

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
SEPTEMBER 23, 2002
EXECUTIVE SESSION 7:30 P.M.
REGULAR SESSION 8:00 P.M.
RIDGE HIGH SCHOOL**

- I. **Salute to Flag** – page 37
- II. **Roll Call** – page 37
- III. **Statement of Public Meeting Notice** – page 37
- IV. **Executive Session - 7:33 p.m. – Ridge High School Faculty Dining Room** – page 37
- V. **Annual Acceptance of NJSBA Code of Ethics** – page 38
- VI. **Regular Session - Call to Order - 8:05 p.m. – Ridge High School Cafeteria** – page 38
- VII. **Public Forum on Agenda Items** – page 38
- VIII. **Student Representative’s Report** – page 38
- IX. **President’s Report**
 - 1) 2002-03 Board of Education Goals – page 38
- X. **Superintendent’s Report**
 - 1) Special Education Program Evaluation – Director of Special Services
Monica Butler – page 40
 - 2) Approve Agreement Educational Services with **Somerset Medical Center**
- page 40
 - 3) Approve Enrollment Staff Member Children – page 40
 - 4) Approve Operation of Fencing Program – page 40
 - 5) Approve Participation in Fall 2002 Forensic Tournaments – page 40
- XI. **Approval of Minutes** – page 41

XII. Resolutions

Finance

- 1) Approve List of Disbursements for September 23, 2002 – page 41
- 2) Acknowledge Receipt of August, 2002 Financial Reports – page 41
- 3) Approve Line Item Transfers to 2002-03 Budget – page 41
- 4) Approve Out-of-District Placements 2002-03 School Year – page 43
- 5) Approve Disposal of Textbooks and Equipment – page 43
- 6) Acceptance of Tuition Students 2002-03 School Year – page 43
- 7) Approve Change Orders Cedar Hill School, Oak Street School & William Annin Middle School – page 43
- 8) Accept Donation of New Playground Oak Street School – page 43
- 9) Approve Contract with **Pentamation** 2002-03 School Year – page 43
- 10) Approve Transfer of Funds – page 44
- 11) Reimbursement for Services – page 44

Personnel

- 1) Accept Resignation **David Emma** Social Studies Teacher Ridge High School – page 44
- 2) Accept Resignation **Karen Mortensen** Special Education Teacher Ridge High School – page 44
- 3) Accept Resignation **Susan Picarro** School Aide Mount Prospect School – page 44
- 4) Accept Resignation **Ellen Manetakis** School Aide Oak Street School – page 44
- 5) Accept Resignation **Betty Pencinger** Secretary Assistant Principal Ridge High School – page 44
- 6) Approve Maternity Leave of Absence **Amy Stickley** Assistant Principal William Annin Middle School – page 45
- 7) Approve Change in Assignments and Salaries 2002-03 School Year – page 45
- 8) Approve Emergent Hiring **Jennifer Torgersen** Guidance Counselor Ridge High School 2002-03 School Year – page 46
- 9) Approve Emergent Hiring **Sheila Gudis** .34 Speech Teacher Oak Street School and Cedar Hill School 2002-03 School Year – page 46
- 10) Approve Emergent Hiring **Amy Altenberger** Special Education Teacher Cedar Hill School 2002-03 School Year – page 46
- 11) Approve Emergent Hiring **Wendy Schlosser** Speech Teacher Mount Prospect School 2002-03 School Year – page 46
- 12) Appoint **Regina DeFrancisco** .2 Art Teacher Cedar Hill School and Oak Street School 2002-03 School Year – page 46
- 13) Approve Emergent Hiring **Joyce Manfra** Social Worker William Annin Middle School 2002-03 School Year – page 46

- 14) Approve Emergent Hiring **Rose Prusina** .6 Industrial Arts Teacher Ridge High School 2002-03 School Year – page 46
- 15) Approve Emergent Hiring **Nicola Vitiello** Language Arts Teacher Ridge High School 2002-03 School Year – page 47
- 16) Approve Emergent Hiring **Adam Wright** Social Studies Teacher Ridge High School 2002-03 School Year – page 47
- 17) Approve Emergent Hiring **Lucyann Cucciniello** Special Education Teacher .5 Liberty Corner School and .5 Oak Street School 2002-03 School Year – page 47
- 18) Approve Emergent Hiring **Kenneth Cherry** Special Education Teacher Ridge High School – page 47
- 19) Approve Emergent Hiring **Jenna Hoyt** Instructional Aide Liberty Corner School 2002-03 School Year – page 47
- 20) Appoint **Jamie Scott** Instructional Aide PEACH Program Liberty Corner School 2002-03 School Year – page 47
- 21) Approve Emergent Hiring **Barbara Alfieri** Instructional Aide Mount Prospect School 2002-03 School Year – page 47
- 22) Approve Emergent Hiring **Beth McCoy** Instructional Aide Oak Street School 2002-03 School Year – page 47
- 23) Appoint **Maryann Busch** Instructional Aide Cedar Hill School 2002-03 School Year – page 47
- 24) Approve Emergent Hiring **Pamela Burns** School Aide Oak Street School 2002-03 School Year – page 48
- 25) Appoint **Lizanne Mullin** Sc48hool Aide Oak Street School 2002-03 School Year – page 48
- 26) Approve Emergent Hiring **Helen Sciambi** School Aide Oak Street School 2002-03 School Year – page 48
- 27) Approve Emergent Hiring **Linda Klaus** Secretary Assistant Principal Ridge High School 2002-03 School Year – page 48
- 28) Approve Emergent Hiring **Maureen Miller** Secretary Special Services Office 2002-03 School Year – page 48
- 29) Appoint **Janice Stavenick** Latin Teacher William Annin Middle School 2002-03 School Year – page 48
- 30) Appoint **Alexis Wintel** Instructional Aide William Annin Middle School 2002-03 School Year – page 48
- 31) Appoint **Stephanie Freuhling** Instructional Aide 2002-03 School Year – page 48
- 32) Appoint **Tammy Torson** Permanent Substitute Cedar Hill School 2002-03 School Year – page 48
- 33) Approve Adjustment to Secretaries Base Salaries 2002-03 School Year – page 49
- 34) Approve Extracurricular Assignments 2002-03 School Year – page 49
- 35) Approve Summer 2002 Assistance – page 49
- 36) Approve Mandatory Training Instructional Aides – page 49
- 37) Approve Summer 2002 Curriculum Writing – page 50

