

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR BOARD MINUTES INDEX  
OCTOBER 25, 2004  
EXECUTIVE SESSION 7:30 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

- I. **Salute to Flag** – page 90
- II. **Roll Call** – page 90
- III. **Statement of Public Meeting Notice** – page 90
- IV. **Executive Session - 7:31 p.m. – Board Conference Room** – page 90
- V. **Regular Session - Call to Order - 8:05 p.m. – All Purpose Room Cedar Hill School** – page 91
- VI. **Student Representative’s Report** – page 91
- VII. **Superintendent’s Report**
  - 1) Approve Participation in NCA’s National Cheerleading Competition Dallas, Texas – page 91
  - 2) Approve Science Student Trip to Alaska – page 91
  - 3) Acknowledge Receipt of Fall 2004 Quality Assurance Annual Report – page 91
  - 4) Acknowledge Receipt 2003-04 Annual Report of Vandalism, Violence, and Substance Abuse – page 91
  - 5) Acknowledge Receipt Bernards Township Public Schools Mentoring Program – page 92
- VIII. **Business Administrator’s Report** – page 92
- IX. **Public Forum on Agenda Items** – page 92
- X. **Approval of Minutes** – page 92
- XI. **Resolutions**
  - Finance**
    - 1) Approve List of Disbursements for October 25, 2004 – page 93
    - 2) Acknowledge Receipt of 2004 Financial Reports – page 93

- 3) Approve Line Item Transfers to 2004-05 Budget – page 93
- 4) Accept Donation from **IDT** Foundation for William Annin Middle School – page 94
- 5) Approve Contract with **Somerset Hills YMCA** 2004-05 School Year – page 94
- 6) Approve Disposal of Equipment – page 94
- 7) Approve Submission of **IDEA FY 2003 Carry-Over Funds** – page 94
- 8) Approve Out-of-District Summer Placement 2004-05 School Year – page 94
- 9) Approve Out-of-District Placements for the 2004-05 School Year – page 94
- 10) Approve Extended Year Transportation Routes 2004-05 School Year – page 94
- 11) Approve Renewal Transportation Contract **Somerset County Education Services Commission and Barker Bus Co.** 2004-05 School Year – page 95
- 12) Approve Renewal Transportation Contract **Somerset County Education Services Commission and Laidlaw Transit** 2004-05 School Year – page 96
- 13) Approve Jointure Routes **Somerset County Educational Services Commission** 2004-05 School Year – page 96
- 14) Approve In-District Special Education Transportation Routes **Somerset County Educational Services Commission** 2004-05 School Year – page 97
- 15) Approve the Non-Public Transportation Routes **Somerset County Ed Services Commission** for the 2004-05 School Year – page 97
- 16) Approve Renewal Non-Public Transportation Contract 1-AA **Bernards Township Board of Education and Barker Bus** – page 98
- 17) Approve Out-of-District Special Education Transportation Routes **Somerset County Educational Services Commission** 2004-2005 School Year – page 98
- 18) Approve Change Order for **ARAMARK Facility Services** – page 98
- 19) Approve Window Replacement Project **Cedar Hill, Liberty Corner and Oak Street Elementary Schools** – page 99
- 20) Accept Out-of-District Tuition Student 2004-05 School Year – page 99
- 21) Accept **Above Average Enrollment Growth Aide** 2004-05 School Year – page 99

### Personnel

- 1) Accept Resignation **Desiree Muni** Science Teacher William Annin Middle School – page 100
- 2) Accept Resignation **Connie Green** School Nurse Ridge High School – page 100
- 3) Accept Resignation **Stephanie DeBisco** Special Education Teacher Ridge High School – page 100
- 4) Accept Resignation **Annette Anello** Kindergarten Aide Liberty Corner School – page 100
- 5) Accept Resignation **Jan Zucco Ulshoefer** Spanish Teacher William Annin Middle School – page 100

- 6) Approve Child Care Leave **Kristen Singagliese** Language Arts Teacher William Annin Middle School – page 100
- 7) Approve Child Care Leave **Kristen Thorpe** Language Arts Teacher Ridge High School – page 100
- 8) Approve Child Care Leave **Nancy Felberbaum** Music Teacher William Annin Middle School – page 100
- 9) Approve Child Care Leave **Jennifer Cerra-Johansson** Special Education Teacher Liberty Corner School – page 101
- 10) Approve Child Care Leave **Kathleen Forsell** Special Education Teacher Ridge High School – page 101
- 11) Approve Child Care Leave Extension **Christine Geller** Grade 5 Mount Prospect School – page 101
- 12) Accept Resignation Extracurricular Assignment 2004-05 School Year – page 101
- 13) Approve Change in Assignments 2004-05 School Year – page 101
- 14) Approve Emergent Hiring **Shauna Vie Brock** Health/Physical Education Teacher Ridge High School 2004-05 School Year – page 103
- 15) Approve Emergent Hiring **Cynthia Wallace** Special Education Teacher Cedar Hill School 2004-05 School Year – page 103
- 16) Appoint **Mary Hodgson** Instructional Aide Cedar Hill School 2004-05 School Year – page 103
- 17) Appoint **Darren Bryden** Instructional Aide Cedar Hill School 2004-05 School Year – page 103
- 18) Appoint **Barbara Poreda** Instructional Aide Oak Street School 2004-05 School Year – page 103
- 19) Approve Emergent Hiring **Rebecca DeWitt** Instructional Aide Ridge High School 2004-05 School Year – page 103
- 20) Approve Emergent Hiring **Jennifer Fiorini** Secretary Pupil Personnel Services 2004-05 School Year – page 103
- 21) Approve **Maggie Wische** School Aide Transportation 2004-05 School Year - page 103
- 22) Appoint **Loring Nagle** Instructional Aide After School Mini Units 2004-05 School Year – page 103
- 23) Appoint **Peter Daut** Permanent Substitute Ridge High School 2004-05 School Year – page 103
- 24) Appoint Individuals for the After School Tutoring Program Oak Street School 2004-05 School Year – page 104
- 25) Appoint Extracurricular Assignments 2004-05 School Year – page 104
- 26) Approve Student Intern Placements 2004-05 School Year – page 104
- 27) Approve Mentor Teachers 2004-05 School Year – page 105
- 28) Approve Individuals to Teach Staff College Summer 2004 – page 106
- 29) Approve Substitute Teachers 2004-05 School Year – page 106
- 30) Approve Volunteers for Ridge Forensics Program 2004-05 School Year – page 106
- 31) Approve Home Instructors for Home Based Programs 2004-05 School Year – page 107
- 32) Approve Instructors & Mini Unit Courses 2004-05 School Year – page 107

- 33) Approve 2004 Summer Curriculum Writing – page 109
- 34) Approve Emergent Hiring **Kathleen Whiteley** Elementary Music  
Liberty Corner/Mount Prospect Schools 2004-05 School Year – page 109

**Curriculum**

- 1) Approve Curriculums 2004-05 School Year – page 110
  - 2) Approve Changes to Course Titles Ridge High School 2004-05 School Year  
– page 110
  - 3) Approve Designation of Inactive Curriculums – page 110
  - 4) Approve Purchase & Use Textbooks William Annin Middle School 2004-05  
School Year – page 111
  - 5) Recognize Completion of Program Evaluations – page 111
- XII. **Public Forum on Other Than Agenda Items** – page 111
- XIII. **Board Forum** – page 111
- XIV. **Adjournment** – page 111

**BERNARDS TOWNSHIP BOARD OF EDUCATION  
BASKING RIDGE, NEW JERSEY  
REGULAR MEETING MINUTES  
OCTOBER 25, 2004  
EXECUTIVE SESSION 7:30 P.M.  
REGULAR SESSION 8:00 P.M.  
CEDAR HILL SCHOOL**

The meeting was called to order at 7:30 p.m. by President Carlucci.

**I. Salute to Flag**

**II. Roll Call**

PRESENT: Ms. Bossart, Ms. Bracaglia, Mr. Byrne (arrived at 7:50 p.m.),  
Mr. Carlucci, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford,  
Ms. Zarabara, Dr. Goger, Mr. Murray, Ms. Rudolph

ABSENT: None

**III. Statement of Public Meeting Notice**

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

**IV. Executive Session - 7:31 - p.m. – Board Conference Room**

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: litigation; review of qualifications of persons under consideration for employment; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Koch, seconded by Ms. Bossart, and approved by all present, the Board recessed into closed executive session at 7:31 p.m.

On motion by Ms. Woolford, seconded by Ms. Seitz, and approved by all present, the

Board returned to public session at 7:58 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:05 p.m.

**V. Regular Session - Call to Order - 8:05 p.m. – All-Purpose Room Cedar Hill School**

**VI. Student Representative's Report**

Student Representative Aniket Shah reported on the recent guidance workshop for college admissions, Student Government update, and community service projects.

**VII. Superintendent's Report**

Superintendent Valerie A. Goger made a Power Point presentation on projected enrollment including a comparison of Mr. Draper's projections and actual enrollment. Discussion of the annual QAAR and Violence and Vandalism reports followed.

**BE IT RESOLVED THAT**

- 1) The Bernards Township Board of Education does hereby approve participation in the NCA's National Cheerleading Championship in Dallas, Texas from Monday, December 27 through Wednesday, December 29, 2004.
- 2) The Bernards Township Board of Education does hereby approve a science trip to Alaska for Ridge High School students from Saturday, June 25 through Sunday, July 3, 2005.
- 3) The Bernards Township Board of Education does hereby acknowledge receipt of Fall 2004 Quality Assurance Annual Report and approves the following resolution:

WHEREAS, the Department of Education requires New Jersey School Districts to submit three-year maintenance plans documenting "required" maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed in the attached document for the various school facilities of the Bernards Township Board of Education are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid.

THEREFORE BE IT RESOLVED, that the Bernards Township Board of Education hereby authorizes the School Business Administrator to submit the attached Comprehensive Maintenance Plan for the Bernards Township Public School District in compliance with the Department of Education requirements.

4) The Bernards Township Board of Education does hereby acknowledge receipt of the 2003-04 Annual Report of Vandalism, Violence, and Substance Abuse.

5) The Bernards Township Board of Education does hereby acknowledge receipt of the Bernards Township Public Schools mentoring program in accordance with the mentoring regulations specified in N.J.A.C. 6A:9-8.

On motion by Ms. Bracaglia, seconded by Ms. Seitz, Items #1, 3, 4 & 5 were approved and Item #2 was defeated by the following roll call vote:

- “Ayes” - Ms. Bossart (except Item #2), Ms. Bracaglia, Mr. Byrne (except Items #1 & 2), Mr. Koch (except Item #2), Ms. Seitz, Ms. Winter (except Item #2), Ms. Woolford, Ms. Zarabara (except Item #2), Mr. Carlucci (except Item #2)
- “Noes” - Ms. Bossart (only Item #2), Mr. Byrne (only Items #1 & 2), Mr. Koch (only Item #2), Ms. Winter (only Item #2), Ms. Zarabara (only Item #2), Mr. Carlucci (only Item #2)
- “Abstain” - None

#### **VIII. Business Administrator’s Report**

Business Administrator John Murray reported on ASSA deadlines, Cedar Hill crosswalk safety and elementary school window replacement project.

#### **IX. Public Forum on Agenda Items**

Comments were made regarding enrollment projections, alternative classroom space, class size, use of instructional aides and funding issues.

#### **X. Approval of Minutes**

- Regular Board Minutes – September 27, 2004
- Executive Session Minutes – September 27, 2004
- Regular Board Minutes – October 11, 2004
- Executive Session Minutes – October 11, 2004

On motion by Ms. Zarabara, seconded by Mr. Koch, the foregoing was approved by the following roll call vote:

- “Ayes” - Ms. Bossart, Ms. Bracaglia (except 9/27/04), Mr. Byrne, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara, Mr. Carlucci
- “Noes” - None
- “Abstain” - Ms. Bracaglia (only 9/27/04)

## XI. Resolutions

### FINANCE

#### BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated October 25, 2004 consisting of warrants in the amount of \$5,551,895.98.
  
- 2) The Bernards Township Board of Education acknowledges receipt of September 2004 Financial Reports from the Board Secretary, the September 2004 Board Secretary's Monthly Certification of Budgetary Line Item Status, and the monthly Investment Report for September 2004, and the Treasurer's Reports for July 2004, August 2004, and September 2004 certifying that all reports are in agreement, and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary's Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary's Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district's financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2004-05 school budget:

#### To:

11-000-223-800-00-11	Technology Miscellaneous	\$450
11-000-240-600-00-01	Ridge High Administrative Supplies	\$500
11-000-240-890-00-03	Cedar Hill Administrative Miscellaneous	\$500
11-000-219-600-00-07	Child Study Team Supplies	\$15,000
11-190-100-610-01-08	Supervisors of Math Supplies	\$1,000
11-190-100-610-00-06	Mount Prospect Supplies	\$8,000
11-000-291-290-00-10	Other Employee Benefits	<u>\$9,000</u>
		\$34,450

#### From:

11-000-223-600-00-11	Technology Staff Development Supplies	\$450
11-000-219-600-01-07	Ridge High Child Study Team Supplies	\$500
11-000-240-600-00-03	Cedar Hill Administrative Supplies	\$500
11-000-219-390-00-07	Child Study Team Medical/Repairs	\$15,000
11-190-100-640-01-08	Supervisor of Math Textbooks	\$1,000
11-190-100-500-00-06	Mount Prospect Travel	\$8,000
11-000-291-270-00-10	Health Insurance	<u>\$9,000</u>
		\$34,450



- 4) The Bernards Township Board of Education does hereby accept a donation for the William Annin Middle School in the amount of \$15,000 from the **IDT Foundation** for a new sound system in the auditorium.
- 5) The Bernards Township Board of Education does hereby approve a contract with the **Somerset Hills YMCA** for the rental of the indoor pool and locker room for the Ridge High School Swim Team for the 2004-05 school year at a cost of \$6,300.
- 6) The Bernards Township Board of Education does hereby approve disposal of the list of equipment on file in the Board office.
- 7) The Bernards Township Board of Education does hereby approve submission of carry-over funds for **IDEA FY 2003** in the amount of \$56,780.09 and **IDEA FY 2003 Preschool** in the amount of \$1,885.
- 8) The Bernards Township Board of Education does hereby approve the following summer out-of-district placement for the 2004-05 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
99068	The Craig School	Summer 2004-05	\$1,150

- 9) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2004-05 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
99068	The Craig School	School year	\$24,000
98116	Cerebral Palsy League, Inc.	School year	\$61,397
01180	Somerset Secondary Academy	School year	\$33,935
02289	Somerset Secondary Academy	School year	\$33,935
97071	Somerset Secondary Academy	School year	\$33,935
95097	Somerset Secondary Academy	School year	\$33,935
02124	Hunterdon Learning Center (transfer from Shepherd High School)	School year (effective 9/27/04)	\$32,130
98001	ECLC of New Jersey	School year	\$20,068
50430	Alternative High School	School year	\$1,599 per month

- 10) The Bernards Township Board of Education does hereby approve the following transportation routes with the **Morris-Union Jointure Commission** for the 2004-05 extended school year:

<u>Route #:</u>	<u>Destination:</u>	<u>Total Cost:</u>
904S	ECLC	\$3,660
938S	DLC-New Providence	\$2,413

11) The Bernards Township Board of Education does hereby approve the renewal of transportation contract BB1-2 between the **Somerset County Education Services Commission** and **Barker Bus Co.** for the 2004-05 school year as follows:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Annum:</u>
WA03	William Annin	\$23,397.30
WA04	William Annin	\$23,397.30
WA06	William Annin	\$23,397.30
WA08	William Annin	\$23,397.30
WA11	William Annin	\$23,397.30
WA12	William Annin	\$23,397.30
WA14	William Annin	\$23,397.30
WA15	William Annin	\$23,397.30
WA17	William Annin	\$23,397.30
WA20	William Annin	\$23,397.30
WA22	William Annin	\$34,902.67
RH04	Ridge High	\$23,397.30
RH07	Ridge High	\$23,397.30
RH11	Ridge High	\$23,397.30
RH12	Ridge High	\$23,397.30
RH13	Ridge High	\$23,397.30
RH14	Ridge High	\$34,902.97
OS02	Oak Street	\$23,397.30
OS03	Oak Street	\$23,397.30
OS04	Oak Street	\$23,397.30
OS05	Oak Street	\$23,397.30
OS06	Oak Street	\$23,397.30
CH01	Cedar Hill	\$23,397.30
CH02	Cedar Hill	\$23,397.30
CH04	Cedar Hill	\$23,397.30
CH05	Cedar Hill	\$23,397.30
CH06	Cedar Hill	\$23,397.30
CH07	Cedar Hill	\$23,397.30
LC01	Liberty Corner	\$23,397.30
LC04	Liberty Corner	\$23,397.30
LC05	Liberty Corner	\$23,397.30
MP01	Mount Prospect	<u>\$23,397.30</u>
TOTAL		\$771,724.34

12) The Bernards Township Board of Education does hereby approve renewal of transportation contract LD9-3 between the **Somerset County Education Services Commission** and **Laidlaw Transit** for the 2004-05 school year as follows:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Annum:</u>
RA07/CH08	Ridge/Annin/Cedar Hill	\$45,180.53
RA10/LC02	Ridge/Annin/Liberty Corner	\$45,180.53
WA19/LC07	Annin/ Liberty Corner	\$45,180.53
TOTAL		\$135,541.59

13) The Bernards Township Board of Education does hereby approve jointure routes with **Somerset County Educational Services Commission** for the 2004-05 school year as follows:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Annum:</u>
WA01	William Annin	\$ 21,692.70
WA02	William Annin	\$ 21,692.70
WA05	William Annin	\$ 21,692.70
WA09	William Annin	\$ 21,692.70
WA13	William Annin	\$ 21,692.70
WA18	William Annin	\$ 21,692.70
WA19	William Annin	\$ 21,692.70
WA21	William Annin	\$ 21,692.70
WA23	William Annin	\$ 21,692.70
WA24	William Annin	\$ 21,692.70
WA25	William Annin	\$ 21,692.70
WA27	William Annin	\$ 28,042.70
RH01	Ridge High	\$ 21,692.70
RH02	Ridge High	\$ 21,692.70
RH03	Ridge High	\$ 28,042.70
RH05	Ridge High	\$ 21,692.70
RH06	Ridge High	\$ 21,692.70
RH08	Ridge High	\$ 21,692.70
RH09	Ridge High	\$ 21,692.70
RH10	Ridge High	\$ 21,692.70
RH15	Ridge High	\$ 21,692.70
RH16	Ridge High	\$ 28,042.70
RH17	Ridge High	\$ 28,042.70
RH18	Ridge High	\$ 21,692.70
OS01	Oak Street	\$ 21,692.70
OS08	Oak Street	\$ 33,392.70
CH03	Cedar Hill	\$ 21,692.70
LC01 Sp. Ed.	Liberty Corner	\$ 21,692.70
LC02 Sp. Ed.	Liberty Corner	\$ 21,692.70
LC03	Liberty Corner	\$ 21,692.70
LC06	Liberty Corner	\$ 21,692.70

LC08	Liberty Corner	\$ 21,692.70
LC09	Liberty Corner	\$ 21,692.70
LC10	Liberty Corner	\$ 21,692.70
MP02	Mount Prospect	\$ 21,692.70
WA Late Route 1		\$ 8,134.30
WA Late Route 2		\$ 8,134.30
WA Late Route 3		\$ 8,134.30
WA Late Route 4		\$ 8,134.30
Somerset Vo-Tech Routes		<u>\$17,441.38</u>
TOTAL		\$846,323.08

14) The Bernards Township Board of Education does hereby approve in-district special education transportation routes with **Somerset County Educational Services Commission** for the 2004-05 school year as follows:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Annum:</u>
CH 01 AM In	Cedar Hill	\$8,134.30
CH 01 AM Out		\$8,134.30
CH 02 PM In	Cedar Hill	\$8,134.30
CH 02 PM Out		\$8,134.30
LC 01 AM In	Liberty Corner	\$8,134.30
LC 01 AM Out		\$8,134.30
LC 02 PM In	Liberty Corner	\$8,134.30
LC 02 PM Out		\$8,134.30
LC 03 PM In	Liberty Corner	\$8,134.30
LC 03 PM Out		<u>\$8,134.30</u>
TOTAL		\$81,343.00

15) The Bernards Township Board of Education does hereby approve the non-public transportation routes held by **Somerset County Educational Services Commission** for the 2004-05 school year as follows:

<u>Route #:</u>	<u>Destination:</u>	<u># of Students:</u>	<u>Cost/Student:</u>	<u>Total Cost:</u>
SJ01	St. James	44	\$771.00	\$33,924.00
SJ02	St. James	35	\$714.93	\$25,022.55
SJ04	St. James	56	\$614.77	\$34,427.12
SJ05	St. James	28	\$631.88	\$17,692.64
NP2015AB	St. Vincents	01	\$771.00	\$771.00
NP2008	Pingry	36	\$434.50	\$15,642.00
Koinonia A, B, C	Koinonia	06	\$615.84	\$3,695.04
N2029	Gill St. Bernards	32	\$652.50	\$20,880.00
N2028	Gill St. Bernards	32	\$469.71	\$15,030.72
DV01	Delbarton-Villa Walsh	61	\$642.60	\$39,198.60
FHCD1, 2, & 5	Far Hills County Day	39	\$771.00	\$30,069.00
NP01A & NP02B	St. Elizabeth's	26	\$771.00	<u>\$20,046.00</u>
TOTAL				\$256,398.67

16) The Bernards Township Board of Education does hereby approve the renewal of the non-public transportation contract 1-AA between the **Bernards Township Board of Education** and **Barker Bus** for the 2004-05 school year as follows:

<u>Route #:</u>	<u>Destination:</u>	<u># of Students:</u>	<u>Average Cost/ Student:</u>	<u>Total Cost:</u>
100-4 (SJ04)	St. James	56	\$614.77	\$34,427.29

17) The Bernards Township Board of Education does hereby approve the following out-of-district special education transportation routes with **Somerset County Educational Services Commission** for the 2004-2005 school year:

<u>Route #:</u>	<u>Destination:</u>	<u>Per Diem Cost:</u>	<u>Per Annum Cost:</u>
1118	William Annin	\$188.41	\$33,913.80
1139	Somerset Alt. HS	\$93.84	\$16,891.20
1146	WHRHS/Cedar Hill	\$205.49	\$36,988.20
1180	McAuley	\$172.06	\$30,970.80
2018	Allegro	\$247.02	\$44,463.60
2077	Somerset Hill LC	\$210.66	\$37,918.80
2086	Windsor LC	\$65.24	\$11,743.20
3037	Somerset Academy	\$228.45	\$41,121.00
4017	Douglas DDC	\$167.04	\$30,067.20
4025	HLC	\$36.58	\$6,584.40
4059	Summit Speech	\$103.28	\$18,590.40
4066	Children's Spec.	\$208.81	\$37,585.80
5011	Children's Ins	\$112.32	\$20,271.60
5015	Craig School	\$212.66	\$38,278.80
5021	Eden Ins.	\$175.12	\$31,521.60
5027	Jardine	\$180.60	\$32,508.00
5039	Sage Day	\$76.35	\$13,743.00
5040	Shepherd HS	\$148.05	\$26,649.00
5047	Mt. Prospect	\$114.46	\$20,602.80
KBVH	Voorhees In Only	\$75.44	\$13,579.20
SC-17	Somerset Alt. HS	\$124.93	\$22,487.40
SC-22	Voorhees HS Out	\$105.00	\$18,900.00
SC-32	New Market	\$150.88	\$27,158.40
SC-38	Somerset Medical	\$210.00	\$37,800.00
SC4-4	William Annin	\$57.48	\$10,346.40
SC4-9	Ridge HS	\$99.75	\$17,955.00
SC5-3	Somerset Academy	\$126.00	\$22,680.00
T517	Calais	\$139.65	\$25,137.00
TOTAL			\$726,456.60

18) The Bernards Township Board of Education hereby approves Change Order #1 for **ARAMARK Facility Services** in the amount of \$255,458 for additional construction maintenance projects. The original bid was approved on May 24, 2004.

19) The Bernards Township Board of Education does hereby accept the following resolution in regard to window replacement:

WHEREAS after a careful and thorough evaluation of the windows at Cedar Hill, Liberty Corner and Oak Street Elementary Schools it was determined that their condition will affect the health, safety and well being of the students, and

WHEREAS the window replacement project is part of the district's Long Range Facility Plan, and

WHEREAS the district's Architect of Record, Spiegle Architectural Group, has prepared plans and specifications for the window replacement project, and

WHEREAS local funds were included in the district's 2004-05 school budget, and

WHEREAS the project is eligible for 40% grant funding through the New Jersey Schools Construction Corporation, and

WHEREAS plans and specifications are required to be submitted to the NJ Department of Education to determine funding amounts,

THEREFORE BE IT RESOLVED that the Bernards Township Board of Education approves the submission of the plans and specifications for the window replacement project at Cedar Hill, Liberty Corner and Oak Street Schools to the New Jersey Department of Education, Division of Facilities & Transportation, for their review and approval.

20) The Bernards Township Board of Education does hereby accept the following out-of-district tuition student for the 2004-05 school year:

<u>Student #:</u>	<u>Sending District:</u>	<u>Program Type:</u>	<u>Tuition:</u>
204135	Hackettstown	Grade 2	\$9,023

21) The Bernards Township Board of Education does hereby accept the **Above Average Enrollment Growth (AAEG)** aide for the 2004-05 school year in the amount of \$254,745. The 2004-05 budget will be revised as follows:

<u>Account:</u>	<u>Increase:</u>
11-000-261-420-00-10	\$254,745

On motion by Ms. Woolford, seconded by Ms. Zarabara, Items #1-21 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara, Mr. Carlucci  
 “Noes” - None  
 “Abstain” - None

## PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

### BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of **Desiree Muni** Science Teacher William Annin Middle School effective on or before November 28, 2004.
- 2) The Bernards Township Board of Education does hereby accept the resignation of **Connie Green** School Nurse Ridge High School effective on or before November 24, 2004.
- 3) The Bernards Township Board of Education does hereby accept the resignation of **Stephanie DeBisco** Special Education Teacher Ridge High School effective October 11, 2004.
- 4) The Bernards Township Board of Education does hereby accept the resignation of **Annette Anello** Kindergarten Aide Liberty Corner School effective October 27, 2004.
- 5) The Bernards Township Board of Education does hereby accept the resignation of **Jan Zucco Ulshoefer** Spanish Teacher William Annin Middle School effective December 23, 2004.
- 6) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Kristen Singagliese** Language Arts Teacher William Annin Middle School effective February 2, 2005 through April 6, 2005 utilizing 40 personal illness days then an unpaid Federal Family Leave effective April 7, 2005 through June 30, 2005.
- 7) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Kristin Thorpe** Language Arts Teacher Ridge High School effective December 7, 2004 through February 9, 2005 utilizing 40 personal illness days, then an unpaid Federal Family Leave effective February 10, 2005 through May 5, 2005 then an unpaid child care leave effective May 6, 2005 through June 30, 2005.
- 8) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Nancy Felberbaum** Music Teacher William Annin Middle School effective December 6, 2004 through January 18, 2005 utilizing 26 personal illness days, then an unpaid Federal Family Leave effective January 19, 2005 through April 13, 2005 then an unpaid child care leave effective April 14, 2005 through June 30, 2005.

9) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Jennifer Cerra-Johansson** Special Education Teacher Liberty Corner School effective March 14, 2005 through April 18, 2005 utilizing 25 personal illness days, then an unpaid Federal Family Leave effective April 19, 2005 through September 13, 2005 then an unpaid child care leave effective September 14, 2005 through June 30, 2006.

10) The Bernards Township Board of Education does hereby approve a paid Child Care Leave for **Kathleen Forsell** Special Education Teacher Ridge High School effective December 20, 2004 through February 25, 2005 utilizing 39 personal illness days, then an unpaid Federal Family Leave effective February 26, 2005 through May 23, 2005 then an unpaid child care leave effective May 24, 2005 through June 30, 2005.

11) The Bernards Township Board of Education does hereby approve an unpaid Federal Family Leave for **Christine Geller** Grade 5 Mount Prospect School effective December 14, 2004 through December 31, 2004 then an unpaid child care leave effective January 1, 2005 through June 30, 2005.

12) The Bernards Township Board of Education does hereby accept the following extracurricular resignation:

<b><u>Name:</u></b> Anne Levi	<b><u>Assignment:</u></b> Spanish Club – WAMS
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13) The Bernards Township Board of Education does hereby approve the following change in assignments for the 2004-05 school year:

<b><u>Name:</u></b>	<b><u>From:</u></b>	<b><u>To:</u></b>
Kathy Horvath-Forsell	AFS Advisor \$1,676 September 2004-June 2005	AFS Advisor \$670 September 2004-December 2004
Norma Wirkowski	Instructional Aide Liberty Corner Media Center at a salary of Step 5 \$20.79 per hour 3 hours per day (5 days per week) 183 days effective September 9, 2004 through June 24, 2005 at an actual salary of \$11,413 and an Instructional Aide PEACH Liberty Corner at a salary of Step 5 \$20.79 per hour 149 days (4 days per week) effective September 9, 2004 through June 24, 2005 at an actual salary of \$9,293 for a total salary of \$20,706	Instructional Aide Liberty Corner Media Center at a salary of Step 5 \$20.79 per hour 3.75 hours per day (5 days per week) 183 days effective September 9, 2004 through June 24, 2005 at an actual salary of \$14,267 and an Instructional Aide PEACH Liberty Corner at a salary of Step 5 \$20.79 per hour 3 hours per day 149 days (4 days per week) effective September 9, 2004 through June 24, 2005 at an actual salary of \$9,293 for a total salary of \$23,560



Barbara Erickson	Approve an unpaid Child Care Leave for Physical Education Teacher Ridge High School effective on or before September 27, 2004 through June 30, 2005	Approve an unpaid Federal Family Leave effective September 27, 2004 through December 27, 2004 then an unpaid Child Care Leave effective December 28, 2004 through June 30, 2005
Kris Lier	Before/After School Director \$7,000 effective September 1, 2004 through October 8, 2004	Before/After School Director & Assistant Director \$10,098 effective October 11, 2004 through June 24, 2005.
Dorothy Machnowski	Assistant Before/After School Director \$402 effective September 1, 2004 through October 8, 2004	Before School AM Teacher \$50 per diem effective October 11, 2004 through June 24, 2005
Christine Zaki	Instructional Aide Special Education at a salary of Step 1 \$18.47 per hour 6.5 hours per day 168 days effective October 1, 2004 through June 24, 2005 at an actual salary of \$20,169	Instructional Aide Special Education at a salary of Step 1 \$18.47 per hour 6.5 hours per day 8 days effective October 1, 2004 through October 12, 2004 at an actual salary of \$961 and then an Instructional Aide at a salary of Step 1 \$18.47 per hour 8 hours per day 160 days effective October 13, 2004 through June 24, 2005 at an actual salary of \$23,642 for a total salary of \$24,603
Barbara Lombardi	Instructional Aide Liberty Corner School PEACH Program at a salary of Step 1 \$18.47 per hour 3 hours per day 149 days effective September 9, 2004 through June 23, 2005 at a salary of \$8,256	Instructional Aide Liberty Corner School PEACH Program at a salary of Step 1 \$18.47 per hour 3 hours per day 26 days effective September 9, 2004 through October 26, 2004 at a salary of \$1,441an then a Kindergarten Aide Liberty Corner School at a salary of \$16.90 per hour 4 hours per day 180 days effective October 27, 2004 through June 24, 2005 at an actual salary of \$12,168 for a total salary of \$13,609

