

**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR BOARD MINUTES INDEX
JANUARY 28, 2002
EXECUTIVE SESSION 7:30 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

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**BERNARDS TOWNSHIP BOARD OF EDUCATION
BASKING RIDGE, NEW JERSEY
REGULAR MEETING MINUTES
JANUARY 28, 2002
EXECUTIVE SESSION 7:30 P.M.
REGULAR SESSION 8:00 P.M.
CEDAR HILL SCHOOL**

The meeting was called to order at 7:30 p.m. by President Bracaglia.

I. Salute to Flag

II. Roll Call

PRESENT: Ms. Borushko, Ms. Bracaglia, Mr. Byrne, Mr. Carlucci, Mr. Chiappetta,
Mr. Finazzo, Mr. Miller, Ms. Seitz, Ms. Woolford

ABSENT: None

III. Statement of Public Meeting Notice

This was a Regular Meeting of the Board of Education of Bernards Township. Notice of the time and place of this meeting was provided and copies of that resolution were forwarded to the official newspapers as designated by the Board of Education and to the Township Clerk and a copy of the notice was posted on the bulletin board of the Board of Education Offices in accordance with P.L. 1975 Chapter 231A.

IV. Executive Session - 7:31 p.m. – Board Conference Room

BE IT RESOLVED that the Bernards Township Board of Education shall meet in closed session to discuss the following: litigation; review of qualifications of persons under consideration for employment; matters pertaining to specific personnel; and further

BE IT RESOLVED that the matters discussed in closed session will be disclosed to the public as soon as and to the extent that such disclosure can be made without adversely affecting the public interest or without violation of the confidentiality of personnel.

On motion by Ms. Seitz, seconded by Ms. Woolford, and approved by all present, the Board recessed into closed executive session at 7:31 p.m.

On motion by Ms. Seitz, seconded by Mr. Carlucci, and approved by all present, the Board returned to public session at 7:55 p.m.

The Board reconvened the regular meeting in the Cedar Hill All-Purpose Room at 8:00 p.m.

V. **Regular Session - Call to Order - 8:00 p.m. – Cedar Hill School All-Purpose Room**

VI. **Public Forum on Agenda Items**

No comments were made.

VII. **Student Representative's Report**

Student Representative Ford Shaw reported on progress of winter activities at the high school.

VIII. **President's Report**

IX. **Superintendent's Report**

1) Mount Prospect School Principal Judy Slutzky reported on the fifth grade program at Camp Bernie.

2) Business Administrator Joseph Barcellona presented administrative recommendations for personnel for the 2002-03 school budget.

BE IT RESOLVED THAT

3) The Bernards Township Board of Education does hereby approve enrollment of the following staff member's child in their appropriate grade level for the 2001-02 school year:

Faith Donaldson (daughter of Edith Donaldson) Grade 2 Cedar Hill School

4) The Bernards Township Board of Education does hereby approve participation in the Harvard University Forensics Tournament from Friday, February 15 through Monday, February 18, 2002.

5) The Bernards Township Board of Education does hereby approve the 8th grade trip to Washington, D.C. scheduled for April 4 and 5, 2002.

6) The Bernards Township Board of Education does hereby approve the Girls' Lacrosse field trip to Villanova University scheduled for March 9 and 10, 2002.

On motion by Ms. Borushko, seconded by Ms. Seitz, Items #3-6 were approved by the following roll call vote:

“Ayes” - Ms. Borushko, Mr. Byrne, Mr. Carlucci, Mr. Chiappetta, Mr. Finazzo,
Mr. Miller, Ms. Sietz, Ms. Woolford, Ms. Bracaglia (except Item #4)
“Noes” - None
“Abstain” - Ms. Bracaglia (only Item #4)

X. **Approval of Minutes**

Regular Board Meeting – December 17, 2001
Executives Session Minutes – December 17, 2001
Regular Board Meeting – January 14, 2002
Executive Session Minutes – January 14, 2002

On motion by Ms. Seitz, seconded by Mr. Byrne, the foregoing was approved by the following roll call vote:

“Ayes” - Ms. Borushko (except December 17, 2001), Mr. Byrne, Mr. Carlucci,
Mr. Chiappetta, Mr. Finazzo, Mr. Miller, Ms. Seitz, Ms. Woolford,
Ms. Bracaglia
“Noes” - None
“Abstain” - Ms. Borushko (only December 17, 2001)