- 38) Approve Placement of Intern 2002-03 School Year – page 51
- 39) Approve Volunteer Paraprofessional Aides 2002-03 School Year – page 51
- 40) Approve Substitute Teachers 2002-03 School Year – page 51
- 41) Accept Resignation from Extracurricular Assignment 2002-03 School Year – page 51

Policy

- 1) *Approve Policy on Second Reading and Adopt (Tabled) - page 52*

Curriculum

- 1) Approve Adoption & Purchase of Textbooks – page 52
- 2) Approve New Courses 2003-04 School Year – page 52

XIII. **Public Forum on Other Than Agenda Items** – page 54

XIV. **Board Forum** – page 54

XV. **Adjournment** – page 54

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
SEPTEMBER 23, 2002
EXECUTIVE SESSION 7:30 P.M.
REGULAR SESSION 8:00 P.M.
RIDGE HIGH SCHOOL**

The meeting was called to order at p.m. by President Bracaglia.

I. Salute to Flag

II. Roll Call

PRESENT: Ms. Borushko, Ms. Bossart, Ms. Bracaglia, Mr. Byrne, Mr. Carlucci,
Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Zarabara

ABSENT: None

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session - 7:33 - p.m. – Ridge High School Faculty Dining Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; negotiations; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Mr. Miller, seconded by Ms. Zarabara, and approved by all present, the Board recessed into closed executive session at 7:33 p.m.

Ms. Zarabara left the meeting at 7:40 p.m.

On motion by Ms Woolford, seconded by Ms Bossart, and approved by all present, the Board returned to public session at 8:01 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:05 p.m.

V. Annual Acceptance of NJSBA Code of Ethics

Board Secretary Joseph Barcellona read the NJSBA Code of Ethics.

The foregoing was accepted by the following roll call vote:

“Ayes” - Ms. Borushko, Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Miller,
Ms. Seitz, Ms. Woolford, Ms. Bracaglia
“Noes” - None
“Abstain” - None

VI. Regular Session - Call to Order - 8:05 p.m. – Ridge High School Cafeteria

VII. Public Forum on Agenda Items

Comments were made regarding the school calendar policy, cooperative budgets between school district and township, change orders, student software program, television studio budget and enrollment.

VIII. Student Representative’s Report

Ms. Zarabara returned to the meeting at 8:34 p.m.

IX. President’s Report

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby note the development of its 2002-03 Board Goals:

**BERNARDS TOWNSHIP BOARD OF EDUCATION
2002-03 GOALS**

District Goals:

1. Value matrix
Discussion/development through Board forum
2. Recruitment/retention of staff

- Administration to discuss and report
- 3. Review of facility capacity
 - Existing committee will report
- 4. Review extracurricular offerings
 - New committee will report

Board Goals:

- 1. Communication
 - Send out minutes in reasonable time period
 - If minutes not available, send agenda
 - Monthly calendar of committee meetings
- 2. Meetings
 - Closure on issues
 - Recap discussion
 - List ideas and next step/open item tracking sheet
 - Presentations at second meeting of the month - curricular, topical, student recognition
 - Discuss educational 'hot topics'
 - Board members suggest topics
 - Discuss during Board forum at first meeting of the month
 - Post topics/dates on Channel 71

Developed: August 26,2002

Committee Meeting Schedule:

Curriculum	Second Friday, (third when school is closed on second) 9:00 am
Finance	Thursday before the business meeting, 6:00 pm
Personnel	Friday before the business meeting, 1:00 pm
Policy	Second Tuesday, alternating between 7:00 pm and 1:30 pm

On motion by Ms. Seitz, seconded by Ms. Bossart, the foregoing was approved by the following roll call vote:

- “Ayes” - Ms. Borushko, Ms. Bossart, Mr. Carlucci, Ms. Seitz, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
- “Noes” - Mr. Byrne, Mr. Miller
- “Abstain” - None

X. **Superintendent's Report**

- 1) Special Education Program Evaluation – Director of Special Service
Monica Butler

BE IT RESOLVED THAT

2) The Bernards Township Board of Education does hereby approve an agreement with **Somerset Medical Center** for continuing educational services for students admitted to their facility.

