

Hello! Welcome back! We are still looking for volunteers for the following committees. Please respond to Christine Ziegler at cugz@optonline.net if you can help. The committees shown in red are in desperate need of volunteers -- we can't run these great events without your help!

2010-2011 PTO COMMITTEES

PTO Committee (#volunteers needed)	Chairperson(s)	Description	Event Date*
Art Show Coordinator (10 volunteers needed)	Teresa Lane	Assist with matting and hanging of artwork for annual art show which is part of Curriculum Fair.	spring 2011
Beautification (5 volunteers needed)	Jennifer McKoane	Help with planting, clean up and general beautification of school grounds.	Ongoing
Battle of the Books (THIS COMM. IS FULL) (10 volunteers needed)	Jen Staples	Coordinate BTOB event for 4th & 5th grades	April
Book Fair-Spring (55 volunteers needed)	Keelie Rao, Ann VanBaalén	Help set up/clean up and at registers during the Book Fair.	October/March
Box Tops (3 volunteers needed) (THIS COMM. IS FULL)	Tina Mattiola	Assist in counting BoxTops coupons and help with contests.	Ongoing
Calendar (0 needed)	Candida Keller	Publishes + distributes Official PTO Calendar	Summer
Colonial Day (4 th gr.) (50 volunteers needed)	Carolyn Campione, OPEN	Work various centers (apothecary; cooking; crafts; toys and games; museum; art; lunch; and recess) for this all-day 4 th grade event. 3 rd grade volunteers needed, too!	April 29th
Comedy Night (20 volunteers needed)	Heather Lusardi	Help plan and execute this fun parents-only evening!	February 4th
Craft Night (10 volunteers needed)	Katy Soulas	Help with set up/clean up and organizing the crafts for grades K-2.	January 28th
Science/Art Expo. (30 volunteers needed)	Jennifer Davidson Concetta Ayers	Help plan, promote, work, and set up/clean up the Science Expo, which is part of the Science and Art Expo.	March 25th
Curriculum Rep (no volunteers needed)	Candida Keller	Serve as parent liason to the town curriculum committee	Ongoing
End of Year Social (10 volunteers needed)	Al Licata	Help plan, work, set up/clean up for OSS family event.	June 10th
Family Buddy Program (10 volunteers needed)	Sarah Herrera, Jennifer Thompson	Pair up with incoming family to meet them at family events and to help them acclimate to OSS!	Ongoing
Family Dining Program (no volunteers needed)	Kari Scaglione	Coordinate with teachers to schedule family dining dates for students and families	Ongoing
Family Pizza Night (10 volunteers needed) (THIS COMM.IS FULL)	Donna Giordano	Work this event and help with set up/clean up.	September 12th