- 14) The Bernards Township Board of Education does hereby approve the emergent hiring **Shauna Vie Brock** Physical Education/Health Teacher Ridge High School at a salary of Step 1 BA \$38,542 effective October 6, 2004 through June 30, 2005 as a child care leave replacement for Barbara Erickson salary to be prorated to reflect start date. Certificate of Eligibility w/Advanced Standing-Mentoring Required.
- 15) The Bernards Township Board of Education does hereby approve the emergent hiring of **Cynthia Wallace** Special Education Teacher Cedar Hill School at a salary of Step 7 MA \$48,960 effective on or before October 24, 2004 through June 30, 2005, salary will be prorated to reflect actual start date.
- 16) The Bernards Township Board of Education does hereby appoint **Mary Hodgson** Instructional Aide Cedar Hill School at a salary of Step 2 \$19.02 per hour 6.5 hours per day 166 days effective October 5, 2004 through June 24, 2005 at an actual salary of \$20,523.
- 17) The Bernards Township Board of Education does hereby appoint **Darren Bryden** Instructional Aide Cedar Hill School at a salary of Step 1 \$18.47 per hour 6.5 hours per day 166 days effective October 5, 2004 through June 24, 2005 at an actual salary of \$19,929.
- 18) The Bernards Township Board of Education does hereby approve **Barbara Poreda** Instructional Aide Oak Street School at a salary of Step 1 \$18.47 per hour 7.5 hours per day 167 days effective October 4, 2004 through June 24, 2005 at an actual salary of \$23,134.
- 19) The Bernards Township Board of Education does hereby approve the emergent hiring of **Rebecca DeWitt** Instructional Aide Ridge High School at a salary of Step 1 \$18.47 per hour 6.5 hours per day 125 days effective December 6, 2004 through June 24, 2005.
- 20) The Bernards Township Board of Education does hereby approve the emergent hiring of **Jennifer Fiorini** Secretary Director of Pupil Personnel Services at a salary of Step 9 \$37,481 effective October 18, 2004 through June 30, 2005 prorated to an actual salary of \$26,544.
- 21) The Bernards Township Board of Education does hereby approve **Maggie Wische** School Aide – Transportation at a salary of \$16.90 per hour 15 hours per week effective October 5, 2004 through December 31, 2004.
- 22) The Bernards Township Board of Education does hereby approve **Loring Nagle** Instructional Aide Liberty Corner School at a salary of \$18.47 per hour 1 hour per week for after school mini units effective October 18, 2004 through November 29, 2004.
- 23) The Bernards Township Board of Education does hereby approve **Peter Daut** Permanent Substitute Ridge High School at a salary of \$90 per deim effective October 18, 2004 through June 24, 2005.

24) The Bernards Township Board of Education does hereby appoint the following individuals for the Oak Street After School Tutoring Program at a per diem rate of \$90 effective November 1, 2004 through March 31, 2005:

Kathleen McCarthy  
Gail Lavallee

25) The Bernards Township Board of Education does hereby appoint the following individuals to the extracurricular assignments listed:

<u>School:</u>	<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
WA	Catarina Gomes	Spanish Club .5	\$ 453/0 years
WA	Claudia Flores	Spanish Club .5	\$ 453/0 years
RH	Lisa Ecke	AFS (January-June)	\$1,005/0 years
LC	Dee Benson	Fall Intramurals 1 day per week	\$ 471/0 years
LC	Debbie Len	Fall Intramurals 2 days per week	\$ 942/0 years
RH	Maria Mensinger	PUSH	\$ 826/0 years
RH	Timothy Mullin**	Assistant Ice Hockey Coach	\$4,197
OS	Christine Chirvalle	Grade Level Leader-Grade 5	\$1,652
WA	Larry Migliore	Musical Director	\$3,327/2 years
WA	Terry Weniger	Assistant Musical-Band	\$2,744/0 years
WA	Jessica Demcsak	Assistant Musical-Set Design	\$1,222/2 years
WA	Germaine Ogitis	Assistant Musical-Set Design	\$1,522/2 years
RH	Jody Sargeant	Ski Club	\$1/0 years

\*\*Subject to county approval

26) The Bernards Township Board of Education does hereby approve the following student intern placements for the 2004-05 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Stacy Huber	RVCC	Grade 2/Megan Malone Oak Street School 9/23/04-10/25/04
Nicole Amato	Fairleigh Dickinson	Grade 3/John Gullifer Mount Prospect School 9/27/04-12/24/04
Joan Sullivan	Caldwell College	Grade 1/Carla Engstrom Grade 3/Diane Cantono Grade 5/Shara Reichwald Mount Prospect School 9/27/04-12/24/04
Christina Bazau	Kean	Special Education/Pam Agodon Liberty Corner School 10/01/04-10/31/04
Ashley Ricker	Centenary College	Special Education/Linda Saalfied Liberty Corner School 9/27/04-12/24/04
Jessica Feldman	Kean	Special Education/Frank Pane Oak Street School 1/5/05-5/09/05
Amal George	RVCC	Kindergarten/Terry Vena Mount Prospect School 9/13/04-12/31/04

Maria Tombalakian	Rutgers	French/Dawn Kilpatrick William Annin Middle School 9/29/04-12/31/04
Amanda Mauder	Rutgers	French/Dawn Kilpatrick William Annin Middle School 9/29/04-12/31/04
Sarah Lee	Rutgers	French/Diane Reilly Mount Prospect School 09/29/04-12/31/04

27) The Bernards Township Board of Education does hereby approve the following mentor teachers for the 2004-05 school year, mentoring fee to be paid by the provisional teacher:

<b><u>Provisional Teacher:</u></b>	<b><u>Position:</u></b>	<b><u>Mentor:</u></b>	<b><u>Payment:</u></b>
Katrina Stout	Art – Ridge High	Mandy Berry	\$202
Kathryn Garabrant	Language Arts – Ridge High	Mary Filak	\$ 92
Stephen Boyle	Science – Ridge High	Sue Wells	\$550
Jennifer Evancho	Math – Ridge High	Fern Wilson	\$550
Nicole Knapp	AP English – Ridge High	Mary Filak	\$367
Stephen Ladas	Social Studies – Ridge High	Tom Napier	\$550
Raymond Schnell	Science – Ridge High	Erika Rein	\$550
Megan Yerkes	Spanish – Ridge High	Bettsy Maxwell	\$550
Christopher Canarelli	Social Studies – Ridge High	Ann Helfant	\$367
Kara Seaton	Spanish – Ridge High	Bettsy Maxwell	\$550
Dario Camaro	TV Production – Ridge High	Dave Yastremski	\$550
Brigitte Fischer	French – Ridge High	Kate Heisler	\$367
Tara Todaro	Adaptive Phys. Ed – District	Kathy Lime	\$550
Jennifer Yaiser	Phys. Ed. – William Annin	Lori Thompson	\$550
Marissa Fuellhart	Language Arts – William Annin	Kevin Karch	\$275
Kelly Baum	Social Studies – William Annin	Janet Marino	\$550
Christine Corigliano	Social Studies – William Annin	Karen Applebaum	\$550
Nicholas Gregorio	Health/Phys. Ed – William Annin	Melanie Dorr	\$550
Angela LaPara	Italian – William Annin	Jan Ulshoefer	\$550
Lyndsey Brown	Music – Cedar Hill	Bob Van Wageninge	\$550
Michelle Kalter	Kindergarten – Cedar Hill	Mary O’Leary	\$550
Megan Mac Mahon	Grade 5 – Cedar Hill	Stephanie Kaminetsky	\$550
Tracy Newton	Grade 5 – Cedar Hill	Cindy Cicchino	\$550
		Elaine Lent	\$450
Sarah Burton	Grade 5 – Cedar Hill	Michael Orr	\$550
Susan Scott	Kindergarten – Cedar Hill	Mary O’Leary	\$550
Kim O’Reilly	Lit. Support – Oak Street	Kristine Bobowitz	\$367
Claire Grooms	Grade 4 – Oak Street	David Persily	\$550
Eric Wasserman	Grade 5 – Oak Street	Christine Chirvalle	\$550
Bonnie Nodes	Grade 3 – Oak Street	Kathy McCarthy	\$550
Heidi Zimmerman	Grade 1 – Oak Street	Theresa Quinn-Foy	\$275
Paul Davis	Grade 5 – Liberty Corner	Barbara House	\$550
Jennifer Travinsky	Grade 2 – Liberty Corner	Heather Ray	\$550
Christine Brogan	Grade 1 – Mt. Prospect	Carla Parry – Engstrom	\$147
Nicole Koba	Grade 1 – Mt. Prospect	Carla Parry – Engstrom	\$550
Jung Hwa Lee	Grade 2 – Mt. Prospect	Sloan Scully	\$550
Jessica Malangone	Grade 5 – Mt. Prospect	Shara Reichwald	\$550
Lyndsay Savin	Special Education – Oak Street	Gail Lavallee	\$550