3) The Bernards Township Board of Education does hereby approve enrollment of the following staff member's children for the 2002-03 school year:

Christina Gambino (daughter of Pat Gambino)	Grade 1 Cedar Hill School
Tom Gambino (son of Pat Gambino)	Grade 4 Cedar Hill School

4) The Bernards Township Board of Education does hereby grant approval for the Ridge Fencing Association to operate an interscholastic parent funded fencing program on a continuing basis contingent upon the annual submission of full program funding by November 1 of each year.

5) The Bernards Township Board of Education does hereby approve participation in the following Forensics Tournaments:

Yale University, New Haven, CT	September 27 – September 29, 2002
Univ. of Pennsylvania, Philadelphia, PA	October 4 – October 6, 2002
Bronx High School of Science, New York, NY	October 18 – October 20, 2002
Princeton University, Princeton, NJ	December 6 – December 8, 2002
Hendrick Hudson High School, Montrose, NY	December 13 – December 15, 2002

On motion by Ms. Seitz, seconded by Ms. Zarabara, Items #2-5 were approved by the following roll call vote:

“Ayes” - Ms. Borushko, Ms. Bossart, Mr. Byrne (except Item #3), Mr. Carlucci, Mr. Miller (except Item #3), Ms. Seitz, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia (except Item #5)
“Noes” - Mr. Byrne (only Item #3), Mr. Miller (only Item #3)
“Abstain” - Ms. Bracaglia (only Item #5)

XI. Approval of Minutes

Regular Board Minutes – August 26, 2002
Executive Session Minutes – August 26, 2002
Regular Board Minutes – September 9, 2002
Executive Session Minutes – September 9, 2002

On motion by Mr. Calucci, seconded by Ms. Seitz, the foregoing was approved by the following roll call vote:

“Ayes” - Ms. Bossart, Mr. Byrne (except 8/26/02), Mr. Carlucci, Mr. Miller (except 8/26/02), Ms. Seitz, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia (except 8/26/02)
“Noes” - None
“Abstain” - Ms. Borushko, Mr. Byrne (only 8/26/02), Mr. Miller (only 8/26/02), Ms. Bracaglia (only 8/26/02)

XII. Resolutions

FINANCE

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve a list of disbursements dated September 23, 2002 consisting of warrants in the amount of \$1,551,355.81.
- 2) The Bernards Township Board of Education acknowledges receipt of the monthly investment report for August and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

- 3) The Bernards Township Board of Education does hereby approve the following line item transfers to the 2002-03 school budget:

To:		
11-000-100-569-00-07	Tuition Other	\$15,000.00
11-000-222-600-00-04	Liberty Corner School Library Supplies	\$800.00
11-000-230-440-00-10	Superintendent Copier Costs	\$500.00
11-000-240-440-00-02	William Annin Middle School Copier Costs	\$7,000.00
11-000-240-440-00-03	Cedar Hill School Copier Costs	\$4,000.00

11-000-240-600-00-04	Liberty Corner School Administrative Supplies	\$300.00
11-000-262-490-00-10	District Water and Sewer	\$500.00
11-000-291-270-00-10	Employee Benefits Medical Insurance	\$35,000.00
11-190-100-610-00-02	William Annin Middle School General Supplies	\$21,000.00
11-190-100-610-02-01	Ridge High School Science Supplies	\$3,100.00
11-190-100-610-03-01	Ridge High School Language Arts Supplies	\$3,100.00
11-190-100-610-06-01	Ridge High School Physical Education Supplies	\$2,327.73
11-190-100-610-06-04	Liberty Corner School Physical Education Supplies	\$200.00
11-190-100-640-06-01	Ridge High School Physical Education Textbooks	\$150.00
20-280-100-300-01-06	TITLE IV 00-01 Professional Technical Services	\$50.00
20-280-100-600-02-10	TITLE IV 01-02 Supplies	\$1,100.00
20-280-200-580-01-06	TITLE IV 00-01 Travel and Workshop	\$1,000.00
20-280-200-600-02-10	TITLE IV 01-02 Administrative Supplies	\$500.00
20-450-200-580-02-10	Class Reduction 01-02 Workshop and Travel	\$400.00
20-450-200-610-01-06	Class Reduction 00-01 Supplies	\$516.00
20-451-200-300-02-10	Project Serve 01-02 Purchased Services	\$2,534.00
30-000-403-339-03-10	Cedar Hill School Hot Water Heating Pipe Replacement	\$10,000.00
11-000-261-420-00-03	Cedar Hill School Maintenance Projects	\$10,000.00
20-451-200-500-02-10	Project Serve 01-02 Workshop and Travel	<u>\$1,563.16</u>
		\$120,640.89

From:

