Quilting	\$827
Ogitis, Germaine	WA	Rocketry	\$827
Ogitis, Germaine	WA	GO	\$827
Ogitis, Germaine	WA	Science Toys	\$827
Moebus, Katie	CH	Travel the 7 Continents	\$827

Moran, Megan	CH	Incredible Inventors	\$827
Ross, Meredith	CH	Its Not Easy Being Green	\$827
Schaefer, Lyndsay	CH	Musical Theater	\$827
Schaefer, Lyndsay	CH	Making Musical Instruments	\$827
Gurkin, Jamie	MP	Let's Play Cards	\$827
Bynoe, Alicia	LC	Creative Doll Making	\$827
Bynoe, Alicia	LC	Create own Musical	\$827
Bynoe, Alicia	LC	Off to the Circus	\$827
Giunta, Jo Ellen	LC	The "Friend Ship"	\$827
Giunta, Jo Ellen	LC	Toy Factory	\$827
Lillia, Leyna	LC	Just Dance	\$827
Lillia, Leyna	LC	Pod Casting	\$827
Mastrian, Cindy	LC	Paper Airplanes	\$827
Mastrian, Cindy	LC	You Paint It	\$827
Stianchi, Erica	LC	Drama Kids	\$827
Brown, Danielle	MP	Kid Concoctions	\$827
Callaway, Denise	MP	Creative Writing	\$827
Callaway, Denise	MP	Digital Storytelling	\$827
Callaway, Denise	MP	Chess	\$827
Greaney, Margaret	MP	Read, Learn, & Make	\$827
Guggenheim, Mary Ann	MP	Crime Buster	\$827
Guggenheim, Mary Ann	MP	Book Cooks	\$827
Guggenheim, Mary Ann	MP	Fun with Physics	\$827
Jakubowski, Sheri	MP	Scrapbooking Mania	\$827
Kagel, Michelle	MP	Kids Can Compose Too	\$827
Kagel, Michelle	MP	Movement % Games	\$827
Kagel, Michelle	MP	Creative Music	\$827
Kwityn, Barbara	MP	Writing For Meaning	\$827
Machnowski, Dorothy	MP	Latch Hooking	\$827
Militio, Katie	MP	Bedroom Décor	\$827
Militio, Katie	MP	Funky Fashions	\$827
Pellicone, Karen	MP	Banagrams	\$827
Pellicone, Karen	MP	Hyperstudio	\$827
Pellicone, Karen	MP	Math Wizards	\$827
Rymer, Meredith	MP	Create Your Own Musical	\$827
Rymer, Meredith	MP	Off to the Circus	\$827
Saide, Barry	MP	Baseball	\$827
Saide, Barry	MP	Basketball	\$827
Scully, Sloan	MP	Permanent Sub	\$827
Silva, Jessica	MP	Sign Language	\$827
Whitely, Kate	MP	Create Your Own Musical	\$827
Whitely, Kate	MP	Off to the Circus	\$827
Denys, Glen	OS	Soaring Science	\$827
DeRose, Jessica	OS	Pretty, Pretty, Princess	\$827
Malone, Megan	OS	Life's A Beach, A Pirate's Life for Me!	\$827

Beyer, Julia	RH	Krunchies	\$827
Beyer, Julia	RH	Against All Odds	\$827
Reilly, Diane	RH	Clay, Clay, Clay; Dream It, Build It	\$827

28) The Bernards Township Board of Education does hereby approve the following student interns for the 2009-10 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Vanessa Ryan	Caldwell	Kindergarten/A. Kizoulis MP 9/7/10-12/17/10
Andrew West	College of Saint Elizabeth	CST/Counseling/Various Staff Members WAMS 9/7/10-5/20/11
Tara Cantagallo	Grand Canyon University	Special Education/K. Cherry RH 9/7/10-12/8/10
Jennifer Furman	Kean	Elementary/C. Semler LC 9/7/10-12/20/10

29) The Bernards Township Board of Education does hereby approve a paid child care leave for **Marykate Parkinson** Kindergarten Teacher Cedar Hill School effective September 1, 2010 through October 1, 2010 utilizing 20 personal illness days then New Jersey Family Leave effective October 2, 2010 through November 20, 2010 running concurrently with Federal Family Leave effective October 2, 2010 through January 9, 2011 then an unpaid child care leave effective January 10, 2011 through June 30, 2011 returning September 1, 2011.

30) The Bernards Township Board of Education does hereby approve a paid child care leave for **Catherine Hall** Secretary Curriculum Office Ridge High School effective September 7, 2010 through November 5, 2010 utilizing 33 personal illness days then New Jersey Family Leave effective November 6, 2010 through December 17, 2010 running concurrently with November 6, 2010 through December 17, 2010 returning December 20, 2010.

