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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES INDEX
NOVEMBER 28, 2011
EXECUTIVE SESSION 5:00 P.M.
REGULAR SESSION 7:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
NOVEMBER 28, 2011
EXECUTIVE SESSION 5:00 P.M.
REGULAR SESSION 7:00 P.M.
WILLIAM ANNIN MIDDLE SCHOOL**

The meeting was called to order at 7:00 p.m. by President Carlsson.

I. Salute to Flag

II. Roll Call

PRESENT: Mr. Byrne, Ms. Carlsson, Mr. Koch, Ms. McGowan, Ms. Shah,
Ms. Wooldridge

ABSENT: Ms. Kusel, Ms. McKeon, Ms. Sherwyn

III. Executive Session – 5:00 p.m. – William Annin Middle School Conference Room

BE IT RESOLVED that the Bernards Township Board of Education met in closed session to discuss: matters pertaining to specific personnel; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Koch, seconded by Ms. Shah, and approved by all present, the Board recessed into closed executive session at 5:00 p.m.

On motion by Ms. Kusel, seconded by Ms. Wooldridge, and approved by all present, the Board returned to public session at 6:40 p.m.

The Board reconvened the regular meeting in the William Annin Middle School Auditorium at 7:00 p.m.

IV. Regular Session – Call to Order – 7:00 p.m. – William Annin Middle School Auditorium

V. Statement of Public Notice

This was a regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

We very much welcome input from the public. There are two times during regular meetings that the public is invited to speak. One time is early in the meeting before the Board votes, and you may speak about any item that is listed on tonight's agenda. Towards the end of the meeting, there is another public forum to address any topic whatsoever.

When you approach the microphone, please state your name and address. We do not have a specific time limit, but we ask that you keep your comments brief. Please understand that our public forums are not structured as question and answer sessions, but rather they are offered as opportunities to share your thoughts with the Board. In instances where the Board feels that there is a misunderstanding or inaccuracy, a member of the Board or Administration will address it in the Board Response portion of the agenda.

There are times when a member of the public makes a comment or asks a question about an employee. New Jersey statute does not permit us to discuss personnel issues in public. Also as a matter of law, a Board of Education may only vote for or against the hiring of an employee upon the recommendation of the superintendent. If the superintendent does not recommend a person, that person's name is not listed on the agenda and there is no vote on that action.

If it is necessary for the Board to go into executive session at the end of the meeting, we will provide an estimated length of time for the session and whether any action is anticipated to be taken upon returning to public session.

VI. Board Training in Anti-Bullying Requirements – Board of Education Attorney Cherie Adams

Ms. Adams reviewed the new version of the law in regard to harassment, intimidation, bullying (HIB) which took effect in September 2011 amending the existing 2002 anti-bullying law. Changes include staff and student training, and the development of new policies.

Highlights of her presentation included:

- The problem?
- Key issues in the new law
- New HIB definition
- The revised language but similar legal standard
- Bullying vs. conflict
- Conduct & responsibility outside of school grounds
- Role of anti-bullying specialist
- Definition of school safety team & anti-bullying coordinator
- New investigation and reporting procedures
- The school's responsibility to HIB
- New role & responsibility of superintendent & board of education
- Explanation of due rights for alleged accused & victim
- Employee responsibility; discipline imposed on those who fail to investigate or report
- Annual training

Questions by the Board included timelines to be followed when an incident is considered a criminal act and the police are contacted, timelines when the incident occurs at the end of the school year, personal liability for the Board, and how Board members should proceed when they are contacted by a parent regarding an incident that occurred.

VII. Superintendent's Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby adopt the following resolution for submission to New Jersey Department of Education:

WHEREAS, 18A:7a-10 establishes the New Jersey Quality Single Accountability Continuum (NJQSAC) for evaluating performance of each school district, and

WHEREAS, the evaluation of the district is based upon five key components of school district effectiveness: instruction and program, personnel, fiscal management, operations, and governance, and

WHEREAS, Bernards Township School District's five components were reviewed by the New Jersey Department of Education in the 2009-10 school year, and received the maximum designation as 'High Performing School District', and

WHEREAS, Bernards Township School District is not scheduled to undergo QSAC this year, and all districts not undergoing QSAC in any particular school year must complete a Statement of Assurance (SOA) annually, and

WHEREAS, Bernards Township School District assures that all indicators in the QSAC review have continued to be met,

NOW THEREFORE BE IT RESOLVED THAT the Bernards Township Board of Education does hereby approve the submission to the New Jersey Department of Education of the Statement of Assurance as certified by the Chief School Administrator and Board President.

Superintendent Valerie A. Goger explained the district's responsibility in a non-QSAC reporting year. The above statement must be submitted to the New Jersey Department of Education.

2) The Bernards Township Board of Education does hereby approve travel and competition at the **2012 NCA Senior and Junior High School National Championship** in Dallas, Texas, January 6 through January 9, 2012.

3) The Bernards Township Board of Education does hereby acknowledge receipt of the **2011-12 Nursing Services Plan**.

4) The Bernards Township Board of Education does hereby acknowledge receipt of the **2011-14 Bilingual/ESL Three-Year Program Plan**.

On motion by Ms. Shah, seconded by Mr. Koch, Items #1 through 4 were approved by the following roll call vote:

"Ayes" - Mr. Byrne (except Item #2), Mr. Koch, Ms. McGowan, Ms. Shah,
Ms. Wooldridge, Ms. Carlsson

"Noes" - Mr. Byrne (only Item #2)

"Abstain" - None

VIII. Public Forum on Agenda Items

A comment was made regarding the amount of overlap time allowed when a replacement teacher is hired for a classroom assignment.

IX. Approval of Minutes

- October 17, 2011 – Executive Session Minutes
- October 17, 2011 – Regular Session Minutes
- November 3, 2011 – Executive Session Minutes
- November 14, 2011 – Executive Session Minutes
- November 14, 2011 – Regular Session Minutes
- November 21, 2011 – Executive Session Minutes

On motion by Ms. Wooldridge, seconded by Ms. McGowan, the foregoing was approved by the following roll call vote:

- “Ayes” - Mr. Byrne, Mr. Koch (except November 14, 2011 regular session),
Ms. McGowan, Ms. Shah (except November 14, 2011 regular session),
Ms. Wooldridge, Ms. Carlsson
- “Noes” - None
- “Abstain” - Mr. Koch (only November 14, 2011 regular session), Ms. Shah (only
November 14, 2011 regular session)

X. Committee Reports

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated November 28, 2011 consisting of warrants in the amount of \$11,579,560.70.
- 2) The Bernards Township Board of Education acknowledges receipt of the October 2011 Financial Reports from the Board Secretary, the monthly Investment Report for October 2011, and the Treasurer of the School Monies Report for September and October 2011.

BE IT RESOLVED that pursuant to N.J.A.C. 6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge,

certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been over expended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the October 2011 line item transfers totaling \$136,892.02 to the 2011-12 school budget, list on file in the Board office.

4) The Bernards Township Board of Education does hereby approve the following field trip destination for the 2011-12 school year:

<u>Destination:</u>	<u>Group Attending:</u>	<u>Number of Students:</u>
Molloy College, Rockville Centre, NY	Ridge High Ethics Club	15
Camp Bernie, Port Murray, NJ	Fifth Grade Students	450
Bridgewater Raritan High School, Bridgewater, NJ	Ridge Academic League	16
Somerville High School, Somerville, NJ	Ridge Academic League	16
Jockey Hollow, Morristown, NJ	Mount Prospect Fifth Grade Students	117
Hillsborough High School, Hillsborough, NJ	Ridge Academic League	16
Thomas Edison National Historical Park, West Orange, NJ	Oak Street Third Grade Students	22
Mitsuwa Marketplace, Edgewater, NJ	Ridge High Students	30

5) The Bernards Township Board of Education does hereby approve professional development expenses in accordance with P.L. 2007 An Act Concerning School District Accountability and annual Board resolution for the 2011-12 school year:

<u>Name:</u>	<u>Name of Conference:</u>	<u>Cost:</u>	<u>Date(s):</u>
M. Ehid	N.J. Association of School Resource Officers (NJASRO) Conference	\$540	11/9/2011–11/11/2011
D. Yastremski	National Communication Association Annual Meeting	\$645	11/17/2011–11/20/2011

6) The Bernards Township Board of Education does hereby approve the following **out-of-district placements** for the 2011-12 school year:

<u>Student #:</u>	<u>Tuition:</u>
201313	\$42,932.00

204120 \$33,092.80

7) The Bernards Township Board of Education does hereby accept the following donations from the **Oak Street School PTO** for the school assemblies and programs listed below:

<u>School Assembly:</u>	<u>Amount:</u>
The Signature Project	\$1,600
Chinese Acrobats	\$1,200
Wizards of Words	\$2,000
Operaworks	\$1,295
Staff Appreciation Luncheon	\$1,100
Yearbook	\$3,510

8) The Bernards Township Board of Education does hereby approve a contract with **Somerset Hills YMCA** for use of the pool by the Ridge High School swim team for the 2011-12 school year in the amount of \$6,878.

9) The Bernards Township Board of Education does hereby approve the following transportation routes with **Morris-Union Jointure Commission** for the 2011-12 school year:

<u>Route #:</u>	<u>Per Annum:</u>
MU974	\$45,984.31
MU973	\$47,216.01

10) The Bernards Township Board of Education does hereby acknowledge receipt of the **FY 2011 Comprehensive Annual Financial Report** and adopt the corrective action plan as follows:

Finding #1

The District misclassified certain expenditures to a maintenance account when they should have been classified as capital outlay for facilities acquisition and construction services.

Recommendation #1

The District should ensure proper classification of expenditures in accordance with N.J.A.C. 6A:23A-16.2(f).

<u>Corrective Action Plan:</u>	<u>Person Responsible:</u>	<u>Completion Date:</u>
The District will ensure the proper classifications of expenditures.	Nick Markarian Business Administrator/ Board Secretary	November 29, 2011

Finding #2

The reimbursement requests for the IDEIA program are not being submitted to the State in a timely manner.

Recommendation #2

The District should ensure all IDEIA requests for reimbursement be completed and filed on a timely basis with the State to reduce the time lag between when the District disburses the federal funds and received reimbursement.

Corrective Action Plan:

The District will ensure all IDEIA requests for reimbursement be completed and filed on a timely basis with the State to reduce the time lag between when the District disburses the federal funds and received reimbursement.

Person Responsible:

Nick Markarian
Business Administrator/
Board Secretary

Completion Date:

November 29, 2011

Finding #3

There were several instances where schools did not issue a pre-numbered receipt in support of the cash received.

Recommendation #3

The District should ensure that a pre-numbered receipt is issued for all cash or checks received by the school for school activities and copies be maintained by the school.

Corrective Action Plan:

The District will ensure that a pre-numbered receipt is issued for all cash or checks received by the school for school activities and copies be maintained by the school.

Person Responsible:

Nick Markarian
Business Administrator/
Board Secretary

Completion Date:

November 29, 2011

Finding #4

The accounts for the Ridge High School Student Activity fund were not properly reconciled during the 2010-11 fiscal year.

Recommendation #4

The District should strengthen procedures over the monthly reconciliation of the Ridge High School Activity account to ensure the monthly bank reconciliation is properly completed.

<u>Corrective Action Plan:</u>	<u>Person Responsible:</u>	<u>Completion Date:</u>
The District will strengthen procedures over the monthly reconciliation of the Ridge High School Activity account to ensure the monthly bank reconciliation is properly completed.	Nick Markarian Business Administrator/ Board Secretary	November 29, 2011

Finding #5

Of the 240 students tested for transportation that were reported as regular education students, 28 of those students were determined to be special education students without special education needs.

Recommendation #5

The District should strengthen procedures to ensure all students reported on the DRTRS are properly reported under correct categories.

<u>Corrective Action Plan:</u>	<u>Person Responsible:</u>	<u>Completion Date:</u>
The District will strengthen procedures to ensure all students reported on the DRTRS are properly reported under correct categories.	Nick Markarian Business Administrator/ Board Secretary	November 29, 2011

11) The Bernards Township Board of Education does hereby approve the following transportation routes with **Somerset County Educational Services Commission** for the 2011-12 school year:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Annum:</u>
CH1S*, CH2S*, CH3S*, CH4S*	Cedar Hill School	\$5,930.28 each
CH10*	Cedar Hill School	\$39,933.71
CH11*	Cedar Hill School	\$34,544.85
LC10S*, LC11S*	Liberty Corner School	\$34,544.85 each
MP01S*, MP02S*, MP03S*, MP04S*, MP05S*	Mount Prospect School	\$5,930.28 each
MPPE01*, MPPE02*, MPPE03*, MPPE04*	Mount Prospect School	\$33,933.81 each
MPSPED03*, MPSPEC04*	Mount Prospect School	\$39,933.71 each
RH01S*, RH02S*, RH03S*, RH04S*	Ridge High School	\$5,930.28 each
RH102/CH12**	Ridge High/Cedar Hill	\$85,284.16
RH103/CH03*	Ridge High/Cedar Hill	\$69,089.71
RHX101/MPPR94*	Ridge High/Mount Prospect	\$74,478.57
RHS1/WA120*	Ridge High/William Annin	\$69,089.71
WA1S*, WA2S*	William Annin Middle School	\$5,930.28 each
WA-SPED01/CH09*	William Annin/Cedar Hill	\$69,089.71

WA01, WA02	William Annin Middle School	\$29,130.18 each
WA05, WA07, WA10, WA14, WA16, WA17, WA25	William Annin Middle School	\$41,934.79 each
WA18, WA19, WA20, WA21, WA23, WA24	William Annin Middle School	\$29,130.18 each
RH01, RH02, RH06, RH09, RH10, RH18, RH22, RH23, RH24, RH25, RH26	Ridge High School	\$29,130.18 each
RH03, RH04, RH13, RH16, RH17, RH19, RH20, RH21	Ridge High School	\$41,934.79 each
Ridge High/Vo Tech	Ridge High/Vo Tech	\$41,934.79
RH05/CH04, RH07/CH05, RH08/CH03, RH11/CH01, RH14/CH06	Ridge High/Cedar Hill	\$58,260.37 each
RH12/OS06	Ridge High/Oak Street	\$58,260.37
RH15/LC05	Ridge High/Liberty Corner	\$58,260.37
WA03/OS04, WA04/OS03, WA08/OS02, WA11/OS05, WA26/OS01	William Annin/Oak Street	\$58,260.37 each
WA06/CH02	William Annin/Cedar Hill	\$58,260.37
WA09/LC03, WA12/LC01, WA15/LC04, WA27/LC02, WA27/LC02	William Annin/Liberty Corner	\$58,260.37 each
WA13/MP02, WA22/MP01, WA28/MP03	William Annin/Mount Prospect	\$58,260.37 each
T1224	Non-district	\$17,809.20
SC1-1	Non-district	\$4,364.02
12023	Non-district	\$33,008.40
12010	Non-district	\$33,962.40
S-8	Non-district	\$775.92
12007	Non-district	\$11,194.20
10013	Non-district	\$5,440.98
10013	Non-district	\$33,771.60
9015	Non-district	\$6,966.75
9015	Non-district	\$26,127.00
DV01A	Non-district	\$41,548.00
DV01T	Non-district	\$3,536.00
T1147	Non-district	\$4,165.80
9021A**	Non-district	\$10,428.18
9021A**	Non-district	\$74,289.60
10028	Non-district	\$31,100.40
N2028	Non-district	\$32,708.00
N2029	Non-district	\$22,984.00
99184	Non-district	\$12,376.00
12018	Non-district	\$37,778.40
SC105	Non-district	\$28,620.00
T1159	Non-district	\$8,299.80

12022*	Non-district	\$49,608.00
N091054	Non-district	\$2,652.00
9032*	Non-district	\$40,829.40
9032*	Non-district	\$6,883.61
S-11*	Non-district	\$7,869.44
12024*	Non-district	\$49,226.40
10074	Non-district	\$3,180.00
10074	Non-district	\$19,080.00
12031	Non-district	\$29,574.00
T1169	Non-district	\$5,195.06
T1162*	Non-district	\$6,704.50
9071	Non-district	\$12,402.00
12037	Non-district	\$34,153.20
SC8-2**	Non-district	\$30,938.40
S-14*	Non-district	\$3,259.50
12040*	Non-district	\$25,281.00
NP7010	Non-district	\$29,172.00
S-16	Non-district	\$3,996.20
T1220	Non-district	\$25,185.60
8055	Non-district	\$32,866.20
T1161	Non-district	\$3,005.10
8058	Non-district	\$48,268.80
T1232	Non-district	\$11,448.00
7060	Non-district	\$1,739.25
7060	Non-district	\$11,181.60
SJ01	Non-district	\$32,708.00
SJ02	Non-district	\$20,332.00
SJ03	Non-district	\$43,316.00
T1174	Non-district	\$3,657.00
12046	Non-district	\$23,086.80
T1165	Non-district	\$3,381.40
12047	Non-district	\$23,086.80
12050	Non-district	\$10,987.00
S-20	Non-district	\$4,314.20

*Includes Aide

12) WHEREAS P.L. 2011 Chapter 78 directs public employers to establish a cafeteria plan inclusive of a flexible spending plan option

WHEREAS, the Bernards Township Board of Education deems it to be in the best interests of the employees and officers to commence the operation of a self-insured health reimbursement plan under Section 125 of the Internal Revenue Code, be it

RESOLVED, that the Board of Education hereby adopts this plan effective January 1, 2012,

RESOLVED FURTHER, that the Chief School Administrator shall have the authority to appoint a plan administrator for such plan and change such administrator from time to time with the advice and consent of the Board of Education

RESOLVED FURTHER, that the Secretary of the Board of Education is directed to maintain a copy of this cafeteria plan on file at the Board of Education office.