11-000-100-562-00-07	District Tuition to Local Educational Agency in State	\$15,000.00
11-000-222-500-00-04	Liberty Corner School Library Workshop and Travel	\$200.00
11-000-222-890-00-04	Liberty Corner School Library Miscellaneous	\$500.00
11-000-230-890-00-10	District Wide Administrative Other	\$500.00
11-000-240-320-00-02	William Annin Middle School Administrative Purchased Serv.	\$1,000.00
11-000-240-500-00-03	Cedar Hill School Administration Workshop and Travel	\$1,500.00
11-000-240-500-00-04	Liberty Corner School Administration Workshop and Travel	\$400.00
11-000-240-600-00-02	William Annin Middle School Administrative Supplies	\$2,000.00
11-000-262-520-00-10	District Insurance Costs	\$500.00
11-000-291-270-01-10	Employee Benefits Dental Insurance	\$35,000.00
11-190-100-610-00-01	Ridge High School General Supplies	\$2,327.73
11-190-100-610-00-02	William Annin School General Supplies	\$4,000.00
11-190-100-610-00-03	Cedar Hill School Unrestricted Supplies	\$2,500.00
11-190-100-610-00-04	Liberty Corner School Unrestricted Supplies	\$200.00
11-190-100-610-01-02	William Annin Middle School Mathematics Supplies	\$5,000.00
11-190-100-610-02-02	William Annin School Science Supplies	\$3,000.00
11-190-100-610-05-02	William Annin School Social Studies Supplies	\$2,000.00
11-190-100-610-06-02	William Annin School Physical Education Supplies	\$1,000.00
11-190-100-610-07-02	William Annin School World Languages Supplies	\$1,000.00
11-190-100-640-01-02	William Annin School Mathematics Textbooks	\$2,000.00
11-190-100-640-02-02	William Annin School Science Textbooks	\$2,000.00
11-190-100-640-03-02	William Annin School Language Arts Textbooks	\$3,000.00
11-190-100-640-07-02	William Annin School World Language Textbooks	\$2,000.00
11-190-100-890-00-01	Ridge High School Miscellaneous	\$150.00
12-000-240-730-00-01	Ridge High School Administrative Equipment	\$6,200.00

12-000-400-450-00-10	Construction Services	\$10,000.00
20-280-100-300-02-10	TITLE IV 01-02 Professional Technical Services	\$1,600.00
20-280-100-610-01-06	TITLE IV 00-01 Supplies	\$1,050.00
20-450-200-320-01-06	Class Reduction 00-01 Professional Services	\$516.00
20-450-200-500-02-10	Class Reduction 01-02 Workshops and Travel	\$400.00
20-451-100-101-02-10	Project Serve Salaries	\$4,097.16
11-000-261-420-00-10	District Maintenance Services	<u>\$10,000.00</u>
		\$120,640.89

4) The Bernards Township Board of Education does hereby approve the following out-of-district placements for the 2002-03 school year:

<u>Student #:</u>	<u>School:</u>	<u>Program Type:</u>	<u>Tuition:</u>
91058	Early Childhood Learning Center	2002-03 school year	\$25,475.40
02011	Regional Day School at Morris	2002-03 school year	\$39,400.00
97025	Hunterdon Learning Center	2002-03 school year	\$30,132.00

5) The Bernards Township Board of Education does accept the following tuition students for the 2002-03 school year:

<u>Student #:</u>	<u>School:</u>	<u>Tuition:</u>
034460	Ridge High School	\$8,746.00
202558	Ridge High School	\$8,746.00
202574	Oak Street School	\$8,275.00
202573	Oak Street School	\$8,275.00
202570	Oak Street School	\$8,275.00

6) The Bernards Township Board of Education does hereby approve disposal of textbooks and equipment as per list on file in the Board office.

7) The Bernards Township Board of Education does hereby approve the following change orders:

<u>Change Order #:</u>	<u>Location:</u>	<u>Contractor:</u>	<u>Change in Contract:</u>	<u>Amount:</u>
CH-1	CHS	Alpha Mechanical	Hot water system piping replacement	\$1,992.85
CH-2	CHS	Alpha Mechanical	Relocating computer panel, wiring & molding in 10 locations	\$778.82
ARAMARK-2	OS	ARAMARK	Cafeteria tables	\$33,822.00
ARAMARK-2	WAMS	ARAMARK	Replace doors & frames on existing lockers and provide locker space for additional 300 students	\$26,980.40

8) The Bernards Township Board of Education does hereby accept the donation of a new playground for the Oak Street School from the Oak Street School PTO.

9) The Bernards Township Board of Education does hereby approve the renewal of the contract with Sunguard Pentamation to provide a student management system at an annual cost of \$40,353 for the 2002-2003 school year.

10) The Bernards Township Board of Education does hereby approve the transfer to \$50,000.00 from surplus to be used for equipment and supplies for the television studio.

11) The Bernards Township Board of Education does hereby approve reimbursement in the amount of \$4,928.30 be made to the parents of student #99172 as directed by the New Jersey Office of Special Education Programs.

On motion by Mr. Byrne, seconded by Ms. Seitz, Items #1-9 & Item 11 were approved by the following roll call vote:

“Ayes” - Ms. Borushko (except Items #1 & 2), Ms. Bossart, Mr. Byrne,
Mr. Carlucci, Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Zarabara,
Ms. Bracaglia

“Noes” - None

“Abstain” - Ms. Borushko (only Items #1 & 2)

On motion by Mr. Carlucci, seconded by Mr. Byrne, Item #10 was tabled by all present.

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby accept the resignation of **David Emma** Social Studies Teacher Ridge High School effective September 13, 2002.

2) The Bernards Township Board of Education does hereby accept the resignation of **Karen Mortensen** Special Education Teacher Ridge High School on or before November 4, 2002.

3) The Bernards Township Board of Education does hereby accept the resignation of **Susan Picarro** School Aide Mount Prospect School effective September 6, 2002.

4) The Bernards Township Board of Education does hereby accept the resignation of **Ellen Manetakis** School Aide Oak Street School effective August 30, 2002.

5) The Bernards Township Board of Education does hereby accept the resignation of **Betty Pencinger** Secretary Assistant Principal Ridge High School effective September 24, 2002.