On motion by Mr. Koch, seconded by Ms. Cwerner, Items #1 through 30 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McGowan,
Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Ms. Carlsson
“Noes” - None
“Abstain” - None

AD HOC FACILITIES

1) The Bernards Township Board of Education does hereby approve participation in the Local Government Energy Audit:

WHEREAS, the New Jersey Board of Public Utilities, Office of Clean Energy administers the Local Government Energy Audit Program (Program), an incentive program to assist local government agencies to conduct energy audits and to encourage implementation of energy conservation measures; and,

WHEREAS, the Governing Body of Bernards Township Board of Education has decided to apply to participate in the Local Government Energy Audit Program; and,

WHEREAS, the facilities to be audited are in New Jersey, are owned by the Bernards Township Board of Education are served by a New Jersey regulated public utility, and that the Bernards Township Board of Education has not already reserved \$100,000 in the Program this year as of this application; and,

WHEREAS, it is acknowledged that acceptance into the Program is dependent on the Scope of Work and cost proposal, and that Program rules will have to be met in order to receive incentive funds; and,

WHEREAS, upon acceptance into the Program, the Bernards Township Board of Education will prepare Facility Data Forms and Scopes of Work for each facility to be audited, solicit quotations from the authorized contractors, and submit the Part B application; and,

WHEREAS, the Bernards Township Board of Education understands that energy audit work cannot proceed until a Application Approval Notice is received from the Program; and,

NOW, THEREFORE, BE IT RESOLVED by the Governing Body of the Bernards Township Board of Education approves the submission of an Application for participation in the Local Government Energy Audit Program of the New Jersey Board of Public Utilities.

2) The Bernards Township Board of Education does hereby approve a contract for professional engineering services with **Energy for America Inc.** Energy for America Inc. will be paid \$1,915/month plus a one time charge for a BAS installation at William Annin Middle School of \$1,250. The total year 1 fee to Energy for America Inc. is \$24,230. Additional year 1 costs include \$3,500 for a BAS installation and \$396 for phones. Total year 1 cost is \$28,126; energy savings of \$105,060; net savings of \$76,934. The district may terminate the program at any time upon 30 days written notice.

3) The Bernards Township Board of Education does hereby authorize the school business administrator to enter into a **shared services agreement with the Municipality of Bernards Township**. The shared services agreement will provide engineering and purchasing services for site work done by the Municipality of Bernards Township for the Bernards Township School District.

On motion by Mr. Wilke, seconded by Ms. McKeon, Items #1 through 3 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Ms. Cwerner, Mr. Koch, Ms. Kusel, Ms. McGowan,
Ms. McKeon, Ms. Sherwyn, Mr. Wilke, Ms. Carlson
“Noes” - None
“Abstain” - None

XI. Board Forum

Ms. Cwerner reported on today’s meeting with Commissioner of Education Schundler and members of his staff. She, Ms. Carlsson, township representatives John Carpenter, Carolyn Gaziano & Bruce McArthur, Assemblywoman Denise Coyle, Superintendent Valerie A. Goger and Business Administrator Nick Markarian met with the Commissioner for an hour. The meeting was positive and productive with Commissioner Schundler being responsive to all concerns brought to him. Items included unfunded vs. mandated requirements, loss of state aid, transportation busing parameters, QSAC monitoring timeline, qualifications of Administrative Law Judges, special education costs being included in comparative spending guide, anticipated state aid for next year, concerns with moving the election to November and the potential loss of new year’s surplus. A follow-up letter reiterating items discussed will be sent to the commissioner.

Other Board Forum items included:

- Concern with RHS traffic pattern
- School suspension report data
- Establishing a date for Board retreat to discuss goals (July 26 was chosen in conjunction with Board meeting)

XII. Public Forum on Other Than Agenda Items

A comment was made regarding 2011-12 presentations of budget reductions with a suggestion to have a parent as part of the program evaluation committee.

XIII. 2nd Executive Session – 8:30 p.m. – William Annin Middle School Cafeteria Annex – page

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss: matters pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Cwerner, seconded by Ms. Sherwyn, and approved by all present, the Board recessed into closed executive session at 8:30 p.m.

On motion by Mr. Koch, seconded by Ms. McKeon, and approved by all present, the Board returned to public session at 9:08 p.m.

XIII. Adjournment

On motion by Ms. Cwerner, seconded by Mr. Koch, and approved by all present, the meeting was adjourned at 9:09 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary