

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR BOARD AGENDA MINUTES  
NOVEMBER 24, 2003  
EXECUTIVE SESSION 7:00 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

- I. **Salute to Flag** – page 117
- II. **Roll Call** – page 117
- III. **Statement of Public Meeting Notice** – page 117
- IV. **Executive Session - 7:07 p.m. – Board Conference Room** – page 117
- V. **Regular Session - Call to Order - 8:00 p.m. – All Purpose Room Cedar Hill School** – page 118
- VI. **Public Forum on Agenda Items** – page 118
- VII. **Student Representative’s Report** – page 118
- VIII. **Superintendent’s Report**
  - 1) Testing Report – Director of Pupil Personnel Services Greg Youngman & Supervisor of Math/Testing Coordinator Marian Palumbo – page 118
  - 2) Enrollment Report – Business Administrator Joseph Barcellona – page 118
  - 3) Authorize Affirmative Action Team to Conduct a Needs Assessment & Develop a Comprehensive Equity Plan (CEP) – page 118
  - 4) Authorize Submission of Proposed Comprehensive Equity Plan (CEP) – page 119
- IX. **President’s Report** – page 119
- X. **Approval of Minutes** – page 119
- XI. **Resolutions**
  - Finance**
    - 1) Approve List of Disbursements for November 24, 2003 – page 119
    - 2) Acknowledge Receipt of October 2003 Financial Reports – page 119
    - 3) Approve Line Item Transfers to 2003-04 Budget – page 120

- 4) Approve Contract with **Hunterdon County Polytech** 2003-04 School Year – page 121
- 5) Approve Disposal of Textbooks & Equipment – page 121
- 6) Approve Agreement with **New Jersey Commission for the Blind and Visually Impaired** – page 122
- 7) Approve Out-of-District Placements 2002-03 School Year – page 122
- 8) Approve Increase to Oak Street School Roof & Maintenance Contract – page 122
- 9) Authorize Submission of Grant New Jersey Department of Education’s Supporting Students with Disabilities in General Education Classrooms Cadre II – page 122

### **Personnel**

- 1) Accept Resignation **Jennifer Clayton** Social Studies Teacher Ridge High School – page 123
- 2) Accept Resignation **Elizabeth Michels** Language Arts Teacher William Annin Middle School – page 123
- 3) Accept Resignation **Christopher Strazza** Physical Education Teacher Ridge High School – page 123
- 4) Accept Resignation **Nicole Sury** Special Education Teacher William Annin Middle School – page 123
- 5) Accept Resignation **Pam Kiernan** Instructional Aide Fall Intramurals Mount Prospect School – page 123
- 6) Accept Resignation Extracurricular Assignments – page 123
- 7) Approve Change in Assignments 2003-04 School Year – page 123
- 8) Approve Unpaid Leave of Absence **Elizabeth Keneally** 2003-04 School Year – page 124
- 9) Appoint **Helen Beck** Kindergarten Teacher Cedar Hill School 2003-04 School Year – page 124
- 10) Appoint **Julie Randall** School Aide Cedar Hill School 2003-04 School Year – page 124
- 11) Approve Emergent Hiring **Amy Walter** School Aide for Out-of-District Placement 2003-04 School Year – page 124
- 12) Appoint **Anne Campbell** Instructional Aide Fall Intramurals Mount Prospect School 2003-04 School Year – page 124
- 13) Appoint **Lois Kuppler** Instructional Aide After School Chorus William Annin Middle School – page 124
- 14) Appoint **Marsha Moroni** Human Resources Clerk 2003-04 School Year – page 125
- 15) Approve Mentor Teachers 2003-04 School Year – page 125
- 16) Approve Staff College Teacher 2003-04 School Year – page 125
- 17) Approve Student Intern 2003-04 School Year – page 125
- 18) Appoint Permanent Substitute Teachers 2003-04 School Year – page 125
- 19) Approve Extracurricular Assignment 2003-04 School Year – page 125

- 20) Approve Paraprofessional Aides 2003-04 School Year – page 126
- 21) Approve Substitute Teachers 2003-04 School Year – page 126
- 22) Approve Extracurricular Job Description – page 126
- 23) Approve Emergent Hiring **John Murray** Business Administrator –  
Page 126

**Curriculum**

- 1) Approve Change in Course Titles – page 127

**Policy**

- 1) Approve Policies on First Reading – page 127

XII. **Public Forum on Other Than Agenda Items** – page 128

XIII. **Board Forum** – page 128

XIV. **Adjournment** – page 128

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR MEETING MINUTES  
NOVEMBER 24, 2003  
EXECUTIVE SESSION 7:00 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL School**

The meeting was called to order at 7:07 p.m. by President Bracaglia.

**I. Salute to Flag**

**II. Roll Call**

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Carlucci, Mr. Koch,  
Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara

ABSENT: None

**III. Statement of Public Meeting Notice**

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

**IV. Executive Session – 7:07 - p.m. – Board Conference Room**

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Carlucci, seconded by Ms. Woolford, and approved by all present, the Board recessed into closed executive session at 7:07 p.m.

On motion by, seconded by Mr. Koch, and approved by all present Ms. Winter, the Board

returned to public session at 7:55 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:00 p.m.

**V. Regular Session - Call to Order - 8:00 p.m. – All-Purpose Room Cedar Hill School**

**VI. Public Forum on Agenda Items**

No comments were made.

**VII. Student Representative's Report**

**VIII. Superintendent's Report**

1) Supervisor of Math/Testing Coordinator Marian Palumbo presented a district testing report highlighting Cycle 2 data, NJASK, GEPA, HSPA, SAT I and Advanced Placement.

Director of Pupil Personnel Services Greg Youngman presented the Class of 2003 Longitudinal Study report discussing college placement and the quality of schools last year's seniors are attending.

2) Business Administrator Joseph Barcellona presented a report on student enrollment as of October 15, 2003. He compared projection vs. actual enrollment and discussed enrollment trends. Mr. William Draper spoke about space requirements and future enrollment.

BE IT RESOLVED THAT

3) The Bernards Township Board of Education does hereby authorize the following members of the Affirmative Action Team to conduct a needs assessment and develop a Comprehensive Equity Plan (CEP) for the 2003-2006 school years: Monica Butler, Eileen Cambria, Cheryl Dyer, Bill Kimmick, Julianne Mahler, Nick Markarian, Kathleen McDonough, Regina Rudolph, Laura Schneider, Rich Shello and Greg Youngman.

On motion by Ms. Seitz, seconded by Ms. Zarabara, Item #3 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia

“Noes” - None

“Abstain” - None

4) The Bernards Township Board of Education does hereby authorize the submission of the proposed Comprehensive Equity Plan (CEP).

On motion by Ms. Seitz, seconded by Ms. Zarabara, Item #4 was unanimously approved.

**IX. President's Report**

**X. Approval of Minutes**

Regular Board Minutes – October 27, 2003  
Executive Session Minutes – October 27, 2003  
Regular Board Minutes – November 10, 2003  
Executive Session Minutes – November 10, 2003

On motion by Ms. Zarabara, seconded by Ms. Seitz, the foregoing was unanimously.

**XI. Resolutions**

**FINANCE**

**BE IT RESOLVED THAT**

1) The Bernards Township Board of Education does hereby approve a list of disbursements dated November 24, 2003 consisting of warrants in the amount of \$5,185,317.05.

2) The Bernards Township Board of Education acknowledges receipt of October 2003 Financial Reports from the Board Secretary, the Board Secretary's Monthly Certification of Budgetary Line Item Status, the monthly Investment Report for October 2003 and the Treasurer's Report for September 2003 certifying that all reports are in agreement and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2003-04 school budget:

To:

11-000-216-100-00-10	District Speech Teacher Salaries	\$165,100.00
11-000-217-106-00-10	District One-to-One Aides	\$49,000.00
11-000-221-102-00-10	District Supervisor Salaries	\$27,100.00
11-000-223-102-00-10	Supervisor Staff Development Supervisor Salaries	\$8,300.00
11-000-223-105-00-10	Supervisor Staff Development Secretary Salaries	\$8,200.00
11-000-230-104-00-10	District Superintendent Salary	\$13,500.00
11-000-240-103-00-10	District Building Administrative Salaries	\$8,700.00
11-000-240-105-00-10	District Administrative Secretary Salaries	\$35,500.00
11-000-240-500-00-03	Cedar Hill School Administration Workshop and Travel	\$280.00
11-000-262-100-00-10	District Cafeteria Aide Salaries	\$6,400.00
11-000-262-520-00-10	District Insurance	\$1,410.00
11-000-270-350-00-10	District Transportation Management Fee	\$1,000.00
11-000-270-511-00-10	District Transportation Contract Services	\$34,000.00
11-000-270-518-00-10	Education Services Commission Special Education Transportation	\$90,000.00
11-120-100-101-00-10	Elementary Teacher Salaries	\$461,000.00
11-120-100-101-06-10	Elementary Physical Education Teacher Salaries	\$2,600.00
11-120-100-101-07-10	Elementary World Language Teacher Salaries	\$15,700.00
11-130-100-101-04-10	Middle School Fine Arts Teacher Salaries	\$42,000.00
11-130-100-101-05-10	Middle School Social Studies Teacher Salaries	\$8,500.00
11-130-100-101-07-10	Middle School Social Studies Teacher Salaries	\$21,100.00
11-130-100-101-08-10	Middle School Cross Content Teacher Salaries	\$1,000.00
11-140-100-101-01-10	Ridge High School Mathematics Teacher Salaries	\$7,700.00
11-140-100-101-02-10	Ridge High School Science Teacher Salaries	\$114,000.00
11-140-100-101-03-10	Ridge High School Language Arts Teacher Salaries	\$500.00
11-140-100-101-05-10	Ridge High School Social Studies Teacher Salaries	\$65,600.00
11-140-100-101-07-10	Ridge High School World Language Teacher Salaries	\$49,600.00
11-140-100-101-08-10	Ridge High School Cross Content Teacher Salaries	\$154,200.00
11-190-100-610-02-01	Ridge High School Science Supplies	\$500.00
11-190-100-610-02-08	District Supervisor Science Supplies	\$4,800.00
11-204-100-101-00-10	Teacher Salaries Learning Language Disabled	\$3,200.00
11-213-100-101-00-10	Teacher Salaries Resource Rooms	\$136,000.00
11-213-100-106-00-10	Aide Salaries Resource Rooms	\$41,800.00
11-214-100-106-00-10	Teacher Salaries Autistic	\$79,000.00
11-216-100-101-00-10	District F/T Pre-school Handicapped Teacher Salaries	\$7,500.00
11-216-100-106-00-10	District F/T Pre-school Handicapped Aide Salaries	\$81,000.00
11-240-100-101-00-10	Bilingual Teacher Salaries	<u>\$1,000.00</u>
		\$1,746,790.00

From:

11-000-213-104-00-10	District Nurse Salaries	\$40,000.00
11-000-218-104-00-10	Districtwide Guidance Counselor Salaries	\$13,000.00
11-000-218-105-00-10	Guidance Secretary Salaries	\$2,000.00
11-000-219-105-00-10	Child Study Team Secretary Salaries	\$4,000.00
11-000-221-104-00-10	Mini Unit Salaries	\$24,000.00
11-000-221-105-00-10	District Supervisor's Secretary Salaries	\$13,100.00
11-000-221-110-00-10	District Supervisor's Other Salaries	\$20,000.00
11-000-221-110-00-12	Human Resources Summer Salaries	\$10,000.00
11-000-222-110-00-10	District Librarian Salaries	\$5,300.00
11-000-240-600-00-03	Cedar Hill School Administrative Supplies	\$280.00
11-000-262-600-00-10	District Custodial Supplies	\$1,410.00
11-000-270-512-00-10	Ridge High School Transportation - Co-curricular	\$25,000.00
11-000-270-514-00-10	Transportation Contracted Services	\$14,000.00
11-000-270-519-00-10	District Transportation Aid-in-Lieu Payments	\$50,000.00
11-000-290-594-00-10	Business Office Staff Travel	\$36,000.00
11-000-291-270-00-10	Employee Benefits Medical Insurance	\$40,000.00
11-110-100-101-00-10	Kindergarten Teacher Salaries	\$75,300.00
11-120-100-101-04-10	Elementary Fine Art's Teacher Salaries	\$61,000.00
11-120-100-101-08-10	Elementary Core Content Teacher Salaries	\$59,300.00
11-120-100-101-55-10	Elementary School Substitute Costs	\$100,000.00
11-130-100-101-00-10	Middle School Teacher Salaries	\$90,000.00
11-130-100-101-02-10	Middle School Mathematics Teacher Salaries	\$36,000.00
11-130-100-101-03-10	Middle School Language Arts Teacher Salaries	\$4,000.00
11-130-100-101-06-10	Middle School Physical Education Teacher Salaries	\$32,600.00
11-140-100-101-00-10	Ridge High School Teacher Salaries	\$221,000.00
11-140-100-101-04-10	Ridge High School Fine Arts Teacher Salaries	\$107,000.00
11-140-100-101-06-10	Ridge High School Physical Education Teacher Salaries	\$46,000.00
11-140-100-101-55-10	Ridge High School Substitute Salaries	\$17,600.00
11-190-100-640-02-08	Supervisor of Science Textbooks	\$5,300.00
11-204-100-106-00-10	Aide Salaries Learning Language Disabled	\$25,100.00
11-214-100-101-00-10	Teacher Salaries Autistic	\$105,000.00
11-215-100-101-00-10	Teacher Salaries Pre-school Disabled	\$150,000.00
11-230-100-101-00-10	Teacher Salaries Basic Skills	<u>\$313,500.00</u>
		\$1,746,790.00

4) The Bernards Township Board of Education does hereby approve a contract with **Hunterdon County Polytech** for the 2003-04 school year for regular vocational program in culinary arts for student #94004 at a cost of \$2,925.

5) The Bernards Township Board of Education does hereby approve disposal of the textbooks and equipment as per list on file in the Board office.



6) The Bernards Township Board of Education does hereby approve an agreement with the **New Jersey Commission for the Blind and Visually Impaired** to provide services for the following students from October 7, 2003 to June 30, 2004:

<u>Student #:</u>	<u>Current School:</u>	<u>Level of Service:</u>	<u>Amount:</u>
201524	Liberty Corner School	Level I	\$1,035
02148	Children's Specialized Hospital	Level I	\$1,035

7) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2003-04 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
00096	Somerset County Alternative High School	School year (11/11/03 – 6/30/04)	\$15,520
201192	Somerset County Alternative High School	School year (11/13/03 – 6/30/05)	\$1,599.40 per month 11/13-03 – 6/30/04) 2004-05 school year to be determined
202617	Somerset County Alternative High School	School year (11/20/03 – 6/30/04)	\$1,599.40 per month
02231	Summit Speech School	School year (130 days total)	\$14,040

8) The Bernards Township Board of Education does hereby approve an increase to the Oak Street School roof and maintenance contract of Thomas Rienzi, Roof Architect, by \$3,000 to reflect additional inspections. Funds for the increase are to be deducted from the contractor's final payment.

9) The Bernards Township Board of Education does hereby authorize submission of a grant application for funds in the amount of \$199,865 through the New Jersey Department of Education's Supporting Students with Disabilities in General Education Classrooms Cadre II grant opportunity.

On motion by Mr. Carlucci, seconded by Mr. Byrne, Items #1-9 were approved by the following roll call vote:

- “Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
- “Noes” - None
- “Abstain” - None

**PERSONNEL**

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Jennifer Clayton** Social Studies Teacher Ridge High School effective December 31, 2003.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Elizabeth Michels** Language Arts Teacher William Annin Middle School effective on or before January 10, 2004.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Christopher Strazza** Physical Education Teacher Ridge High School effective December 31, 2003.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Nicole Sury** Special Education Teacher William Annin Middle School effective November 17, 2003.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Pam Kiernan** Instructional Aide for Fall Intramurals Mount Prospect School effective immediately.
- 6) The Bernards Township Board of Education does hereby accept the resignation from the following extracurricular assignments:

Christina Cresenzi	Assistant Softball Coach
Nancy DeLoach	.5 Right-to-Know

- 7) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2003-04 school year:

<b><u>Name:</u></b> Angela Hall	<b><u>From:</u></b> Grade 1 Mount Prospect School approve a paid maternity leave of absence effective November 3, 2003 through January 15, 2004 utilizing 40 personal illness days then an unpaid Child Care Leave effective January 16, 2004 returning to work February 2, 2004	<b><u>To:</u></b> Grade 1 Mount Prospect School approve a paid maternity leave of absence effective November 10, 2003 through January 15, 2004 utilizing 37 personal illness days then an unpaid Child Care Leave effective January 16, 2004 returning to work February 2, 2004
------------------------------------	--	---

Glen Gulbin	Social Studies Teacher Ridge High School at a salary of Step 1 BA \$37,316 effective September 1, 2003 through January 30, 2004 as a maternity leave replacement for Jennifer Clayton at an actual salary of \$18,658. Certificate of Eligibility w/Advanced Standing - Mentoring Required	Social Studies Teacher Ridge High School at a salary of Step 1 BA \$37,316 effective September 1, 2003 through June 30, 2004. Certificate of Eligibility w/Advanced Standing - Mentoring Required
Maggie Markey	School Aide Transportation 2 hours per day \$16.17 per hour 183 days & Instructional Aide 5.75 hours Step 4 \$19.31 per hour 183 days effective September 4, 2003 through June 22, 2004	Instructional Aide (Preschool Program) 6.5 hours Step 4 \$19.31 per hour 4 days per week effective November 18, 2003 through June 22, 2004
Lisa Latchaw Margaret Mitchell	Assistant Ski Team \$1,664 .5 Right-to-Know \$632.50	Assistant Ski Team \$2,560 Right-to-Know \$1,265.00

8) The Bernards Township Board of Education does hereby approve an unpaid leave of absence for **Elizabeth Keneally** effective December 5, 2003 through December 12, 2003.

9) The Bernards Township Board of Education does hereby appoint **Helen Beck** Kindergarten Teacher Cedar Hill School at a salary of \$187 per day effective November 17, 2003 through December 12, 2003 as a medical leave replacement for Elizabeth Keneally then effective December 15, 2003 through February 27, 2004 as a maternity leave replacement for Mary O'Leary and then a Permanent Substitute at a salary of \$90 per day effective March 1, 2004 through June 22, 2004.

10) The Bernards Township Board of Education does hereby appoint **Julie Randall** School Aide Cedar Hill School at a salary of \$16.17 per hour 3 hours per day 144 days effective October 31, 2003 through June 22, 2004.

11) The Bernards Township Board of Education does hereby approve the emergent hiring of **Amy Walter** School Aide for out of district placement at a salary of \$16.17 per hour 4 hours per day 3 days a week effective November 19, 2003 through June 22, 2004.

12) The Bernards Township Board of Education does hereby appoint **Anne Campbell** Instructional Aide for Fall Intramurals Mount Prospect at a salary of \$18.20 per hour 1 hour 30 minutes effective October 23, 2003 through December 11, 2003.

13) The Bernards Township Board of Education does hereby appoint **Lois Kuppler** Instructional Aide for After School Chorus William Annin Middle School at a salary of \$18.74 per hour 1 hour per day for 3 days effective November 13, December 4 and December 18, 2003.

14) The Bernards Township Board of Education does hereby appoint **Marsha Moroni** Human Resources Clerk at a salary of \$14.00 per hour effective November 5, 2003 through June 30, 2004.

15) The Bernards Township Board of Education does hereby approve the following mentor teachers for the 2003-04 school year, mentoring fee to be paid by the provisional teacher:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:</u>
Karen Bessin	Japanese-WAMS	Gail Giacobbe	\$450
		Jan Zucco	\$550

16) The Bernards Township Board of Education does hereby approve the following individual to teach a staff college course during the 2003-04 school year:

<u>Name:</u>	<u>Course:</u>	<u># of Hours/Days:</u>	<u>Amount:</u>
Kathy Dahly	Using the Laptop Lab	.75 hours	\$37.50

17) The Bernards Township Board of Education does hereby approve the placement of the following student intern for the 2003-04 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Christine Brogan	Rider University	Elementary/MP-D. Borchert 9/2/03-12/05/03

18) The Bernards Township Board of Education does hereby appoint the following permanent substitute teachers at a rate of \$90.00 per day:

<u>Name:</u>	<u>School:</u>
Marcy Borcharding	Mount Prospect 11/10/03-02/01/04
Kim O'Reilly	Liberty Corner 01/05/04-06/22/04
Susan Cauldwell	Oak Street 12/18/03-03/12/04

19) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2003-04 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Kate Heisler	Assistant Fencing Coach-PARENT PAID	\$2,641
Tim Howard	Assistant Winter Track	\$3,745/0 years
Tim Howard	Assistant Boys Spring Track	\$4,403/0 years
Kevin Karch	Assistant Girls Spring Track	\$4,403/0 years
Tom Napier	Fall Intramurals - RHS	\$ 450/1 year
Glenn Gulbin	Freshmen Boys' Basketball Coach	\$5,227/0 years
Jim Garrity	Special Education Webmaster (IDEA Funded)	\$2,317/1 year

20) The Bernards Township Board of Education does hereby approve the following individuals as paraprofessional aides:

Karl Meth	Assistant Ice Hockey
Kevin Colquitt	Assistant Swim Coach

21) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2003-04 school year at a rate of \$80.00 per day:

Jennifer Vogel\*+  
Thomas Kelly  
Michael Poreda  
Kim O'Reilly  
John Cooney  
Suzanne Diorio

\*Subject to receipt of certificate  
+Emergent hiring

22) The Bernards Township Board of Education does hereby approve a job description for the extracurricular assignment of Administrative Intern.

23) The Bernards Township Board of Education does hereby approve the emergent hiring of **John Murray** Business Administrator at a salary of \$128,000 effective July 1, 2004 through June 30, 2005 and \$533 per diem for 10 days of transitional work to be completed prior to July 1, 2004.

On motion by Ms. Seitz, seconded by Mr. Koch, Items #1-23 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia  
“Noes” - None  
“Abstain” - None

## **CURRICULUM**

### **BE IT RESOLVED THAT**

1) The Bernards Township Board of Education does hereby approve the following change in course titles for the 2004-05 school year:

**From:**

Photography I  
Photography II  
Photography II  
Ceramics I  
Ceramics II  
Computer Graphics I  
Computer Graphics II  
Sculpture I  
Sculpture II

**To:**

Introduction to Photography  
Advanced Photographic Techniques  
Photography Thesis  
Introduction to Ceramics  
Advanced Ceramics: Concepts and Processes  
Introduction to Computer Graphics  
Advanced Digital Design  
Introduction to Sculpture  
Advanced Sculpture: Techniques and Concepts

On motion by Ms. Seitz, seconded by Ms. Bossart, Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia

“Noes” - None

“Abstain” - None

## **POLICY**

### **BE IT RESOLVED THAT**

1) The Bernards Township Board of Education does hereby approve the following policies on first reading:

- |                            |   |
|----------------------------|---|
| a) Policy File Code: M1240 | Evaluation of Superintendent  |
| b) Policy File Code: 0143  | Board Member Election and Appointment                                   |
| c) Policy File Code: M2417 | Pupil Assistance Committees (Intervention and Referral Services [I&RS]) |
| d) Policy File Code: 2464  | Enrichment Program  |
| e) Policy File Code: 5310  | Health Examinations (Pupils)  |
| f) Policy File Code: 5620  | Expulsion   |

On motion by Ms. Bossart, seconded by Mr. Koch, Item #1 was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Ms. Bracaglia  
“Noes” - None  
“Abstain” - None

## **XII. Public Forum on Other Than Agenda Items**

The Board was thanked for the college survey, the number of staff members’ children attending our school district, the sale of small partial of lands only to seniors and refinancing of bonds.

## **XIII. Board Forum**

Ms. Seitz commented on the girls’ soccer team being State Champs, the girls’ cross country team finishing 3<sup>rd</sup> in the state and the football finals to be held December 6 at the Meadowlands stadium. Questions were asked regarding scheduling a joint meeting with the township business administrator. Ms. Zarabara mentioned the Board of Education goals being placed on the website and Ms. Woolford asked about meeting with the student representatives which is scheduled for the December 15, 2003 meeting.

## **XIV. Adjournment**

On motion by Ms. Seitz, seconded by Mr. Carlucci, and approved by all present, the meeting was adjourned at 10:20 p.m.

Respectfully submitted,

Joseph Barcellona  
Board Secretary