6) The Bernards Township Board of Education does hereby approve a paid maternity leave of absence for **Amy Stickley** Assistant Principal William Annin Middle School from December 2, 2002 through March 19, 2003 utilizing 40 personal illness days, 28 vacation days and 6 non-working days, and then an unpaid family leave from March 20, 2003 through June 13, 2003 and then an unpaid child care leave from June 14, 2003 through July 1, 2004.

7) The Bernards Township Board of Education does hereby approve the following change in assignments or salaries for the 2002-03 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Julie Spoerl	Computer Teacher Oak Street School Unpaid Family Leave effective September 3, 2002 through October 31, 2002	Computer Teacher Oak Street School Unpaid Family Leave effective September 3, 2002 through November 22, 2002
Jasmine Talsania	Instructional Aide Cedar Hill School Step 2 \$17.57 per hour 6.5 hours per day 183 days effective September 5, 2002 through June 24, 2003.	Instructional Aide Mount Prospect School Step 2 \$17.57 per hour 6.5 hours per day 183 days effective September 5, 2002 through June 24, 2003.
Kristin Fritz	Language Arts Ridge High School Step 11 MA+30 \$55,203.00 effective September 1, 2002 through June 30, 2003.	Language Arts Ridge High School Step 11 Doctoral \$56,203.00 effective September 1, 2002 through June 30, 2003.
Brian Erickson	Guidance Counselor Ridge High School Step 15 MA \$61,166.00 effective September 1, 2002 through June 30, 2003.	Guidance Counselor Ridge High School Step 15 MA+30 \$65,938.00 effective September 1, 2002 through June 30, 2003.
Pat Slattery	Special Education Teacher William Annin Middle School Step 21 MA+30 \$82,067.00 effective September 1, 2002 through June 30, 2003	Math Teacher William Annin Middle School Step 21 MA+30 \$82,067.00 effective September 1, 2002 through June 30, 2003
Michael Pepitone	Grade 3 Mount Prospect School Step 1 BA \$36,414.00 effective September 1, 2002 through June 30, 2003.	Grade 4 Mount Prospect School Step 1 BA \$36,414.00 effective September 1, 2002 through June 30, 2003.

Jody Tofel	Special Education Teacher \$ 27.38 per hour for Special Education student effective May 23, 2002 through the end of assignment	Special Education Teacher \$30.00 per hour for Special Education student effective May 23, 2002 through the end of assignment
Amy Kamenir	Child Study Team Summer 2002 Assistance 25.75 hours/\$55.00 per hour	Child Study Team Summer 2002 Assistance 5 days/\$382.66 per day
Carol Leiwant	Child Study Team Summer 2002 Assistance 1 day/\$306.68 per day	Child Study Team Summer 2002 Assistance 7.4 days day/\$461.48 per day

8) The Bernards Township Board of Education does hereby approve the emergent hiring of **Jennifer Torgersen** Guidance Counselor Ridge High School at a salary of Step 1 MA \$43,129.00 will be prorated to \$42,266.00 to reflect starting date effective September 9, 2002 through June 30, 2003. Emergency Certification

9) The Bernards Township Board of Education does hereby approve the emergent hiring of **Sheila Gudis** .4 Speech Teacher Oak Street School and Cedar Hill School at a salary of Step 19 MA \$66,460.00 prorated to \$26,584.00 to reflect .4 effective September 1, 2002 through June 30, 2003.

10) The Bernards Township Board of Education does hereby approve the emergent hiring of **Amy Altenberger** Special Education Teacher Cedar Hill School at a salary of Step 1 BA+30 \$ \$38,963.00 effective September 1, 2002 through June 30, 2003.

11) The Bernards Township Board of Education does hereby approve the emergent hiring of **Wendy Schlosser** Speech Teacher Mount Prospect School at a salary of Step 18 MA \$64,089.00 prorated to \$57,680.00 to reflect starting date of October 1, 2002 through June 30, 2003. Emergency Certification.

12) The Bernards Township Board of Education does hereby appoint **Regina DeFrancisco** .2 Art Teacher Cedar Hill School and Oak Street School at a salary of Step 9 MA \$48,505.00 prorated to \$9,701.00 to reflect .2 effective September 1, 2002 through June 30, 2003.

13) The Bernards Township Board of Education does hereby approve the emergent hiring of **Joyce Manfra** Social Worker William Annin Middle School at a salary of Step 15 MA \$58,253.00 prorated to \$51,242.00 to reflect .6 from September 1, 2002 through October 14, 2002 and then 1.0 from October 15, 2002 through June 30, 2003.

14) The Bernards Township Board of Education does hereby approve the emergent hiring of **Rose Prusina** .6 Industrial Art Teacher Ridge High School at a salary of Step

12 MA \$52,949.00 prorated to \$31,769.00 to reflect .6 effective September 1, 2002 through June 30, 2003.

15) The Bernards Township Board of Education does hereby approve the emergent hiring of **Nicola Vitiello** Language Arts Teacher Ridge High School at a salary of Step 1 BA \$36,414.00 prorated to \$30,948.00 to reflect starting date of October 14, 2002 through June 30, 2003 as a maternity leave replacement for Rebecca Lee. Certificate of Eligibility w/Advanced Standing – mentoring required.