13) WHEREAS, the Bernards Township Board of Education is the owner of certain surplus property which is no longer needed for public use; and

WHEREAS, the Board of Education is desirous of selling said surplus property in an “as is” condition without express or implied warranties.

NOW THEREFORE, BE IT RESOLVED by the Board of Education, as follows:

1. The sale of the surplus property shall be conducted through GovDeals pursuant to State Contract A-70967/T2581 in accordance with the terms and conditions of the State Contract. The terms and conditions of the agreement entered into with GovDeals is available online at govdeals.com.
2. Sales will be conducted online and the address of the auction site is govdeals.com.
3. Sales will be conducted pursuant to Local Finance Notice 2008-09.
4. The sale of any items will take place consistent with the Board of Education Policy File Code: 300.
5. Any property identified for sale shall be sold in an “as-is” condition without express or implied warranties with the successful bidder required to execute a Hold Harmless and Indemnification Agreement concerning use of said surplus property.
6. The Board of Education reserves the right to accept or reject any bid submitted.

14) The Bernards Township Board of Education does hereby authorize a contract with **Invo Healthcare Associates Inc.** for professional occupational therapy services for the 2011-12 school year. Contract not to exceed \$20,400.

15) The Bernards Township Board of Education does hereby approve audiological services for the following student for the 2011-12 school year:

Student #: **# of Sessions:** **Not to Exceed:**

301553 3 per week (starting 11/1/2011) \$14,508

16) The Bernards Township Board of Education does hereby approve the dissolution of the following **Bond and Interest** account:

Account Number:

2063301221219

On motion by Ms. McGowan, seconded by Mr. Byrne, Items #1 through 16 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Shah, Ms. Wooldridge,
 Ms. Carlsson

“Noes” - None

“Abstain” - None

PERSONNEL

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby accept the resignation of **Colin Simpson** Language Arts Teacher William Annin Middle School effective on or before January 15, 2012.

2) The Bernards Township Board of Education does hereby accept the resignation of **Jessica Molesky** Science Teacher William Annin Middle School on or before December 21, 2011.

3) The Bernards Township Board of Education does hereby accept the resignation of **Erica Nagy** Instructional Aide Cedar Hill School effective November 23, 2011.

4) The Bernards Township Board of Education does hereby accept the resignation of **Catherine Vermillion** Instructional Aide Liberty Corner School effective November 28, 2011.

5) The Bernards Township Board of Education does hereby accept the resignation of **Phil Gakos** Permanent Substitute Ridge High School effective November 29, 2011.

6) The Bernards Township Board of Education does hereby accept the resignation of the following **extracurricular assignments** for the 2011-12 school year:

Stephanie Villarino	Assistant Winter Cheerleading Advisor
John DeBisco	Winter Fitness Center 5 days week
Charles Poris	Assistant Indoor Winter Track

Charles Poris Assistant Spring Track

- 7) The Bernards Township Board of Education does hereby approve a paid child care leave for **Kristin Costantiello** Math Teacher William Annin Middle School effective March 19, 2012 through May 18, 2012 utilizing 39 personal illness days then New Jersey Family Leave effective May 19, 2012 through June 30, 2012 running concurrently with Federal Family Leave effective May 19, 2012 through June 30, 2012 returning September 1, 2012.

- 8) The Bernards Township Board of Education does hereby approve a paid child care leave for **Melissa Jain** Grade 2 Teacher Mount Prospect School effective January 16, 2012 through March 2, 2012 utilizing 30 personal illness days, then a New Jersey Family Leave effective March 3, 2012 through April 21, 2012 running concurrently with Federal Family Leave effective March 3, 2012 through June 3, 2012 then an unpaid child care leave effective June 4, 2012 through June 30, 2013 returning September 1, 2013.

- 9) The Bernards Township Board of Education does hereby approve a paid child care leave for **Beth Kulik** Language Arts Teacher Ridge High School effective March 12, 2012 through May 14, 2012 utilizing 40 personal illness days then a New Jersey Family Leave effective May 15, 2012 through June 30, 2012 running concurrently with Federal Family Leave effective May 15, 2012 through October 12, 2012 then an unpaid child care leave effective October 13, 2012 through June 30, 2013 returning September 1, 2013.

- 10) The Bernards Township Board of Education does hereby approve a paid child care leave for **Chiara Kupiec** Italian Teacher Ridge High School effective March 12, 2012 through May 14, 2012 utilizing 40 personal illness days then a New Jersey Family Leave effective May 15, 2012 through June 30, 2012 running concurrently with Federal Family Leave effective May 15, 2012 through June 30, 2012 returning September 1, 2012.

- 11) The Bernards Township Board of Education does hereby approve a paid child care leave for **Jessica Lombardo** Grade 2 Teacher Mount Prospect School effective January 3, 2012 through February 29, 2012 utilizing 37 personal illness days then a New Jersey Family Leave effective March 1, 2012 through April 20, 2012 running concurrently with Federal Family Leave effective March 1, 2012 through May 31, 2012 then an unpaid child care leave effective June 1, 2012 through June 30, 2012 returning September 1, 2012.

- 12) The Bernards Township Board of Education does hereby approve a paid child care leave for **Jennifer Marney** MAP/Special Education Teacher William Annin Middle School effective March 12, 2012 through May 31, 2012 utilizing 50 personal illness days then a New Jersey Family Leave June 1, 2012 through June 30, 2012 running concurrently with Federal Family Leave effective June 1, 2012 through June 30, 2012

returning September 1, 2012.

13) The Bernards Township Board of Education does hereby approve a paid child care leave for **Barbara Roberts** Instructional Aide Mount Prospect School effective January 11, 2012 through February 7, 2012 utilizing 20 personal illness days then New Jersey Family Leave effective February 8, 2012 through March 30, 2012 running concurrently with Federal Family Leave effective February 8, 2012 through May 18, 2012 then an unpaid child care leave effective May 19, 2012 through June 30, 2012 returning September 1, 2012.

14) The Bernards Township Board of Education does hereby approve the following **change in assignments and/or locations** for the 2011-12 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Marilyn Askin	Mount Prospect	Cedar Hill
Barbara Mercado	Mount Prospect	Cedar Hill
Jessica Lombardo	Grade Level Leader Grade 2 MPS \$2,067 September through June	Grade Level Leader Grade 2 MPS \$826.80 September through December

15) The Bernards Township Board of Education does hereby appoint **Jaime Hansson** Special Education Teacher William Annin Middle School at a salary of Step 3 MA \$53,290 effective November 18, 2011 through June 30, 2012 as a maternity leave replacement for Amy Soltis. Salary to be prorated to reflect start date.

16) The Bernards Township Board of Education does hereby appoint **Tara LaRezza** Grade 2 Teacher Mount Prospect School at a salary of Step 1 BA 45,910 effective December 18, 2011 through June 30, 2012 as a maternity leave replacement for Jessica Lombardo. Salary to be prorated to reflect start date. Certificate with Eligibility w/Advanced Standing – Mentoring Required.

17) The Bernards Township Board of Education does hereby appoint **Susan Marks** Grade 2 Teacher Oak Street School at a salary of Step 6 BA \$49,660 effective December 19, 2011 through June 30, 2012 as a maternity leave replacement for Amy Persily. Salary to be prorated to reflect start date.

18) The Bernards Township Board of Education does hereby appoint **Carol Skolnik** Occupational Therapist Liberty Corner, Oak Street and William Annin Middle Schools at a salary of Step 21 BA \$73,360 effective on or before January 9, 2012 through June 30, 2012. Salary to be prorated to reflect actual start date.

19) The Bernards Township Board of Education does hereby appoint **Leah Linebarger** Grade 1 Teacher Cedar Hill School at a salary of \$221 per diem effective November 28, 2011 through December 16, 2011 as a medical leave replacement.

