

Daily Dismissal Schedule

Bus Number (if applicable)

Year

School

Child's Last Name

Teacher's Name

All schools must have accurate dismissal information for all students. Please complete the entire form, sign at the bottom and return this form to your child's teacher during the first week of school.

Child's Name: _____ Home Phone: _____

Mother Cell Phone: _____ Mother Work Phone: _____

Father Cell Phone: _____ Father Work Phone: _____

If carpooling, name of Pick-up person(s) and phone number(s): _____

Relationship(s) to student (if other than parent): _____

List students who are carpooling together: _____

Methods of Dismissal: Bus Rider Car Rider Walker/Biker Aftercare

Oak Street School only: **OSW**=Oak St. Walker to auditorium
 HSW=Henry St. Walker to K-Rm. 19

IWOS= Independent Walker Oak St.
IWHS= Independent Walker Henry St.

<u>Day of Week</u>	<u>Method of Dismissal</u> (bus rider, etc.)	<u>Destination</u> (home, daycare, etc.)
Monday	_____	_____
Tuesday	_____	_____
Wednesday	_____	_____
Thursday	_____	_____
Friday	_____	_____

Change in Dismissal: Please advise the office and teacher in writing of any changes to your child's regular dismissal procedures. Same day changes, please call the office. Do not send changes by email.

Early Dismissal: A district/school calendar is attached for your information. In the event of an unanticipated early dismissal parents will be notified via the Honeywell Alert System. All students will be sent home according to their normal way for that day, including aftercare students. Please be sure you have a plan in place for your child who normally goes to aftercare.

If your child is not picked up, the school will contact all individuals who have been designated by the parent(s) as emergency contacts. If emergency contacts are not available, the Bernards Township Police will be notified.

Your signature indicates that you have read this form and the information above is accurate and correct. I will inform the school of any changes in dismissal instructions or contact information.

Parent/Guardian Signature: _____ Date: _____