16) The Bernards Township Board of Education does hereby approve the emergent hiring of **Adam Wright** Social Studies Teacher Ridge High School at a salary of Step 1 MA \$41,075.00 effective September 9, 2002 through June 30, 2003 prorated to \$40,255.00 to reflect start date. Certificate of Eligibility w/Advanced Standing – mentoring required.

17) The Bernards Township Board of Education does hereby approve the emergent hiring of **Lucyann Cucciniello** Special Education Teacher .5 Liberty Corner School and .5 Oak Street School at a salary of Step 2 BA \$37,179.00 effective September 9, 2001 through September 13, 2002 prorated to \$929.45 to reflect starting date.

18) The Bernards Township Board of Education does hereby approve the emergent hiring of **Kenneth Cherry** Special Education Teacher Ridge High School at a salary of Step 13 BA+30 \$51,935.00 prorated to reflect start date of on or before November 25, 2002 through June 30, 2003.

19) The Bernards Township Board of Education does hereby approve the emergent hiring of **Jenna Hoyt** Instructional Aide Liberty Corner School at a salary of Step 1 \$17.24 per hour 6.5 hours per day 183 days effective September 5, 2002 through June 24, 2003 at an actual salary of \$20,507.00

20) The Bernards Township Board of Education does hereby appoint **Jamie Scott** Instructional Aide PEACH Program Liberty Corner School at a salary of Step 1 \$17.24 per hour 6.5 hours per day 148 days effective September 5, 2002 through June 24, 2003 at an actual salary of \$16,584.00.

21) The Bernards Township Board of Education does hereby approve the emergent hiring of **Barbara Alfieri** Instructional Aide Mount Prospect School at a salary of Step 1 \$17.24 per hour 6.5 hours per day 40 days effective September 10, 2002 through November 11, 2002 at an actual salary of \$4,482.00.

22) The Bernards Township Board of Education does hereby approve the emergent hiring of **Beth McCoy** Instructional Aide Oak Street School at a salary of \$17.24 per hour 6.5 hours per day 176 days effective September 17, 2002 through June 24, 2003 at an actual salary of \$19,722.00

- 23) The Bernards Township Board of Education does hereby appoint **Maryann Busch** Instructional Aide Cedar Hill School at a salary of Step 1 \$17.24 per hour 4.5 hours per day 183 days effective September 5, 2002 through June 24, 2003 at an actual salary of \$14,197.00.
- 24) The Bernards Township Board of Education does hereby approve the emergent hiring of **Pamela Burns** School Aide Oak Street School at a salary of \$15.49 per hour 3 hours per day 183 days effective September 5, 2002 through June 24, 2003 at an actual salary of \$8,504.00
- 25) The Bernards Township Board of Education does hereby appoint **Lizanne Mullin** School Aide Oak Street School at a salary of \$15.49 per 3 hours per day 14 days effective September 5, 2002 through September 27, 2002 at an actual salary of \$650.58.
- 26) The Bernards Township Board of Education does hereby approve the emergent hiring of **Helen Sciambi** School Aide Oak Street School at a salary of \$15.49 per hour 3 hours per day 183 days effective September 5, 2002 through June 24, 2003.
- 27) The Bernards Township Board of Education does hereby approve the emergent hiring of **Linda Klaus** Secretary Assistant Principal Ridge High School at a salary of Step 7 \$28,162.00 effective September 18, 2002 through June 30, 2003 prorated to \$22,295.00 to reflect actual start date.
- 28) The Bernards Township Board of Education does hereby approve the emergent hiring of **Maureen Miller** Secretary Special Services Office at a salary of Step 5 \$27,336.00 effective September 17, 2002 through June 30, 2003 prorated to \$21,641.00 to reflect start date.
- 29) The Bernards Township Board of Education does hereby appoint **Janice Stavenick** Latin Teacher William Annin Middle School for a special education student at a salary of 1 hour per week \$37.69 per hour effective September 9, 2002 through June 24, 2003.
- 30) The Bernards Township Board of Education does hereby appoint **Alexis Wintel** Instructional Aide William Annin Middle School for a special education student at a salary of 4 hours per week \$37.69 per hour effective September 17, 2002 through June 24, 2003.
- 31) The Bernards Township Board of Education does hereby appoint **Stephanie Freuhling** Instructional Aide for a special education student on an intermittent basis at a salary of \$17.24 per hour effective 2002-03 school year.
- 32) The Bernards Township Board of Education does hereby appoint **Tammy Torson** Permanent Substitute Cedar Hill School at a per diem rate of \$90.00 effective September 9, 2002 through June 24, 2003.

33) The Bernards Township Board of Education does hereby approve the following adjustments to the 2002-03 base salaries of the individuals listed below:

<u>Name:</u>	<u>Increase:</u>
Cherié Ackerman	\$700.00
Stevie Chatellier	\$350.00
Heather Eckel	\$700.00
Mag McCoy	\$350.00
Susan Morra	\$350.00
Tiffany Quick	\$700.00
Sandy Salvo	\$350.00
Michele Vitiello	\$700.00

34) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2002-03 school year:

<u>School:</u>	<u>Assignment:</u>	<u>Staff Member:</u>	<u>2002-03 Stipend/Longevity:</u>
RH	Assistant Girls' Soccer	Chris McHugh**	\$4,218.00
RH	Assistant Ice Hockey	Matthew Cohen	\$3,847.00
RH	Weekend Detention	Matthew Cohen	\$43.00 per hour
RH	Weekend Detention	Jamie Max	\$43.00 per hour
RH	Weekend Detention	Rene Gadelha	\$43.00 per hour
WA	.5 Yearbook	Amberley Roio	\$1,328.50
WA	.5 Yearbook	Michelle Cosmo	\$1,328.50