XI. **Resolutions**

FINANCE

BE IT RESOLVED THAT

- 1) A list of disbursements dated January 28, 2002 consisting of warrants in the amount of \$6,225,405.34.
- 2) The Bernards Township Board of Education acknowledges receipt of December, 2001 Financial Reports from the Board Secretary, the Board Secretary’s Monthly Certification of Budgetary Line Item Status, the Treasurer’s report for November, 2001 certifying that all reports are in agreement and the monthly investment report for December, 2001 and further

BE IT RESOLVED that pursuant to N.J.A.C.6:20-2.13(e), the Bernards Township Board of Education, after review of the Secretary’s Monthly Financial Report and upon consultation with the appropriate district officials, and to the best of their knowledge, certifies that as of the date of the Secretary’s Monthly Financial Report, no major account or fund has been overexpended and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

3) The Bernards Township Board of Education does hereby approve the following line items transfers to the 2001-02 budget:

From:

11-000-100-565-00-07	District Wide Tuition to County Special Services District	\$20,000.00
11-000-216-100-00-10	District Speech Teacher Salaries	\$9,000.00
11-000-218-104-00-10	District Wide Guidance Counselor's Salaries	\$70,000.00
11-000-219-592-00-07	Child Study Team Workshops and Travel	\$2,500.00
11-000-219-600-00-07	Child Study Team Supplies	\$3,000.00
11-000-219-890-00-07	Child Study Team Miscellaneous	\$3,000.00
11-000-221-110-00-07	Supervisor Technology Other Salaries	\$13,000.00
11-000-222-600-00-02	William Annin Middle School Library Supplies	\$400.00
11-000-230-530-00-10	District Communication Telephone and Postage	\$19,000.00
11-000-270-109-00-10	Transportation Salaries Other Than Home to School	\$3,000.00
11-000-270-420-00-10	Transportation Clean/Repair/Maintenance	\$15,000.00
11-000-270-442-00-10	Transportation Rental Payments	\$3,000.00
11-000-270-443-00-10	Transportation Lease Payments	\$200.00
11-000-290-110-00-10	Business Office Salaries	\$2,500.00
11-000-290-890-00-10	Business Office Other	\$2,500.00
11-000-291-290-00-10	District Wide Other Employee Benefits	\$5,300.00
11-120-100-101-00-10	Elementary Teacher's Salaries	\$100,000.00
11-140-100-101-00-10	Ridge High School Teacher Salaries	\$50,000.00
11-190-100-500-00-06	Mount Prospect School Other Purchased Services	\$2,000.00
11-190-100-610-00-01	Ridge High School General Supplies	\$500.00
11-190-100-610-00-04	Liberty Corner School Unrestricted Supplies	\$250.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$250.00
11-190-100-610-02-01	Ridge High School Science Supplies	\$900.00
11-190-100-610-03-08	Supervisor Language Arts Instructional Supplies	\$100.00
11-190-100-610-06-08	Supervisor Physical Education Supplies	\$2,000.00
11-190-100-610-28-01	Ridge High School Business Supplies	\$2,550.00
11-190-100-610-34-01	Ridge High School TV Supplies	\$5,000.00
11-190-100-640-02-08	Supervisor Science Textbooks	\$8,000.00
11-190-100-640-04-08	Supervisor Fine Arts Textbooks	\$14,470.29
11-190-100-890-00-01	Ridge High School Miscellaneous	\$5,000.00
11-213-100-640-00-06	Mount Prospect School Resource Room Supplies	\$500.00
11-401-100-110-00-10	Cocurricular Salaries	\$500.00
11-402-100-580-00-01	Ridge High School Athletic Travel	\$1,200.00
12-000-240-730-00-06	Mount Prospect Administrative Equipment	<u>\$2,500.00</u>
		\$367,120.29

To:

11-000-100-562-00-07	District Tuition to Local Educational Agency in State	\$10,000.00
11-000-100-569-00-07	Tuition - Other	\$10,000.00
11-000-216-320-00-07	Speech Consultant	\$9,000.00
11-000-219-390-00-07	Child Study Team Medical Evaluations	\$3,000.00
11-000-219-600-00-07	Child Study Team Supplies	\$5,500.00
11-000-221-104-00-10	District Supervisor's Summer Curriculum Salaries	\$13,000.00
11-000-221-600-00-08	Supervisor Supplies	\$8,000.00
11-000-222-500-00-02	William Annin Middle School Library Travel	\$400.00
11-000-262-490-00-10	District Water and Sewer	\$5,000.00

11-000-262-620-00-10	District Electric Costs	\$150,000.00
11-000-270-512-00-01	Ridge High School Transportation - Co-curricular	\$5,000.00
11-000-270-518-00-10	Education Services Commission Special Education Transportation	\$26,500.00
11-190-100-320-00-01	Ridge High School Purchased Services	\$900.00
11-190-100-500-00-01	Ridge High School Travel and Workshops	\$500.00
11-190-100-610-00-06	Mount Prospect School Unrestricted Supplies	\$5,000.00
11-190-100-610-00-11	Supervisor of Technology Supplies	\$19,000.00
11-190-100-610-04-08	Supervisor of Fine Arts Instructional Supplies	\$14,470.29
11-190-100-640-03-08	Supervisor Language Arts Textbooks	\$100.00
11-190-100-640-06-08	Supervisor Physical Education Textbook	\$2,000.00
11-190-100-890-00-04	Liberty Corner School Miscellaneous	\$250.00
11-190-100-890-00-06	Mount Prospect Miscellaneous	\$250.00
11-401-100-890-00-01	Ridge High School Co-curricular Other	\$500.00
11-402-100-592-00-01	Ridge High School Athletic Insurance	\$1,200.00
12-000-400-390-00-10	Construction Purchased Professional Services	\$5,000.00
12-000-400-450-00-10	District Construction Services	\$65,000.00
12-140-100-730-00-01	Ridge High School Unrestricted Equipment	<u>\$7,550.00</u>
		\$367,120.29

4) The Bernards Township Board of Education does hereby declare the 1986 Chevrolet 50 Series truck as surplus (VIN 1GBC5D1A8GV112107) and hereby donates the vehicle to the Bernards Township Community Service Program.

5) The Bernards Township Board of Education does hereby provide a \$1,200 donation to be used towards transportation costs of the 2002 BASH graduation activities at Ridge High School.

6) The Bernards Township Board of Education does hereby approve disposal of equipment as per list on file in the Board office.

7) The Bernards Township Board of Education does hereby approve the submission of applications for Extraordinary Aid for special education students whose tuition rate exceeds \$40,000.

8) The Bernards Township Board of Education does hereby approve a contract with **Somerset County Educational Services Commission** to provide administration services for the Chapter 192/193 grant for the 2002-03 school year.

On motion by Mr. Finazzo, seconded by Mr. Chiappetta, Items #1-8 were approved by the following roll call vote:

“Ayes” - Ms. Borushko, Mr. Byrne, Mr. Carlucci, Mr. Chiappetta, Mr. Finazzo,
Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Bracaglia
“Noes” - None
“Abstain” - None

PERSONNEL

WHEREAS the Superintendent has presented the following recommendations; now therefore

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby accept the resignation of Krista Swanson Grade 5 Teacher Liberty Corner School effective January 28, 2002.
- 2) The Bernards Township Board of Education does hereby approve a paid maternity leave of absence for **Julianne Mahler** Assistant Principal Cedar Hill School effective February 4, 2002 through April 30, 2002 utilizing 40 personal illness days and 21 vacation days and an unpaid family leave from May 1, 2002 through June 30, 2002.
- 3) The Bernards Township Board of Education does hereby approve a maternity leave of absence for **Jill Ann Hamilton** Special Education Teacher William Annin Middle School from April 15, 2002 through May 28, 2002 utilizing 26 personal illness days and an unpaid child care leave from May 29, 2002 through June 30, 2002.
- 4) The Bernards Township Board of Education does hereby approve a maternity leave of absence for **Susan Haynes** .6 Basic Skills Liberty Corner School from February 25, 2002 through April 5, 2002 utilizing 18 personal illness days and an unpaid family leave from April 6, 2002 through June 30, 2002.
- 5) The Bernards Township Board of Education does hereby appoint **Michelle Major** as a .6 Basic Skills Teacher at Liberty Corner School at a salary of Step 6 MA \$44,578.00 prorated to .6 \$26,747 and prorated to reflect starting date at an actual salary of \$11,236.00 effective February 25, 2002 through June 30, 2002 as a maternity leave replacement for Susan Haynes.
- 6) The Bernards Township Board of Education does hereby approve the emergent hiring of **Lisa Argenziano** as a Special Education Teacher at Oak Street and Cedar Hill at a salary of Step 1 BA+30 \$38,112.00 prorated to reflect starting date at an actual salary of \$21,729.00 effective January 14, 2002 through June 30, 2002.
- 7) The Bernards Township Board of Education does hereby approve the emergent hiring of **Kim Zurich** as Math Teacher William Annin Middle School at a salary of Step 1 BA \$35, 619.00 prorated to reflect starting date at an actual salary of \$17,810.00 effective February 1, 2002 through June 30, 2002.
- 8) The Bernards Township Board of Education does hereby appoint **Elizabeth Holcomb** as a Literacy Support Teacher at Oak Street School at a salary of Step 3 MA \$42,819.00 effective September 1, 2002 through June 30, 2003 as a maternity leave replacement for Michele Foreback.