- 20) The Bernards Township Board of Education does hereby appoint **Michele Chow** Instructional Aide Cedar Hill School at a salary of Step 1 \$23.93 per hour 5.5 hours per day effective on or before December 1, 2011 through June 22, 2012.
- 21) The Bernards Township Board of Education does hereby appoint **Amita Govani** School Aide Liberty Corner School at a salary of \$21.89 per hour 3 hours per day effective November 28, 2011 through June 22, 2012.
- 22) The Bernards Township Board of Education does hereby appoint **Kerry Ann Lepik** Instructional Aide Mount Prospect School at a salary of Step 1 \$23.93 per hour 7.5 hours per day effective on or before December 8, 2011 through June 22, 2012.
- 23) The Bernards Township Board of Education does hereby appoint **Barbara Lombardi** Instructional Aide Liberty Corner School at a salary of Step 1 \$23.93 per hour 2 hours per day effective October 18, 2011 through June 22, 2012.
- 24) The Bernards Township Board of Education does hereby appoint **Deslyn Phillip** Instructional Aide Mount Prospect School at a salary of Step 1 \$23.93 per hour 5.5 hours per day effective November 7, 2011 through June 22, 2012.
- 25) The Bernards Township Board of Education does hereby appoint **Vivian Scaturro** Instructional Aide Ridge High School at a salary of Step 3 \$25.00 per hour 7 hours per day effective November 17, 2011 through June 22, 2012.
- 26) The Bernards Township Board of Education does hereby appoint **Brielle Wilber** Instructional Aide Mount Prospect School at a salary of Step 1 \$23.93 per hour 7.5 hours per day effective on or before November 18, 2011 through June 22, 2012.
- 27) The Bernards Township Board of Education does hereby approve the following **extracurricular assignments** for 2011-12 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Reyne Juechter	Assistant Forensics-NFL	\$1,626/0 years/0 points/\$0
Reyne Juechter	Assistant Forensics-National Circuit	\$1,626/0 years/0 points/\$0
Stephanie Fletcher	Assistant Forensics-CFL	\$1,626/n/a
Jessica Lee	Assistant Girls' Fencing	\$4,895/0 years/0 points/\$0
Ken Marsh	Winter Fitness Center 2 x week	\$1,178/9 years/1 point/\$198
Julie Casale	Grade Level Leader Grade 2 MP	\$1,240.20/none
Carl Porambo	Assistant Winter Track	\$5,756/n/a
Chris Heibell	Assistant Boys' Track Spring	\$5,756/n/a
Carl Porambo	Assistant Girls' Track Spring	\$5,756/n/a

28) The Bernards Township Board of Education does hereby approve various assignments for the 2011-12 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Salary:</u>
Gina Donlevie	Football Game Administrator Supervision	\$65 per hour
Thomas Thorp	Football Game Administrator Supervision	\$65 per hour
Joseph Novak	AAC Instruction At Home Program	\$60 per hour
Nancy Esposito	ESL Tutors	\$60 per hour
Phil Pernice	ESL Tutors	\$60 per hour
Catarina Gomes	Translator	\$50 per hour
Dawn Fiorelli	ESL Tutors	\$60 per hour
Susan Lieb	Translator	\$50 per hour
Kathy McCarthy	Home Instructor	\$75.32 per hour
Suzanne Quigley	Home Instructor	\$75.32 per hour
Jennifer Morra	Home Instructor	\$75.32 per hour
Peggy Davis	Home Instructor	\$75.32 per hour
Paulette Horan	Home Instructor	\$75.32 per hour
Tien Hou	Home Instructor	\$75.32 per hour
Barbara Moleta	Home Instructor	\$75.32 per hour
Scott Stornetta	Home Instructor	\$75.32 per hour
Marianne Bocchino	Home Instructor	\$75.32 per hour
John Lallis	Home Instructor	\$75.32 per hour
Barbara Menegozzi	Home Instructor	\$75.32 per hour
Patti Kolshorn	Home Instructor	\$75.32 per hour
Laura Schneider	Home Instructor	\$75.32 per hour

29) The Bernards Township Board of Education does hereby approve the following **mentors** for the 2011-12 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Tara LaRezza	Grade 2	Sloane Castleman	\$366.60
Allison Johnson	Grade 2	Julia Casale	\$366.60

30) The Bernards Township Board of Education does hereby approve the following individuals to **mentor high school classified students** at an hourly rate of \$60 effective 2011-12 school year:

Julia Beyer	John Brum	Marguerite Cahill
Carrie Capozzi	Kim Clark	Kathy Forsell
John Fry	Josh Gebhardt	Rachel Golum
Jen Hauser	Steve Hendershot	Monika Jaeger
Sarah John	Jennifer Lamberti	Emily Lipnick

Matt Lyons	Marissa Marcus	Cassandra Lombardo
Megan Milde	Sharon Mollica	Megan Mongo
Tom Napier	Linda Riccobono	Phil Pernice
Laura Reider	Brian Scott	Jillian Shadis
Danielle Sisto	Jen Suminski	Michaela Stoudemayer
Kimberlee Sweet	Jackie Treanor	