**Subject to County approval

35) The Bernards Township Board of Education does hereby approve the following Summer 2002 assistance:

<u>Name:</u>	<u>Assignment:</u>	<u>Payment:</u>
Gina Donlevie	Secretary Testing	17 hours/\$50.00
Jennifer Clayton	New Teacher Orientation	2 hours/\$50.00
Cathy Nadal-Willis	New Teacher Orientation	2 hours/\$50.00
Kevin Meany	Inservice Day	1 day/\$90.00
Anthony Bove	Inservice Day	1 day/\$90.00

36) The Bernards Township Board of Education does hereby approve the following Instructional Aides to be paid for a mandatory training session:

<u>Name:</u>	<u>Training Sessions Attended:</u>	<u>Hourly/Total Payment:</u>
Mildred Waale	August 29, 30 (7 hours)	\$17.24/\$120.68

Jasmine Talsania	August 29	(5 hours)	\$17.75/\$88.75
Deborah Humphries	August 30	(2 hours)	\$18.84/\$37.68
JoEllen Guinta	August 30	(2 hours)	\$19.40/\$38.80
Debbie Roberts	August 29	(5 hours)	\$18.29/\$91.45
Susan Truppa	August 29, 30	(7 hours)	\$18.29/\$128.03
Laurie Zimering	August 29	(5 hours)	\$18.29/\$91.45
Karen Lai	August 29, 30	(7 hours)	\$17.75/\$124.25
Linda McNally	August 30	(2 hours)	\$17.75/\$35.50
Christine Sosanie	August 29, 30	(7 hours)	\$18.84/\$131.88
Marguerite LeBoeuf	August 29, 30	(7 hours)	\$18.29/\$128.03
Joan Meyers	August 30	(2 hours)	\$15.49/\$30.98
Fern DiMeglio	August 30	(2 hours)	\$17.75/\$35.50
Lois Kuppler	August 30	(2 hours)	\$17.75/\$35.50
Valerie Bohren	August 30	(2 hours)	\$17.75/\$35.50
Violetta Vanderhelm	August 29, 30	(7 hours)	\$18.29/\$128.03
Marybeth Carlucci	August 29	(2 hours)	\$18.84/\$37.68
Lindsey Tennan	August 29	(5 hours)	\$17.24/\$86.20
Marta Popovich	August 29, 30	(7 hours)	\$17.24/\$120.68
Gail Truppa-Homza	August 29, 30	(7 hours)	\$19.40/\$135.80
Donna Jones	August 29, 30	(7hours)	\$17.24/\$120.68
Jenna Hoyt	August 29	(2 hours)	\$17.24/\$34.48
C. Jamie Scott	August 30	(2 hours)	\$17.24/\$34.48
Diane Falato	August 30	(2 hours)	\$18.29/\$36.58
Maryann Busch	August 29, 30	(7 hours)	\$17.24/\$120.68

37) The Bernards Township Board of Education does hereby approve the following Summer 2002 curriculum writing:

<u>Last Name :</u>	<u>First Name :</u>	<u>Project Title:</u>	<u>Payment:</u>	<u>Total Cost:</u>
Palmer	Rebecca	5 th Grade Technology Integration	4 days @ \$150.00 per day	\$600.00
Francis	Beverly	Technology Integration	1 day @ \$150.00 per day	\$150.00
Frick	David	Video Production I	4 days @ \$150.00 per day	\$600.00
Frick	David	Video Production II	4 days @ \$150.00 per day	\$600.00
Macbride	Carol	Grade 5 Language Arts Assessment	3 hours @ \$30.00 per hour	\$90.00
Bilenker	Helayne	Grade 5 Language Arts Assessment	3 hours @ \$30.00 per hour	\$90.00
Clementi Jones	Maryann	Grade 5 Language Arts Assessment	3 hours @ \$30.00 per hour	\$90.00
Arnold	Kristie	Grade 5 Language Arts Assessment	3 hours @ \$30.00 per hour	\$90.00

38) The Bernards Township Board of Education does hereby approve the placement of the following intern for the 2002-03 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment:</u>
Joseph Cozine	Rutgers University	Special Education/Cedar Hill School Jack Parr & Clare Baverstock 9/4/02-12/20/02

39) The Bernards Township Board of Education does hereby approve the following volunteer paraprofessional aides for the 2002-03 school year:

Kyle Rehrig Football
Kyle Rehrig Boys' Basketball

40) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2002-2003 school year at a rate of \$80.00 per day:

Harvey Whitaker*+
Cheryl Lulofs*+
Andrea Farlow*+
Maria Carlino+
Linda Reilly*+
Mark Halpern*+
Cynthia Gabrielski
Sharon Sidhu*+
Nicola Vitiello*
Mary Friedberg*
Stuart Feinman+
Marissa Smolarski*+
Maryann Macchiaverna
Gurvinder Dabb

*Subject to receipt of certificate
+Emergent hiring

41) The Bernards Township Board of Education does hereby accept the resignation of **Chris Strazza** as Head Wrestling Coach for the 2002-03 school year effective immediately.