Jennifer Braun	Art – .2 Mt. Prospect/.2 Cedar Hill	Susan Bivona	\$550
Shauna VieBrock	Health/Physical Ed – Ridge High	Siobhan Devlin	\$550
Frank LoCascio	Health/Physical Ed – William Annin	Rob Romanyshyn	\$550

28) The Bernards Township Board of Education does hereby approve the following individuals to teach staff college courses during the 2004-05 school year:

<u>Name:</u>	<u>Course:</u>	<u># of Hours/Days:</u>	<u>Amount:</u>
David Yastremski	Conquering Back To School Night	3 hours	\$150
Jim Buist	District Data Base	4 hours	\$200

29) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2004-05 school year at a salary of \$80 per day:

Charles Arentowicz*+	Jason Soloman
Eileen Arentowicz*+	Erin Sumka
Michael Castro	Ellen Bond*+
Mason Hoeller*+	Laura Verdi
Nancy Lechlieder+	Daniel King
Cheryl Levy+	

\*Subject to receipt of certificate

+Emergent hiring and subject to receipt of criminal history clearance

30) The Bernards Township Board of Education does hereby approve the following volunteers to assist with the Ridge Forensics Program 2004-05 school year:

Christina Bacon	Adrienne Benson
Kate Bracaglia	Alyse Cantore
Amy Cantore	Rashi Dhanda
Chemayne Doyen	Pat Dwyer
Joseph Ferris	Frank Filiatraut
Kate Garabrant	Erica Helton
Prashant Iyer	Subash Iyer
Soumya Kalra	Rachelle Leonardo
Ming Luo	Ross Mazer
Stephen Mosher	Poonam Pai
Sean Quinn	Michael Scharff
Rebecca Shuster	Karla Signs
Kathy Stout	Monica Thanawala
Nina Thanawala	Anthony Triano
Jason Wood	Lisa Wojtowicz

31) The Bernards Township Board of Education does hereby approve the following individual in a Home Based Assignment for the 2004-05 school year:

Laurel Dickinson      Teacher      \$30 per hour

32) The Bernards Township Board of Education does hereby the following instructors and mini unit courses for the 2004-05 school year:

<b><u>Course Instructor:</u></b>	<b><u>School:</u></b>	<b><u>Course Title:</u></b>	<b><u>Total Stipend:</u></b>
Gabriella Cavagnaro	CHS	Reader's Theater	\$661
Amanda Teevan	CHS	Jewelry Making	\$661
Darren Bryden	CHS	Ecology Club	\$661
Darren Bryden	CHS	TV Studio	\$661
Dawn Kilpatrick	CHS	French Culture	\$661
Deanna Frayne	CHS	Dance & Movement	\$661
Diana Koekert	CHS	Math Games	\$661
James Myles Keegan	CHS	Japanese	\$661
Jennifer Wilczewski	CHS	House Design	\$661
Kathleen Dahly	CHS	Learn to Crochet	\$661
Kerry Linstra	CHS	Adventures in Time	\$661
Michael Orr	CHS	Hoops	\$661
Maryanne Climes	LCS	Arts & Crafts – 1	\$661
Maryanne Climes	LCS	Sign Language	\$661
Sara Mastroianni	LCS	Latchhooking & Cross Stick Crafts	\$661
Sara Mastroianni	LCS	Stamping Crafts & Memories	\$661
Colleen Shanahan	LCS	Masterminds	\$661
Colleen Shanahan	LCS	Young Architects	\$661
Pam Agadon	LCS	Cooking – 1	\$661
Karen Finazzo	LCS	Cooking – 2	\$661
Jim Garrity	LCS	Chess	\$661
Cindy Mastrian	LCS	Arts & Crafts – 2	\$661
Judy Spero	LCS	Arts & Crafts – 3	\$661
Jessica Ippolito	LCS	Hip, Hop, Jazz, Dance Class	\$661
Regina DeFrancisco	LCS	100th Year Celebration – 1	\$661
Jenna Hoyt	LCS	100th Year Celebration – 2	\$661
Linda Saalfield	LCS	Green Thumbs	\$331
Trisha Bubnowski	LCS	Model Magic	\$661
Tara Lebofsky	LCS	Awesome Artists	\$661
Dee Benson	LCS	Calligraphy	\$661
Barbara House	LCS	Math Games	\$661
Karen Bessin	LCS	Japanese	\$661
Marie Burke	LCS	Patchwork Pillows	\$661
Joan Meyers	LCS	Board Games – 1	\$661
Gail Homza	LCS	Board Games – 2	\$661