Family Reading Night (15 volunteers needed)	Veronica Tennariello, OPEN	Help set up/clean up and coordination of an evening of story and poetry readings by teachers for OSS families.	March 4th
Field Day (25 volunteers needed)	Carolyn Campione, Effie Floros- Busnach	Assist with running games and activities for students.	June 3rd
Fifth Grade Party (10 volunteers needed) (THIS COMM. IS FULL)	Donna Giordano, Stacy Lettie	Help plan and run celebration party for 5 th grade students.	June 20th
Fifth Grade Baking (30 volunteers needed)	Diane Covello, Nola Hansen	5 th grade students and parents needed to bake and sell goodies during PTO events to raise money for fifth grade party/yearbook.	Ongoing
Fifth Grade Yearbook (3 volunteers needed) (THIS COMM. IS FULL)	Laura Smith	Collect pictures and quotes and create hardcover yearbook (for 5 th graders) to be distributed at the 5 th Grade Party.	Ongoing/June
Fifth grade Video (0)	Christine Ziegler	Create DVD to show at 5 th gr. party	Ongoing
Handprints (10 volunteers needed) (THIS COMM. IS FULL)	Robin Prince	Assist chair with helping kindergarteners put their handprints on the OSS wall!	Fall
Holiday Gift Boutique (25 volunteers needed)	Heather Lusardi Kathy Morgan	Work a shift; help set up/clean up during this annual holiday shopping event.	December 1st - 3rd
Holiday Recognition (75 cake bakers) (25 cake wrappers) (4 distributors needed)	Jennifer Bozzo Nancy Collins	Make 2 baked good gifts to be given to the OSS staff as a holiday thank you. Easy recipe will be provided in November. Or help with wrapping or distribution. Please indicate how you would like to assist.	December 13th
Kindergarten Screening (10 volunteers needed)	Christine Roberts	Assist teachers with children as they are individually screened for readiness for Kindergarten.	May
Hospitality (20 volunteers needed)	Paula Atkinson	Assist families in times of need with meals, transportation, etc.	Ongoing
Immigration Day (Gr. 5) (25 volunteers needed)	Amy Lewis, Bern Barrett	Work multiple stations and presentations for 5th gr. event	June 1st
Kindergarten Registration (5 volunteers needed) (THIS COMM. IS FULL)	Laurie Weyrauch	Work with school staff to register new students for kindergarten for next school year.	February
Learning Garden (10 volunteers needed)	Cindy Malatesta, Carol Hubbard	Help with weeding, planting and general upkeep of school Learning Garden.	Ongoing
Movie Matinee (4 volunteers needed for each date)	Michelle Roberts	Provide crowd control and general assistance to students (grades 3-5) during after school movie.	January 14th & February 11th
Roald Dahl Day (Gr. 3) (20 volunteers needed)	Dawn Wiehe	Help with set up/clean up & work this fun end of year party for 3 rd grade.	June 21st

Pet Day (5 volunteers needed)	Jennifer Asay	Help plan/work a fun after school visit where OSS families show off their pets.	May 13th
Picture Day (4 for each date) (THIS COMM. IS FULL)	Lisa Vick	Assist children with hair, collars, etc. as they prepare for their picture.	October 6 and make up day
Photographer/Historian (0 volunteers needed)	Linda Ingling	Take pictures of students, staff and families during events/assemblies, etc.	Ongoing
Public Relations (0 volunteers needed)	Ann Marie Occhiogrosso	Help publicize OSS events through newspaper submissions	Ongoing
School Sign (8 volunteers, 4 for each sign)	Laura Hess	Change signs located at Henry and Oak Streets to announce upcoming school events.	Ongoing
School Store (10 volunteers needed) (THIS COMM. IS FULL)	Linda Ingling, Marcy Murray	Work a shift at the school store during lunch; help set up/clean up.	Ongoing
School Tours (0)	Christine Ziegler	Give tours of school to new families.	Ongoing
Special Ed Rep (0 volunteers needed)	Danielle Lumby	School liason with Bernards Parents of Exceptional Children	Ongoing
Sportswear (5 volunteers needed)	Kristin McQuaid	Help with orders and assist with delivery of sportswear.	September
Staff Appreciation Luncheon (10 needed) (THIS COMM. IS FULL)	Christine Reilly Jennifer Bozzo	Help with set up/clean up and provide dessert.	May
Teacher Conference Gifts FALL/SPRING (2 volunteers needed) (THIS COMM. IS FULL)	Kristine Petraitis	Coordinate making and distribution of gift bags containing snacks to the teachers during conferences	During fall conferences in October & March
Volunteer Database (0)	Stacy Lettie	Set up data base for volunteers	Ongoing
Wizard of Words (10 volunteers needed)	Janet Petrillo, Kelly Islinger, Teri Forand	Help with book orders and bake for authors breakfast/lunch.	March 17th & 18th
Membership Drive Coordinator (new!!) (0) volunteers needed	Kathy Mastriano	Assist Treasurer with cataloging PTO membership dues and distributing directories	August/September/October
Directory (0 volunteers needed)	Jen Staples	Coordinates all directory listings and printing of directory	Summer
Board of Ed. Rep. (0 volunteers needed)	Karen Walsh	Attend BOE meetings and report to OSS Board	Ongoing
Directory Ads (0 Volunteers needed)	Jen Staples	Solicits and coordinates advertisements for school directory	Summer
Oak Leaf Editor (0 Volunteers needed)	Sue Frost	Edits Oak Leaf	Ongoing
School Supply Kits	Jen Asay, Shirley Lee		Spring 2011