- 9) The Bernards Township Board of Education does hereby appoint **Susan Van Hook** Speech Language Specialist for a classified student for Compensatory Speech Services at \$66.00 per session for 32 sessions 40 minutes each effective November 14, 2001 through completion of sessions.
- 10) The Bernards Township Board of Education does hereby appoint **Connie Green** as School Nurse .5 William Annin Middle School and .5 Ridge High School at a salary of Step 1 MA \$40,178.00 prorated to reflect starting date at an actual salary of \$20,693.00 effective January 29, 2002 through June 30, 2002 as a maternity leave replacement for Celia Fernandes.
- 11) The Bernards Township Board of Education does hereby approve **Vidya Ayyar** as School Aide Mount Prospect School at a salary of \$14.86 per hour, 3 hours, 117 days effective December 18, 2001 through June 24, 2002.
- 12) The Bernards Township Board of Education does hereby appoint **Susan Lieb** as Speech Language Specialist for classified students for Compensatory Speech Services at a rate of \$55.00 per hour for a total of 5 hours for a total of \$275 for the 2001-02 school year.
- 13) The Bernards Township Board of Education does hereby approve the following change in assignments/salaries for the 2001-02 school year:

<u>Name:</u>	<u>From:</u>	<u>To:</u>
Elizabeth Holcomb	Permanent Substitute Oak Street School at salary of \$90.00 per day effective September 6, 2001 through June 24, 2002.	Literacy Support Teacher Oak Street School effective April 8, 2002 through June 30, 2002 at a salary of Step 1 BA, \$35,619.00 prorated to reflect starting date at an actual salary of \$9,260.00 as maternity leave replacement for Michele Foreback
Kristie Arnold	3 rd Grade Teacher Mount Prospect School Step 8 MA \$46,470.00 effective September 1, 2001 through June 30, 2002	Reading Specialist Oak Street School Step 8 MA \$46,470.00 effective upon the hiring of a 3 rd grade teacher through June 30, 2002
Georgiana Paril	School Aide Ridge High School, Nurse's Office 4 hours per day \$14.86 per hour effective September 6, 2001 through June 24, 2002	School Aide Ridge High School and Elementary School, Nurse's Office 6.5 hours \$14.86 per hour 92 days effective January 29, 2002 through June 24, 2002 at an actual salary of \$8,886.00 or until the end of assignment

Susan Truppa	Instructional Aide Mount Prospect at a salary of Step 2 \$17.37 per hour, 6.5 hours per day, 183 days effective September 6, 2001 through June 24, 2002.	.5 Instructional Aide Mount Prospect at a salary of Step 2 \$17.37 per hour, 3.25 hours per day, effective January 2, 2002 through June 24, 2002 at an actual salary of \$6,266.00 and .5 Special Education Teacher Mount Prospect at a salary of Step 8 BA \$41,197.00 prorated to reflect starting date at an actual salary of \$12,359.00 effective January 2, 2002 through June 30, 2002.
Theresa Weniger	Select Choir Director WAMS \$1,122.00	Select Choir Director \$448.80 September through December 30, 2001
Nancy Felberbaum	Orchestra WAMS \$1,122	Orchestra WAMS \$504.90 effective September 1, 2001 through January 14, 2002.
John Fico	Winter Intramurals LCS 2 days per week \$828.00	Winter Intramurals LCS 1 day per week \$414.00
Nicole Plumbo	Team Leader WAMS \$2,907.00	Team Leader September through January, 2002 \$1,453.50
Steve Isaacs	Computer Web Club 1 day per month WAMS \$797.00	Computer Web Club 1 day per week \$1,475.00 prorated to reflect start date of February 1, 2002 at an actual annual salary of \$1,136.00
George Villar	Chess Club WAMS 1 day per month \$797.00	Chess Club WAMS 1 day per week \$1,475.00 prorated to reflect start date of February 1, 2002 at an actual annual salary of \$1,136.00

14) The Bernards Township Board of Education does hereby approve the following individual to teach Staff College for the 2001-02 school year:

<u>Name:</u>	<u>Course:</u>	<u># of Hours:</u>	<u>Amount:</u>
Barbara Erickson	Project Adventure Activities @ Ridge High School	7 hours @ \$50.00	\$350.00

15) The Bernards Township Board of Education does hereby approve the following extracurricular assignments for the 2001-02 school year:

<u>Name:</u>	<u>Assignment:</u>	<u>Stipend/Longevity:</u>
Tamara Jacobson	Musical Director WAMS	\$2,927.00
Steve Richards	Set Design WAMS	\$2,414.00
Anthony Otlowski	Select Choir Director WAMS January 2, 2002 through June 30, 2002	\$ 673.20
Kate Heisler	Peer Leader Advisor WAMS	\$1,475.00
Kerry Harper	.5 Newspaper WAMS	\$ 797.50
Amy Deak	.5 Newspaper WAMS	\$ 797.50
Marion Doerr	Assistant Musical Choral RHS	\$2,414.00
Tim Brady	Assistant Musical Technical RHS	\$2,414.00
Grace Kahng	Orchestra Director WAMS January 15, 2002 through June 30, 2002	\$ 617.10
John Fico	Ski Team RHS	\$2,354.00
Lisa Latchaw	Assistant Ski Team RHS	\$1,577.00
Judy Brown	Team Leader February 1, 2002 through June 30, 2002	\$1,453.50
Azureé Schnur	Winter Intramurals LC 1 day per week	\$ 414.00

16) The Bernards Township Board of Education does hereby approve the following substitute teachers for the 2001-02 school year:

Michael Longo*+
 Gary Snyder*+
 Douglas Ogino*+
 Theresa Taddeo*+
 Emilie Berg*+
 Kathleen Carofine*+
 Mary Accorcy*+
 Michele Hallak*+
 Brenda Hilferty*+
 Teresa Setian*+
 Linette Hagaman*+
 Travis Petrowski*+

Alene Struck*
Deirdre O'Mara*
Ruth Cucinell+
Azureé Schnur
Antonina Manfreda
Donna McVey
John Cooney
Kim Zurich

*Subject to receipt of certificate
+Emergent hiring

17) The Bernards Township Board of Education does hereby approve the placement of the following interns for the 2001-02 school year:

<u>Name:</u>	<u>College/University:</u>	<u>Assignment/Supervisor:</u>
Rebecca Swanson-Murphy	Rutgers University	Grade 1/Angela Feola 2/6/02-4/3/02
Wendy Lopez	Fairleigh Dickinson	Psychology/Carol Leiwant & Lara Jackson 1/2/02-6/24/02
Nancy Cohen	Rutgers University	MAP/Barbara Hale 1/30/02-5/24/02
Sumesh Sadarangani	Rutgers University	MAP/Barbara Hale 1/30/02-5/24/02

18) The Bernards Township Board of Education does hereby approve the following mentor teacher for the 2001-02 school year, mentoring fee to be paid by the State of New Jersey:

<u>Provisional Teacher:</u>	<u>Position:</u>	<u>Mentor:</u>	<u>Payment:**</u>
Lisa Argenziano	Special Education-OS	Gail Lavallee	\$550.00

**Amount may be prorated based on final determination by the NJ Dept. of Education

19) The Bernards Township Board of Education does hereby approve the following volunteer paraprofessional aides for the 2001-02 school year:

Tom Blackwell	Assistant Baseball
Bill Roller	Assistant Baseball
Kristen Geltz	Assistant Boys & Girls Track

20) The Bernards Township Board of Education does hereby approve **Linda Mullen** as Permanent Substitute Oak Street School at a salary of \$90 per day, effective April 8, 2002 through June 24, 2002.

On motion by Ms. Seitz, seconded by Ms. Borushko, Items #1-20 were approved by the following roll call vote:

- “Ayes” - Ms. Borushko, Mr. Byrne, Mr. Carlucci, Mr. Chiappetta (except Item #8), Mr. Finazzo, Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Bracaglia (except Item #15)
“Noes” - None
“Abstain” - Mr. Chiappetta (only Item #8), Ms. Bracaglia (only Item #15)

CURRICULUM

BE IT RESOLVED THAT

- 1) The Bernards Township Board of Education does hereby approve instructional materials from The Great Body Company for use in the elementary health curriculum.

On motion by Ms. Borushko, seconded by Mr. Finazzo, Item #1 was approved by the following roll call vote:

- “Ayes” - Ms. Borushko, Mr. Byrne, Mr. Carlucci, Mr. Chiappetta, Mr. Finazzo, Mr. Miller, Ms. Seitz, Ms. Woolford, Ms. Bracaglia
“Noes” - None
“Abstain” - None

XII. Public Forum on Other Than Agenda Items

Comments were made regarding Gifted & Talented program, replacement teachers and class size.

XIII. Board Forum

Comments were made regarding district technology update, testing report and curriculum changes.

XIV. Adjournment

On motion by Mr. Finazzo, seconded by Ms. Seitz, and approved by all present, the meeting was adjourned at 9:44 p.m.

Respectfully submitted,

Margaret Alexander
Assistant Board Secretary