On motion by Ms. Seitz, seconded by Mr. Byrne, Items #1-41 were approved by the following roll call vote:

“Ayes” - Ms. Borushko, Ms. Bossart, Mr. Byrne, Mr. Carlucci (except Item #36),

Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
 “Noes” - None
 “Abstain” - Mr. Carlucci (only Item #36)

POLICY

BE IT RESOLVED THAT

1) *The Bernards Township Board of Education does hereby approve the following policy on second reading and adopt said policy: (Tabled)*

Policy File Code: 8210 School Year Calendar

CURRICULUM

BE IT RESOLVED THAT

1) The Bernards Township Board of Education does hereby approve the adoption and purchase of the following textbooks for the 2002-03 & 2003-04 school years:

<u>School Subject:</u>	<u>Name of Textbook:</u>	<u>Publisher:</u>	<u>Total Cost:</u>
RHS/Forensic Speaking	Speech: Communication Matters	Glencoe/McGraw Hill	\$3,869.76
WA & RHS/Italian I	Forza! Uno	EMC Paradigm	\$5,812.12
RHS/Italian II & III	Forza! Due	EMC Paradigm	\$1,729.75
RHS/Italian III & IV	Forza! Tre	EMC Paradigm	\$1,702.25
RHS/AP Psychology	Psychology, Sixth Edition	McGraw Hill Higher Education	To be purchased 2003/04

2) The Bernards Township Board of Education does hereby approve the following new and revised courses:

<u>Curriculum Title:</u>	<u>Program Type:</u>	<u>Implementation Date:</u>
Autistic Program Curriculum	New Course	2002-03 school year
British Lit Honors	New Course	2002-03 school year
Forensic Speaking	New Course	2002-03 school year
French V	New Course	2002-03 school year
Honors Political Economy	New Course	2002-03 school year
Italian III	New Course	2002-03 school year
Japanese IV	New Course	2002-03 school year
Latin IV	New Course	2002-03 school year
Learning Strategies	New Course	2002-03 school year
Piano Grade 8	New Course	2002-03 school year
Publications	New Course	2002-03 school year
Spanish V	New Course	2002-03 school year
Women in Lit	New Course	2002-03 school year
World Lit	New Course	2002-03 school year

AP Psychology	New Course	2003-04 school year
Independent Study – Fine & Practical Arts	New Course	2003-04 school year
Independent Study – Fine & Practical Arts Outside Placement	New Course	2003-04 school year
Honors Physics	New Course	2003-04 school year
Astronomy	Phase I	2002-03 school year
1-5 Great Body Curriculum	Revision	2002-03 school year
7th grade Technical Fabrications	Revision	2002-03 school year
9-12 Guidance Module	Revision	2002-03 school year
9th Grade Health	Revision	2002-03 school year
Advanced Web Design	Revision	2002-03 school year
AP Computer Science	Revision	2002-03 school year
Auto Safety Grade 10	Revision	2002-03 school year
Band Grades 6-8	Revision	2002-03 school year
British Lit.	Revision	2002-03 school year
First Aid and Safety Grade 11	Revision	2002-03 school year
Functional Life Skills Curriculum	Revision	2002-03 school year
Grade 6 Language Arts	Revision	2002-03 school year
Grade 7 Math	Revision	2002-03 school year
Grade 8 Math	Revision	2002-03 school year
Grade 9 Math	Revision	2002-03 school year
Grades K-6 Math	Revision	2002-03 school year
Honors American Studies	Revision	2002-03 school year
Honors World History	Revision	2002-03 school year
K-5 Guidance Module	Revision	2002-03 school year
K-5 Physical Education	Revision	2002-03 school year
Math Analysis I	Revision	2002-03 school year
Mechanical Drawing	Revision	2002-03 school year
Middle School Cycles	Revision	2002-03 school year
Middle School Technology	Revision	2002-03 school year
Photography Grade 8	Revision	2002-03 school year
Project Adventure I and II	Revision	2002-03 school year
Replacement Math 6-8	Revision	2002-03 school year
Social and Cultural History of 20th Century	Revision	2002-03 school year
Technology Education II	Revision	2002-03 school year
Vocational Life Skills	Revision	2002-03 school year
World History	Revision	2002-03 school year
World Lit Honors	Revision	2002-03 school year
Sociology	Revision	2002-03 school year
Machine Drawing	Revision	2002-03 school year

On motion by Ms. Borushko, seconded by Ms. Seitz, Items #1 & 2 (as amended) were approved by the following roll call vote:

“Ayes” - Ms. Borushko, Ms. Bossart, Mr. Byrne, Mr. Carlucci, Mr. Miller,

Ms. Seitz, Ms. Woolford, Ms. Zarabara, Ms. Bracaglia
“Noes” - None
“Abstain” - None

XIII. Public Forum on Other Than Agenda Items

Comments were made regarding New Jersey Monthly magazine rating of Ridge High School, guidance department at the high school, transportation and Board of Education goals.

XIV. Board Forum

Comments were made regarding topics for October 7 Board meeting including test scores and ranking, television station, enrollment of staff members' children, position of guidance director, instructional time and Board goals.

XV. Adjournment

On motion by Mr. Byrne, seconded by Mr. Carlucci, and approved by all present, the meeting was adjourned at 10:45 p.m.

Respectfully submitted,

Margaret Alexander
Assistant Board Secretary