31) The Bernards Township Board of Education does hereby approve the following **Instructional Aides** to attend Friday Night Activities with classified students 2011-12 school year at their hourly rate, paid by the IDEA Grant:

Drew Greco	\$24.43 per hour
Kelly Miller	\$23.93 per hour
Sarah Dawson	\$26.29 per hour
Amanda Pikarsky	\$25.00 per hour
Chet Lawson	\$26.29 per hour
Pete Samila	\$26.29 per hour
Chris Pereira	\$24.43 per hour
Louis Puopolo	\$23.93 per hour
Pat Blath	\$25.00 per hour
Shawn Leddy	\$25.00 per hour

32) The Bernards Township Board of Education does hereby approve the following **student interns** for the 2011-12 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Cooperating Teacher:</u>
Alicia Haller	William Patterson	Elementary/Debbie Reynolds 2/6/12-5/7/12
Mary Plaza	College of Saint Elizabeth	Elementary/Cathy Valles 10/26/11

33) The Bernards Township Board of Education does hereby appoint the following **substitute teachers and/or nurses** for the 2011-12 school year at a salary of \$80 per diem for substitute teachers and \$120 per diem for substitute nurses:

Kathryn Lewadowski
Anvita Negi
Jaime Hansson
Laura Graff
Nicholas Soriano
Michele Ivarone
Beth Donley
Kruti Kapadia

34) The Bernards Township Board of Education does hereby appoint the following **volunteers** for the 2011-12 school year:

Kevin Byelick	Boys' Basketball
Mike Mack	WA Boys' Basketball
Rory Hand	WA Boys' Basketball
Joseph Kirk	WA Girls' Basketball
Will Rope	WA Wrestling
Matt Spina	WA Wrestling
Charles Poris	Winter Track
Charles Poris	Spring Track
Nicole Gilhuley	Spring Track
John Neiman	Spring Track
Jim O'Connor	Winter Track
Jim O'Connor	Spring Track

35) The Bernards Township Board of Education does hereby appoint **Christine Pellegrino** Science Teacher William Annin Middle School at a salary of Step 1 BA \$45,910 effective December 12, 2011 through June 30, 2012. Certificate of Eligibility w/Advanced Standing – Mentoring Required. Salary to be prorated to reflect actual dates.

36) The Bernards Township Board of Education does hereby appoint **Lauren Cubas** Grade 2 Teacher Mount Prospect School at a salary of Step 1 MA \$51,880 effective June 16, 2011 through June 30, 2012 as a maternity leave for Melissa Jain. Salary to be prorated to reflect actual dates. Certificate of Eligibility w/Advanced Standing – Mentoring Required.

37) The Bernards Township Board of Education does hereby approve various assignments for the 2011-12 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Salary:</u>
Angela Lee	Translator	\$50 per hour
Lauren Brown	After School Program Aide	\$24 per hour

On motion by Mr. Koch, seconded by Ms. McGowan, Items #1 through #37 were approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Shah, Ms. Wooldridge, Ms. Carlsson
 “Noes” - None
 “Abstain” - None

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the following change in course titles for the 2011-12 school year:

<u>From:</u>	<u>To:</u>
Pre-Advanced Spanish Culture & Society	Spanish Culture & Society
Pre-Advanced Latin American Culture & Society	Latin American Culture & Society
Pre-Advanced Topics in Italian Language & Culture	Topics in Italian Culture
Pre-Advanced Italian Regional Culture	Italian Regionalism

On motion by Ms. Wooldridge, seconded by Ms. Shah, Item #1 was approved by the following roll call vote:

“Ayes” - Mr. Byrne, Mr. Koch, Ms. McGowan, Ms. Shah, Ms. Wooldridge,
Ms. Carlsson
“Noes” - None
“Abstain” - None

XI. Board Forum

1) Discussion of Student Stressors

Superintendent Valerie A. Goger and Director of Curriculum Sean Siet updated the Board on the homework survey. Mr. Siet is in the midst of compiling the 900+ comments. The results will be brought to the Board Curriculum Committee at its Friday, December 9, meeting. The teacher survey was released on November 28 with one week to respond. Approximately 90% of William Annin and Ridge High students responded.

XII. Public Forum on Other Than Agenda Items

A comment was made on the success of the William Annin Middle School “Turkey Trot.”

XIII. Adjournment

On motion by Mr. Koch, seconded by Ms. Shah, and approve by all present, the meeting was adjourned at 8:05 p.m.

Respectfully submitted,

Nick Markarian
Board Secretary