Heather Ray	LCS	Science in a Shoebox – 1	\$661
Marybeth Carlucci	LCS	Science in a Shoebox – 2	\$661
Braun, Jennifer	MPS	Funky Jewelry	\$661
Jeanne DePalma Broadley	MPS	Extra! Extra! Read All About It!	\$661
Jeanne DePalma Broadley	MPS	The Wow's & Why's of Weather	\$661
Mary Ann Guggenheim	MPS	Roots and Shoots	\$661
Mary Ann Guggenheim	MPS	Wiggly Worms	\$661
John Gullifer	MPS	Fantasy Football	\$661
Angela Hall	MPS	Reading Club	\$661
Sheri Jakubowski	MPS	Art Creations	\$661
Sheri Jakubowski	MPS	Scrapbooking Mania	\$661
Barbara Kwityn	MPS	Art Creations	\$661
Barbara Kwityn	MPS	Boardgames & Brainteasers	\$661
Jamie Leiser	MPS	Nature Crafts for Kids	\$661
Karen Pellicone	MPS	Chess Club	\$661
Mike Pepitone	MPS	Cartooning	\$661
Shara Reichwald	MPS	Spanish Culture, Cooking, & Crafts - Monday	\$661
Shara Reichwald	MPS	Knitting	\$661
Diane Reilly	MPS	Spanish Culture, Cooking, & Crafts - Monday	\$661
Diane Reilly	MPS	Spanish Culture, Cooking, & Crafts - Tuesday	\$661
Sloan Scully	MPS	Boardgames & Brainteasers	\$661
Sloan Scully	MPS	Poetry Party	\$661
Sloan Scully	MPS	The Magical World of Harry Potter	\$661
Patrick Vreeland	MPS	Chess Club	\$661
Patrick Vreeland	MPS	Physics Phun	\$661
Allison Cohen	OSS	Act It Out	\$661
Anne Campbell	OSS	Knitting-Mon.	\$661
Anne Campbell	OSS	Knitting-Thurs.	\$661
Debbie Davis	OSS	Artist Writer's Workshop	\$661
Joann Everson	OSS	Fun with Scrap Booking - MonDAY	\$661
Joann Everson	OSS	Fun With Scrapbooking	\$661
Jennifer Gillio	OSS	Fall into Art	\$661
Jennifer Gillio	OSS	Fun and Easy No-Bake Recipes	\$661
Jenny Oliveria	OSS	Jewelry Making	\$661
Karen Bessin	OSS	Creative French Culture	\$661
Sharon Licari	OSS	Creative Kids	\$661
Lisa Sweeney	OSS	Jewelry Fun	\$661
Megan Malone	OSS	Seasonal Crafts	\$661
Paul O'Connor	OSS	Acting and Improvisation	\$661
Paul O'Connor	OSS	Acting and Improvisation - Thursday	\$661

Susan Philhower	OSS	Cross-Stitch Club	\$661
Susan Philhower	OSS	Games R Us	\$661
Theresa Foy	OSS	Reader's Theater	\$661
William Baker	OSS	Chess for Beginners	\$661
Kerry Winfield	OSS	Crafting for the Seasons	\$661
Cristin Lee	OSS	Fun with Computers	\$661

33) The Bernards Township Board of Education does hereby approve the following individual for 2004 summer curriculum writing:

<u>Name:</u>	<u>Curriculum Title:</u>	<u># of days:</u>	<u>Total:</u>
Mike Levy	Robotics Elective	1 day	\$150

34) The Bernards Township Board of Education does hereby approve the emergent hiring of Kathleen Whiteley Elementary Music Liberty Corner/Mount Prospect Schools at a salary of Step 7 BA \$43,404 effective on or before January 3, 2005 through June 30, 2005, salary will be prorated to reflect actual start date.

On motion by Ms. Bracaglia, seconded by Ms. Seitz, Items #1-34 were approved by the following roll call vote:

“Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Koch, Ms. Seitz, Ms. Winter,  
Ms. Woolford, Ms. Zarabara, Mr. Carlucci  
 “Noes” - None  
 “Abstain” - None



**CURRICULUM**

**BE IT RESOLVED THAT**

1) The Bernards Township Board of Education does hereby approve the following new/revised courses for implementation in the 2004-05 school year:

<b><u>Course Title:</u></b>	<b><u>Project:</u></b>
Group Voice Lessons Grades 9-12	Revision
Robotics Elective Grade 8	Revision
Advanced Digital Imaging: Thesis Grades 9-12	New
Functional Science Grades 9-12	New
Learning Strategies Grades 9-10	Revision
Transitions I Grades 9-12	Revision
Transitions II Grades 9-12	Revision
Advanced Architecture/CAD I Grades 9-12	New
Advanced Machine/CAD I Grades 9-12	New
Advanced Architecture/CAD II Grades 9-12	New
Advanced Machine/CAD II Grades 9-12	New
A Cappella Choir/Honors Grades 9-12	Revision
Industrial Robotics I Grades 9-12	Revision
Industrial Robotics II Grades 9-12	Revision
Architecture/CAD Grades 9-12	Revision

2) The Bernards Township Board of Education does hereby approve the following changes to course titles at Ridge High School:

<b><u>From:</u></b>	<b><u>To:</u></b>
Instrumental Music, Wind & Percussion	Wind & Percussion Instrumental Lessons
Instrumental Music Instruction – Strings	String Instrumental Lessons
TV I: Introduction to Video Production	TV I: Introduction to Television Production
9 <sup>th</sup> Grade String Orchestra	9 <sup>th</sup> Grade Orchestra
Word Processing	Microsoft Word
Word Processing Center	Office Internship
Group Voice	Group Voice Lessons
Architecture	Architecture/CAD

3) The Bernards Township Board of Education does hereby designate the following curriculums as inactive:

- Concert Band B
- Computer Aided Drafting I
- Advanced Computer Aided Drafting II

4) The Bernards Township Board of Education does hereby approve the purchase and use at William Annin Middle School of the following textbooks for the 2004-05 school year:

<u>School/Subject:</u>	<u>Name of Textbook:</u>	<u>Publisher:</u>	<u>Total Cost:</u>
6 <sup>th</sup> Grade Italian	Tooca a Te	Proficiency Press	\$1,201
6 <sup>th</sup> Grade Spanish	Te Toca a Ti	Proficiency Press	\$3,797
6 <sup>th</sup> Grade Latin	First Latin Book I	Pearson Education	\$2,618
6 <sup>th</sup> Grade Latin	First Latin Book II	Pearson Education	\$3,118
6 <sup>th</sup> Grade French	C'est To Tour	Proficiency Press	\$862

5) The Bernards Township Board of Education does hereby recognize the following completed program evaluations:

- Music K-12
- Art K-12
- Language Arts 9-12

On motion by Ms. Seitz, seconded by Ms. Zarabara, Items #1-5 were approved by the following roll call vote:

- “Ayes” - Ms. Bossart, Ms. Bracaglia, Mr. Bryne, Mr. Koch, Ms. Seitz, Ms. Winter, Ms. Woolford, Ms. Zarabara, Mr. Carlucci
- “Noes” - None
- “Abstain” - None

**XII. Public Forum on Other Than Agenda Items**

Comments were made regarding the guidance workshop for college admissions and the proposed school construction project.

**XIII. Board Forum**

Comments were made regarding educational performance studies, class size standards, career days, PSAT national ranking and QAAR report.

**XIV. Adjournment**

On motion by Ms. Seitz, seconded by Ms. Bracaglia, and approved by all present, the meeting was adjourned at 10:30 p.m.

Respectfully submitted,

John T. Murray II  
Board Secretary